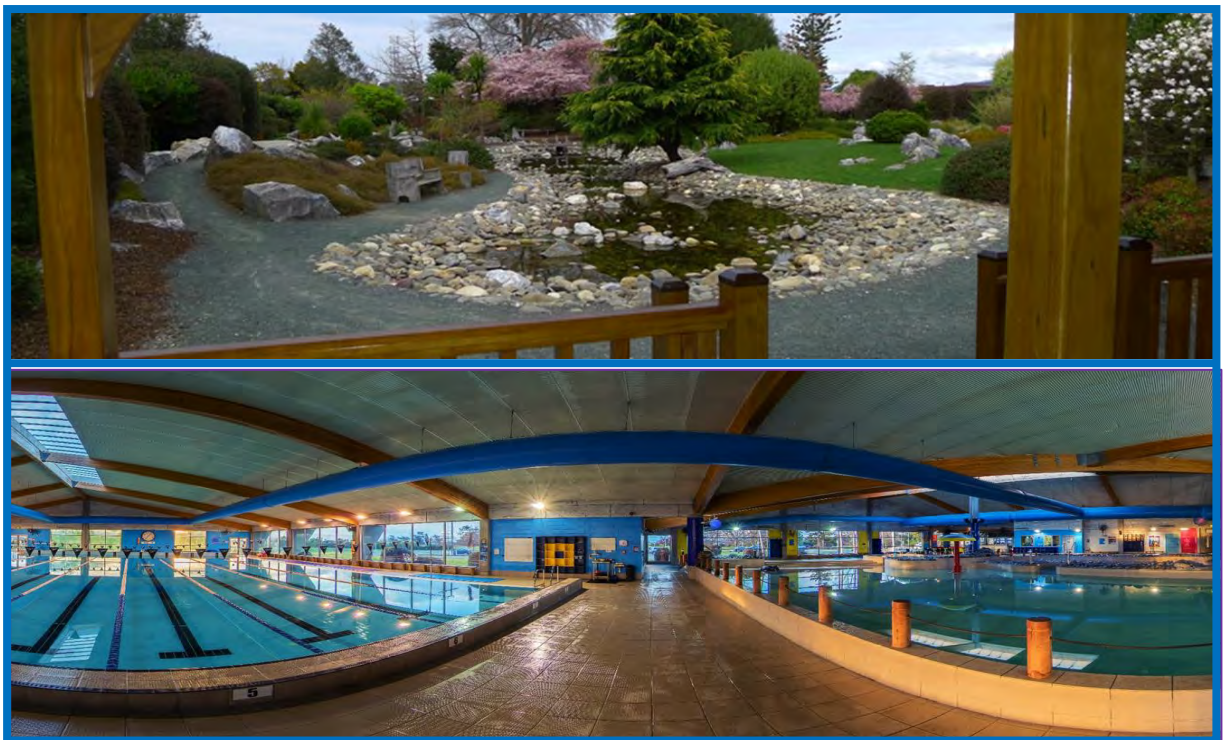


# **DRAFT**

## **Parks and Facilities**

### **Activity Management Plan**

#### **2024-2054**



Quality Assurance Statement		
Tasman District Council  189 Queen Street Private Bag 4  Richmond 7050 Telephone: (03) 543 8400 Fax: (03) 5439524	Version:	12 March 2024
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	Project Manager:	Grant Reburn Reserves & Facilities Manager
	Prepared by: AMP Author	Richard Hollier
	Approved for issue by: Group Manager - Community Infrastructure	Richard Kirby

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# 1 Executive Summary

This Activity Management Plan (AMP) provides an overview of how the Council manages the Parks and Facilities activity and associated assets in an effective, cost efficient and sustainable manner.

The plan outlines key issues, goals, objectives, and the levels of service that the Council will provide to its communities. The plan provides information on any new projects and expenditure that are required to meet future demand as well as detail about life cycle management and maintenance. It provides an overview of costs and how the Parks and Facilities activity is funded. The risks and uncertainties involved in undertaking the activity and how we manage those are also outlined in the plan.

## 1.1 What We Do

We provide and manage a wide variety of community facilities, parks and reserves throughout the District and associated services to the community:

Table 1: List of Community Facilities

Community Facilities	Parks and Reserves
Five multi-use community recreation centres	869 hectares of parks and reserves in total
11 sports facilities	150 esplanade strips
19 community halls	243 rural recreation and esplanade reserves
Two community centres	114 urban open space / amenity reserves
Three museums	61 playgrounds
Eight community housing complexes (101 individual units in total)	130 walkways
Three non-commercial campgrounds	20 sports grounds <sup>1</sup>
Richmond Aquatic Centre and three community swimming pools	14 special interest sites (including one Historic Reserve)
15 other community buildings	9 formal gardens
106 public toilet facilities	12 operating and three closed cemeteries

Refer to Appendices D and E for a more detailed description of the assets included in the Parks and Facilities activity.

We also provide a range of community partnerships activities including:

- The provision of funding and advice for community initiatives and community organisations to enable them to achieve their objectives. Grants are predominately for 'not for profit' community and voluntary groups working for the benefit of Tasman District communities.

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<sup>1</sup> Saxton Field is included in a separate Activity Management Plan jointly prepared with Nelson City Council.



- The promotion and celebration of our history and diverse cultures through the support of organisations that preserve and display our region's heritage.
- Delivery of community and recreation activities and events funded either through rates or external sources, to promote a pride of place and community well-being; and
- Delivery of environmental and sustainability opportunities through environmental education programmes that influence community behaviours.

## 1.2 Why We Do It

The Parks and Facilities, and Community Partnerships activities contribute to the social, cultural and environmental well-being of Tasman's communities.

We directly provide and manage community and recreational facilities, for the people of the Tasman District to use. The provision of community facilities aims to promote community well-being and to meet community expectations. Community facilities are meeting points, providing indoor space for community gatherings, events, and recreational, educational, and social activities. They enable community-led development, with local people working together and bringing about changes in their environment. They help build neighbourhoods and settlements with strong identities. Our facilities offer Tasman residents the opportunity to engage socially in the places they live and work.

Our Richmond Aquatic Centre and community swimming pools enable people to learn to swim, provide opportunities for physical recreation and leisure, enabling improved community health and fitness, and opportunities for social interaction.

We help meet a specific need for low-cost, community based housing for older adults on low incomes. The housing we offer is affordable, accessible and fit for purpose.

The provision of open spaces and recreational facilities contributes to the development of healthy, active, functioning communities. The Council recognises that it plays a key role in creating the environment in which communities can prosper and enjoy improved health and well-being. We therefore aim to ensure that adequate parks and reserves are provided for in the community and that these are managed and maintained in a way that meets community expectations and encourages community involvement.

We provide public toilets throughout our District to meet community, traveller and tourist needs.

Our cemeteries are attractive, peaceful and respectful environments for the memorial and remembrance of the deceased and are accessible to our communities. We are legally required to provide cemeteries, meeting the needs of our District now, and in the future. Cemeteries are also provided for public health reasons.

Our community partnerships activities include environmental education, Council-organised events, and community grants. This team helps build an inclusive community, enhance our environment, and celebrate our cultural identity and heritage.

Table 2: Activity Goals

Activity Goals
<p>We aim to provide:</p> <p>Community facilities that assist in meeting the community demand for indoor activities and recreation spaces.</p> <ul style="list-style-type: none"><li>• Community housing for older adults on low incomes that is affordable, accessible and fit for purpose.</li><li>• Aquatic facilities that assist in meeting the community demand for swimming and aquatic recreation.</li><li>• Clean public toilet facilities to meet community and visitor needs, in appropriate locations.</li><li>• Parks, reserves and recreational facilities that promote the physical, psychological, environmental and social well-being of communities in the Tasman District and to provide amenities that meet the needs of residents and visitors.</li><li>• An attractive and peaceful environment for the burial, memorial and remembrance of the deceased; and</li><li>• Community recreation activities and events, grant funding, environmental education and community development activities to help build a sense of community and to develop capacity within Tasman’s community groups.</li></ul>

1.3 Our Levels of Service

The allocation in the planned budget is largely sufficient to continue providing existing services primarily at current levels for the planning period.

The Council aims to provide the following levels of service for the Parks and Facilities activity:

An interconnected open space network and recreation facilities that provide a range of leisure opportunities and meet the needs of users and the community.	A network of public halls and community buildings (including multi-purpose community and recreation facilities in major centres and local halls) that provide reasonable access to indoor activities, and recreation space.	Accessible and affordable housing to eligible people within the community.
Public toilets at appropriate locations that meet the needs of users, are pleasant to use and maintained to a high standard of cleanliness.	Cemeteries that offer a range of burial options and adequate space for future burial demand.	Support and deliver a range of social, educational and cultural activities.
Richmond Aquatic Centre provides a safe environment that meets community needs for learn to swim, water based recreation, and fitness.		

Figure 1: Levels of Service

For the duration of this AMP, the Council will continue its focus on maintaining existing levels of service. There has been significant population growth in the Richmond and Moutere/Waimea Wards so further investment in community facility upgrades and improvements is planned. A new swimming pool is planned for the Motueka Ward and there will also be some improvement to community facilities in the Lakes/Murchison Ward. For further detail, including measures and targets for the levels of service, refer to Section 5.

## 1.4 Key Issues and response

The most important issues relating to the Parks and Facilities activity are listed in Table 3 and discussed in more detail in Section 3.6.

Table 3: Key Issues relating to Parks and Facilities

Key Issue	Response
The need to respond to our increasing, ageing population and ensure that facilities and recreational opportunities are fit for purpose.	Look to retrofit some existing buildings to make them fit-for purpose in the longer term.
Provide new & upgraded community facilities.	<p>New community hub is planned for Tapawera starting in 2025/2026.</p> <p>A new community facility is planned in Wakefield and existing facilities in Brightwater will be upgraded commencing in 2025/2026.</p> <p>The Murchison Community Recreation Centre will be upgraded commencing in 2028/2029.</p>
Increasing demand for community housing.	Continue to provide existing 101 units. Opportunities will be sought to add additional units on existing sites in partnership with other Community Housing providers
Provision and maintenance of public toilets throughout the District, to meet demand and maintain levels of service.	Review provision and maintenance schedules and increase number of toilets provided and/or their standard.
Increasing demand for aquatic facilities	A new six lane community pool will be built in Motueka commencing in 2026/2027
Increasing expectations and demand for community support and grants for community organization's	Continue to provide community grants and support to community organisations

## 1.5 Financial summary

### 1.5.1 Operational Programme

The Parks and Facilities maintenance and operational programme constitutes around \$13 million in annual spending. The major projects in this programme and the forecast spend for the next 10 years are shown below.



**Figure 2: Forecast Maintenance and Operational Spend**

The Council's strategy for the delivery of the parks and reserves maintenance services is to outsource physical work, with a district-wide performance-based contract tendered on the open market, to achieve the most cost-effective option possible. Grounds maintenance, minor building repairs, and the cleaning, inspections and minor maintenance of public toilets are part of the parks and reserves grounds maintenance contract. Other minor or specialist tasks are undertaken by contractors on either a fixed quote or hourly rate basis. To achieve local community involvement and autonomy, many of the community halls, swimming pools and rural community reserves are operated and maintained directly by local Special Purpose Management Committees with Council staff support.

For the duration of this Activity Management Plan (AMP), the Council will focus on maintaining existing levels of service in the community partnerships area and is not planning to make significant changes.

### 1.5.2 Capital Programme

The Council plans to invest approximately \$152 million (inflated) over the next 30 years on capital improvements. Table 4 outlines the key projects and investments that are planned. (values are uninflated):

**Table 4: Major Parks and Facilities Programmes of Work (uninflated figures)**

Site	Project Description	Years 1-3 (\$)	Years 4-10 (\$)	Type
Motueka Community Pool	Development of new community pool in Motueka	\$3.39M	\$14.66M	LOS
NCC/TDC Joint Cemetery development	Development of new cemetery for Nelson City and Tasman District Richmond & Moutere/Waimea wards	\$0.32M	\$0.53M	Growth

Site	Project Description	Years 1-3 (\$)	Years 4-10 (\$)	Type
Brightwater/Wakefield Community Facility	Development of a multi-purpose community facility to serve Wakefield community and an upgrade to existing community facilities in Brightwater	\$7.15M	\$5.5M	LOS
Murchison Recreation Centre	Extension of the existing Murchison Recreation Centre	-	\$4.50M	LOS
Tapawera Community Centre	Rebuild and extension of the Tapawera Community Centre.	\$2.50M	-	LOS
Throughout District	Sports field Development	\$0.64M	\$1.09M	Growth/LOS
Throughout District	Purchase of new reserves (usually as a result of subdivision)	\$0.84M	\$5.27M	Growth/LOS
Throughout District	Provision of new playground equipment, walkways and public toilet facilities.	\$1.89M	\$4.54M	Growth/LOS

The Capital Development Programme also includes a range of projects (generally under \$100,000) across the District for ongoing development of community facilities, parks, reserves and cemeteries, including walkways, landscaping, revegetation, sports field improvements and playgrounds.

The majority of the capital works programme for Parks and Facilities is currently funded from income received through Reserve Financial Contributions, while renewals are generally funded from rates. Capital and renewal projects are required as a result of; ongoing population growth, level of service improvements (particularly for older reserves) or replacement of existing assets due to wear and tear.

Other key projects to be undertaken in the Parks and Facilities work programme over the next 10 years include:

- Review and re-tender or extend the Parks and Reserves Asset Management contract by July 2025.
- Work on condition assessment and renewals.
- Review community facility provision (halls, etc).
- Prepare a Public Toilet Policy.
- Develop a Concessions Policy for commercial use of parks and facilities.
- Review and implement reserve management plans, (plans currently in progress are the Lakes/Murchison Ward and Richmond Ward reserve management plans).

### 1.5.3 Possible Cost Savings

There have been significant cost increases over the past 12 months, some areas where services could be reduced or cut have been identified in order to offset these increases. These cuts have not been incorporated into the budgets included in this plan as they will be topics for consultation as part of the draft Long-Term Plan.

#### 1.5.3.1 Reduce Community Partnerships grants funding by \$250,000 per annum

This reduction would result in a decrease in the activities and possible closure of community organisations, recreation and sports groups. Lower grants funding would lead to fewer volunteer hours in the community groups funded, decreasing their contributions to the community.

Community education, arts projects and active recreation opportunities would also become more limited.

#### 1.5.3.2 Reduce Parks and Reserves maintenance funding by \$300,000 per annum

This reduction would result in a decreased annual planting in prominent and visually significant areas. This includes sentimental settings like cemeteries and memorial gardens, where the impact of reduced funding would be notably felt.

It would also mean the removal of litter bins, dog doo bins and doggy doo bags and dispensers.

The conversion of one grass cricket wicket at Ben Cooper Park to artificial wickets would also be needed.

These changes require an initial investment but reduces ongoing maintenance and operating costs.

### 1.5.4 Key changes

Table 5 summarises the key changes for the management of the Parks and Facilities activity since 2021.

Table 5: Key Changes

Key change	Reason for change
The Council is developing new community facilities in partnership with community groups including new and upgraded multi-use community recreation facilities to service the Brightwater, Wakefield, and surrounding communities, an indoor Pool in Motueka, a new community hub in Tapawera and extensions to the Murchison Sports, Recreation and Cultural Centre. We will contribute a further \$2 million for a new research and archives facility located adjacent to the Nelson Provincial Museum. We are also continuing with ongoing developments at Saxton Field	The Council has responded to community requests for new and upgraded community facilities.
Introduction of a new Concessions Policy for commercial uses of parks, reserves and community facilities is planned.	The Council are receiving requests from groups wanting a concession to carry out activities and events on Council land.

### 1.5.5 Managing the Risks

Our present budget levels are sufficient to continue to manage risks in the medium term. However if there is forecast work (operations, maintenance, renewal, acquisition or disposal) that cannot be undertaken due to available resources, there will be consequences to the levels of service for users.

The main risk consequences are:

Health and safety issues, particularly for users of community facilities and parks and reserves, and for community events.	Impacts from climate change (e.g., coastal erosion, storm damage to trees and facilities, flood events lead to multiple community housing units being uninhabitable).	Significant damage to community buildings/structures/facilities (including those located on parks and reserves) from earthquakes or other natural disasters.
Loss of contractor (if they cease trading).	Failure to manage significant historic buildings or sites in accordance with legislation.	

Figure 3: Key Risks

### 1.5.6 Key Assumptions

There are factors outside of the Council's control that can change having an impact on the Council's ability to do what it planned. Sometimes the impact can be significant. There is always uncertainty in any planning process but the key to good quality planning is to make clear assumptions to help address any related uncertainty.

The recreational needs of our community are likely to change over time.	All current community facilities continue to be operated with no significant changes and current operation of some public halls and community facilities by volunteer committees will continue.	Ongoing capital development programme is based on funding from anticipated reserve financial contributions and funding from the District and Shared Facilities Rates.
That the school pools will still be available for public use.	Community housing will continue to be self-funding and continue at current occupancy rates.	Burial preferences between cremation and internment will continue in line with current trends.
Burial preferences between cremation and internment will continue in line with current trends.	Growth in the District is high for the Richmond, Wakefield, Brightwater, Māpua and Motueka and medium for the rest of the District over the next 10 years and then medium for the entire District the following 10 years.	

Figure 4: Key Assumptions



## 2 Introduction

The purpose of this activity management plan is to outline and to summarise in one place, the Council's strategic management and long-term approach for the provision and maintenance of its Parks and Facilities activity. This is achieved through the planned management of assets, compliance with regulatory requirements, and the funding needed to provide the appropriate levels of service.

### 2.1 Rationale for Council Involvement

The provision of parks, reserves and community facilities is a core service of local government and is something that the Council has always provided. The Parks and Facilities activity provides many public benefits, and it is considered necessary and beneficial to the community and to enhancing the social, cultural and environmental well-being of Tasman's communities. Cemeteries are required to be provided for the burial of dead persons under Section 4 of the Burial and Cremations Act 1964.

### 2.2 Description of Assets and Services

#### 2.2.1 Community Partnerships

The services provided under community partnerships activities include providing community recreation opportunities and events, providing grant funding, and educating and facilitating partnerships. Our activities include:

- The provision of funding and advice for community initiatives and community organisations to enable them to achieve their objectives. Grants are predominately for 'not for profit' community and voluntary groups working for the benefit of Tasman District communities.
- The promotion and celebration of our history and diverse cultures through the support of organisations, including museums that preserve and display our region's heritage.
- Delivery of community and recreation activities and events funded either through rates or external sources, to promote a pride of place, community well-being and to encourage the use of the Council's parks and facilities; and
- Providing an awareness of environmental and sustainability opportunities through environmental education programmes that influence community behaviours.

#### 2.2.2 Community Facilities

The assets covered in this Activity Management Plan (AMP) include all the buildings owned by the Council that support the Parks and Facilities activity. Community facilities are varied in form and function and have been classified into eleven categories:

- |                                |                              |
|--------------------------------|------------------------------|
| • community recreation centres | • non-commercial campgrounds |
| • sports facilities            | • Richmond Aquatic Centre    |
| • community halls              | • community swimming pools   |
| • community centres            | • other community buildings  |
| • museums                      | • public toilets             |
| • community housing            |                              |

The depreciated replacement value of our buildings at 30 June 2023 was \$79 million. An overview of these assets is provided in Table 7 below. Details of individual assets are presented in Appendix D. We own most of these facilities directly, however there are a variety of management and operational arrangements, many with community groups and committees or Incorporated Societies.

Many Council-owned community buildings and swimming pools are funded from general rates and user charges. These assets include community halls, community centres, non-commercial campgrounds, outdoor community pools and other miscellaneous buildings. The Council's Community housing is largely funded from rental income. The Collingwood, Motueka and Tākaka museums are funded from the Museums Rate, as is the Council's contribution to the Nelson Provincial Museum. The facilities listed in Table 6 are funded from the District and Shared Facilities Rates.

**Table 6: Community facilities funded from the District and Shared Facilities Rates**

<b>Facilities located on Council land</b>	<b>Shared facilities located on NCC land</b>	<b>Facilities located on private land within Tasman District</b>
<b>Saxton Field velodrome, Avery/Champion Green sports fields (including changing block/toilet)</b>	Saxton Field: hockey, athletics, cricket, indoor stadium and other facilities	Māpua Hall
<b>Multi-use recreation centres in St Arnaud, Murchison, Upper Moutere, Motueka, Golden Bay</b>	Suter Art Gallery	
<b>Maruia Hall (outside district)</b>	Nelson Provincial Museum	
<b>Grandstand at Sportspark Motueka</b>		
<b>Richmond Aquatic Centre</b>		
<b>Tasman Tennis centre at Jubilee Park, Richmond</b>		
<b>Tasman's Great Taste Trail (part contribution)</b>		

Table 7: Community Facility Assets Overview

Asset Type	No.	Description	Asset Depreciated Replacement Value (\$)	Annual Depreciation Requirement (\$)
Community centres	2	Located in Motueka and Tākaka, these two small facilities provide opportunities for social interaction, activities, internet-based courses and meeting spaces and offices for community groups.	1,268,600	91,436
Community halls	19	Council-owned halls available for hire on a regular or casual basis for meetings, programmes, or community events. Local community halls are generally highly valued by the community, and many have significant history associated with them. The quality of community halls varies dependent on their age and past maintenance and improvement history. In most cases they are older facilities, maintained with the assistance of volunteer Hall Management Committees.	8,561,200	580,709
Community Housing	101	The Council provides housing units to meet a specific need for low cost, community-based housing for people on low incomes. Eligibility criteria are set out in Council's Housing for Older Adults Policy (2017). There are 101 units in 8 complexes: 34 units in Richmond, 7 units each in Brightwater and Wakefield, 45 units in Motueka and 4 units each in Tākaka and Murchison. Community housing is provided for at no cost to the ratepayers, as rental income covers the total operating costs.	14,886,100	\$1,040,752
Community Swimming pools	3	Two small community outdoor pools are provided at Rockville and Upper Tākaka, along with the Saltwater Baths in the coastal marine area at Motueka. Funding assistance is also provided to operate twenty school pools outside school hours for community use.	288,500	15,160
Multi-use community recreation centres	5	Each of these multi-purpose facilities provide for a wide range of community and recreation activities and events: <ul style="list-style-type: none"> <li>- Lake Rotoiti Community Hall (built 2004)</li> <li>- Motueka Recreation Centre (built 1987)</li> <li>- Moutere Hills Community Centre (built 2005)</li> <li>- Murchison Sport, Recreation and Cultural Centre (built 2008)</li> <li>- Rec Park Centre Golden Bay (built in 2017)</li> </ul>	21,295,600	757,342
Museums	3	The Council owns three museums in Collingwood, Motueka and Tākaka, which are operated by local community groups.	1,442,400	91,723
Non-commercial campgrounds	3	Low-key campground facilities are provided for campers at: McKee Recreation Reserve, Ruby Bay; Kina Beach Recreation Reserve, Tasman; and Owen River Recreation Reserve, Murchison. On-site	517,500	38,973

Asset Type	No.	Description	Asset Depreciated Replacement Value (\$)	Annual Depreciation Requirement (\$)
		caretakers collect fees from campers. Management of commercial campgrounds located on other Council-owned reserves in Collingwood, Pōhara, Motueka and Murchison is covered by the separate Commercial Activity Management Plan (AMP).		
Other community buildings	15	The Council owns a range of other community buildings throughout the District, including the Jubilee Park ex-Information Office, Māpua Library, Imagine Theatre, former Dovedale church, Plunket rooms and clubrooms.	2,820,620	179,899
Public toilet facilities	106	The Council provides and maintains public toilet facilities throughout the District to meet community and visitor needs. Currently there are a total of 106 toilet buildings located throughout the District. This includes 21 in the Golden Bay Ward, 23 in the Motueka Ward, 42 in the Moutere/Waimea Ward, 7 in the Lakes/Murchison Ward, and 13 facilities in the Richmond Ward. Most of the facilities have modern sanitary systems with a mix of reticulation, septic tank or containment systems. Public toilet facilities have been divided into three categories, as outlined in the Sanitary Services Assessment 2005: <ul style="list-style-type: none"> <li>- toilet facilities in townships, predominantly to serve local shoppers;</li> <li>- toilet facilities in parks and reserves, predominantly to serve local users of the sport and recreational facilities; and</li> <li>- toilet facilities on main visitor routes or at visitor attractions, predominantly to serve visitor groups.</li> </ul>	5,266,300	247,233
Richmond Aquatic Centre	1	The Richmond Aquatic Centre is located at 161 Salisbury Road, Richmond. facilities include a 25 m eight-lane competition pool, 20m five lane teaching pool, wave pool, lazy river, hydrotherapy pool, toddler's pool, family and adult spas, sauna, gym, fitness centre, fitness classroom, café and shop.	14,456,700	396,214
Sports Facilities	11	The Council provides sports building facilities at Saxton Field, Golden Bay Recreation Park, Sportspark Motueka, Wakefield, Dovedale & Lower Moutere Recreation Reserves, Brightwater Recreation Reserve, Lord Rutherford Park and Jubilee Park. Examples of these facilities include grandstands, pavilions, clubrooms, velodrome, toilet blocks and changing rooms.	8,284,000	327,939
<b>TOTAL</b>	<b>269</b>		<b>\$ 79,087,520</b>	<b>\$ 3,767,380</b>

Asset Type	No.	Description	Asset Depreciated Replacement Value (\$)	Annual Depreciation Requirement (\$)
Facilities not included in the Community Facilities Activity Management Plan		<ul style="list-style-type: none"> <li>Commercial Campgrounds (included in the Commercial Property Activity Management Plan)</li> <li>Public Library Buildings (covered in the Library Services and Property Activity Management Plans)</li> <li>Facilities that are located on the Council's land but are owned and managed by other organisations (e.g. Riwaka Scout Hall, Canine Obedience Clubrooms at Hope etc).</li> </ul>		

### 2.2.3 Parks and Reserves

The Council-owned parks and reserves provide a range of open spaces for sports, recreation, play and leisure activities and social opportunities for both residents and visitors. Parks and reserves section are grouped into 11 categories for budget and management effectiveness as outlined in Table 8.

**Table 8: Parks and reserves budget/management categories**

Category	Description
Asset Management	Provision of staff resources and other services to effectively manage the reserve assets and provide customer services.
Cemeteries	Includes open and closed cemeteries managed by the Council.
Formal Gardens	Land that is developed and maintained to provide high quality amenity open spaces. They range from large parks to small garden beautification areas.
Miscellaneous	Budget provision for a variety of miscellaneous activities and services that cover a range of reserve categories or are not directly related to reserve assets. These include Anzac services, Arbor Day plantings, doggy-do dispensers, war memorial maintenance and security cameras.
Moturoa/Rabbit Island	Three islands (Moturoa/Rabbit Island, Rough Island and Bird Island), with a total area of 1,200 ha, located between the Waimea Inlet and Tasman Bay. Recreation Reserve areas comprise 239 ha in total. The majority of the remaining area is in plantation forest and is covered in the Commercial Activity Management Plan.
Rural Recreation and Esplanade Reserves	Open space that may provide for general amenity, conservation, preservation, access, or casual recreation use. It is generally undeveloped with minimal facilities and low maintenance requirements.
Special Interest Sites	Areas of land provided to meet the open space and recreation needs throughout the District as well as the needs of visitors from neighbouring areas and tourists. These are often associated with a natural feature of some significance or are areas that have high recreational value.
Sportsgrounds	Reserves that are primarily used for organised sport and events. They are also used for unstructured recreation activities and provide large areas of open green space.
Trees, Plots & Verges	Provision and maintenance of trees on street berms and specimen trees within parks.
Urban Open Space and Amenity Reserves	Reserves that range in size from small neighbourhood parks to larger areas, which provide open space and amenity within the urban areas and townships. Typically used by local communities for casual recreation, play, relaxation, community activity, links to other areas, or quiet open space.
Walkways	Reserves that are principally provided for walkway and cycle tracks. They range from urban paths that provide linkages between destinations to longer tracks in rural areas designed for recreational walking and in some cases also cater for cycling.

While a number of reserves are actively managed for organised sport and recreational activity, many others are 'passive reserves' – i.e. reserves that help make our District attractive and provide places for informal or impromptu recreation activities. Esplanade reserves (land located along primary waterways) help reduce risk to private property from natural hazards (such as flooding) and protect conservation values. They can also promote or improve recreational opportunities by providing access to waterways for recreational purposes (such as kayaking or fishing).

The Council provides a total of 868 hectares of reserve land within the District (including 239 ha of Recreation Reserve at Moturoa/Rabbit Island), for a district population of 59,400 (2023 estimated resident population). This equates to 14. 61 ha per 1,000 residents, a reduction of 0.07 ha per 1,000 since 2021.

A number of strategies and reserve management plans have been produced to guide the management and operation of parks and reserves. These include the Council's Reserves General Policies (2015), Reserve Management Plans of various ages, and the Open Space Strategy 2015-2025. The latter document has identified that we had adequate parks and reserve space for our communities to use. The Council works to implement the recommendations from these documents to benefit our community.

A summary of the type and quantity of park and reserve assets provided by the Council is presented in Tables 9, 10 and 11.

**Table 9: Proportion of land held in each park category**

Park Category	Number of sites	Total land area (ha)
Formal Gardens	9	8.17
Special Interest Sites	14	94.84
Sportsgrounds	20	92.51
Urban Open Space and Amenity Reserves	114	77.07
Walkways	130	19.05
Rural Recreation and Esplanade Reserves	243	308.56
Moturoa/Rabbit Island (Recreation Reserve areas)	3 Islands	239.00
TOTAL	548	868.64

**Table 10: Type and Quantity of other Parks and Reserves Assets**

Parks and Reserves Assets	Quantity	Total area (ha)
Esplanade Strips	150	-
Number of operating cemeteries	12	28. 1
Number of closed cemeteries	3	1. 1
Number of sites containing heritage buildings / structures (8 on Council reserve land and eight on other Council-owned land)	16	-



Parks and Reserves Assets	Quantity	Total area (ha)
Number of sites containing other cultural heritage assets (13 on Council reserve land and five on other Council-owned land)	18	-
Playgrounds	61	-
Public toilet facilities (at 78 locations <sup>2</sup> )	106	-

Operational expenditure for the Parks and Reserves activity is funded from general rates and user charges. Other income sources include Reserve Financial Contributions (RFCs), which fund capital works.

Parks and reserves deliver a range of public good benefits, including:

- Open space within urban areas
- Beautification and amenity enhancement
- Opportunities for recreation, sport and children's play
- Protection of ecologically important areas
- Enhancement of the community's health and well-being.

The Council provides a total of 868 hectares of reserve land within the District, for a population of 59,400 (2023 estimated resident population): i.e. 14.61 ha per 1000 residents. Table 11 summarises the amount of land provided within each Ward for each park category.

**Table 11: Amount and type of park and reserve land provided within each Ward**

Park Category	Amount of land (ha) provided within each Ward					Total area (ha)
	Golden Bay Ward	Motueka Ward	Moutere/Waimea Ward	Lakes – Murchison Ward	Richmond Ward	
Formal Gardens	9	0.42	2.21	3.65	-	8.17
Special Interest Sites	14		4.78	52.88	37.18	94.84
Sportsgrounds	20	10.73	17.33	34.83	10.48	92.51
Urban Open Space & Amenity Reserves	114	7.50	19.70	9.60	6.14	77.07
Walkways	130	0.40	1.60	8.65	0.57	19.05
Rural Recreation & Esplanade Reserves	243	125.89	41.85	72.75	44.22	308.56

<sup>2</sup> Multiple toilet facilities are provided at some locations (e.g. 10 separate facilities at Moturoa/Rabbit Island).

Park Category	Amount of land (ha) provided within each Ward					Total area (ha)
	Golden Bay Ward	Motueka Ward	Moutere/Waimea Ward	Lakes – Murchison Ward	Richmond Ward	
Moturoa / Rabbit Island (Recreation Reserve areas)	3 islands	-	-	239.00	-	239.00
Cemeteries	15	11.70	6.68	3.97	2.10	29.44
TOTAL	156.64	94.15	425.33	100.69	91.83	868.64

A total of 61 playgrounds are provided, equating to 6.5 playgrounds per 1,000 children under 15 years of age.

Sports parks owned by the Council comprise 92 hectares in total, equating to 1.55 ha per 1000 residents. Note that this figure does not include the 10 hectares of sports fields located at Saxton Field. Saxton Field is located within Nelson City boundaries, but services Tasman residents (particularly those living in Richmond and Moutere-Waimea Wards).

Tasman's large land area and number of separate settlements is likely to be a contributing factor to our District having higher numbers of parks and playgrounds than average across New Zealand.

A total of 12 operating cemeteries are provided across the District in the following locations:

- Bainham, Collingwood
- Collingwood
- Kotinga
- Rototai, Tākaka
- Motueka
- Fletts Road, Lower Moutere
- Foxhill
- Spring Grove
- Waimea West, Brightwater
- Murchison
- Marawera, Tapawera
- Richmond

Most burial activity occurs at the main cemeteries located in Richmond, Motueka and Tākaka. The Council manages cemeteries throughout the District providing accessible and appropriate sites for burial. All these cemeteries with the exception of Richmond have a significant number of plots available and, at current burial rates can meet demand for additional land for at least the next 20 years. There is a need to provide land for an alternative to the existing Richmond Cemetery, the Council's intention is to jointly with Nelson City Council acquire and develop land for a joint regional cemetery.

## 3 Strategic Direction

Strategic direction provides overall guidance to the Council and involves specifying the organisation's objectives, developing policies and plans designed to achieve these objectives, and then allocating resources to implement the plans.

### 3.1 Our Goal

Table 12: Parks and Facilities Activity Goal

Activity Goal
<p>We aim to provide cost effective and sustainable parks and facilities services that meet community needs including:</p> <ul style="list-style-type: none"><li>• community facilities that assist in meeting the community demand for indoor activities and recreation spaces;</li><li>• indoor aquatic facility that meets community demand for indoor aquatic activities and provides the level of service that the customers want and are prepared to pay for</li><li>• outdoor swimming pools that assist in meeting the community demand for aquatic activities;</li><li>• community housing for older adults on low incomes that is affordable, accessible and fit for purpose;</li><li>• clean public toilet facilities to meet community and visitor needs, in appropriate locations;</li><li>• parks, reserves and recreational facilities that promote the physical, psychological, environmental and social well-being of communities in Tasman District and to also provide amenities that meet the needs of residents and visitors; and</li><li>• an attractive and peaceful environment for the burial, memorial and remembrance of the deceased; and</li><li>• community recreation activities and events, grant funding, environmental education and community development activities to help build a sense of community and to develop capacity within Tasman's community groups.</li></ul> <p>The vision for the Parks and Facilities activity:</p> <ul style="list-style-type: none"><li>• increase the number of users of Parks and Facilities;</li><li>• provide Parks and Facilities that satisfy the needs of our community;</li><li>• improve the sustainable management of Parks and Facilities;</li><li>• provide sound forward planning through good asset management;</li><li>• ensure our Parks and Facilities meet the changing needs of our community; and</li></ul> <p>provide community events, community grants and environmental education activities to enhance social, cultural and environmental well-being.</p>

### 3.2 Strategic Alignment

This Activity Management Plan (AMP) is a key part of the Council's strategic planning process. This plan supports and underpins the financial forecasts and work programmes contained in planning documents like Council's Long Term and Annual Plans.

The constraints that influence how the Council manages its activities can be internal or external and include legislation, policies, strategies and standards:

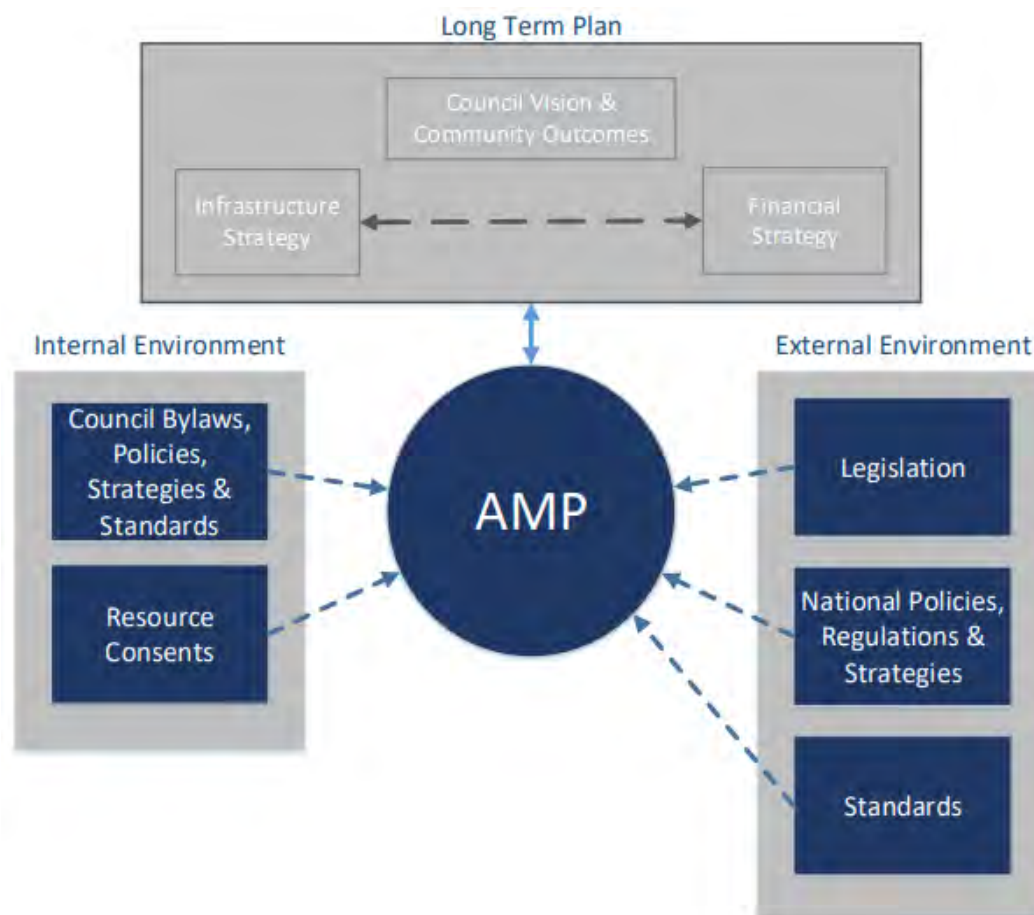


Figure 5: Council's Strategic Planning Process

Appendix C describes the key Council plans and policies with linkages to the Parks and Facilities Activity.

### 3.2.1 Financial Strategy

The Financial Strategy outlines the Council's financial vision for the next 10 to 20 years and the impacts on rates, debt, levels of service and investments. It guides the Council's future funding decisions and, along with the Infrastructure Strategy, informs the capital and operational spending for the Long Term Plan 2024-2034.

### 3.2.2 Infrastructure Strategy

The purpose of the Infrastructure Strategy is to identify the significant infrastructure issues for Tasman into the future and identify the principal options for managing those issues and implications of those options.

The key priorities in the strategy include:

- Providing services that meet the needs of our changing population
- Planning, developing and maintaining resilient communities
- Providing safe and secure infrastructure
- Prudent management of existing assets and environment.

### 3.3 Key Legislation and Regulations

This activity is guided by Council Bylaws, Policy Statements and national legislation. Council Bylaws, Legislated Acts and the key National Policies and Standards that apply to the Parks and Facilities Activity are listed in sections by their original title for simplicity and they include any subsequent Amendments Acts.

Legislation is continually being amended and replaced, so for the current Act information, refer to <https://www.legislation.govt.nz/>

#### 3.3.1 Legislation

This activity is guided by a range of national legislation. The Acts are listed in Appendix C, Table C1 by their original title for simplicity, however all Amendment Acts shall be considered in conjunction with the original Act, these have not been detailed in this document. For the latest Act information refer to [www.legislation.govt.nz](http://www.legislation.govt.nz).

#### 3.3.2 Key National Policies

The key national policy statements that impact on areas on areas of Reserves and Facilities are outlined in Appendix C, Table C2.

#### 3.3.3 Key Industry Standards and Guidelines

There are a number of key industry standards and guidelines which impact on different areas of the activity particularly those relating to safety. A full list of New Zealand standards can be found at [www.standards.co.nz](http://www.standards.co.nz).

Industry standards and guidelines affecting the Parks and Facilities activity include:

- BS 6465-4:2010 Sanitary installations. Code of practice for the provision of public toilets;
- NZS 4241:1999 Public Toilets (guidelines for service standards and design);
- NZS 3910:2023 Conditions of Contract for Building and Civil Engineering Construction;
- NZS 3917:2013 Conditions of Contract for Building and Civil Engineering - Fixed term
- NZS 4121:2001 Design for Access and Mobility: Buildings and Associated Facilities;
- NZS 4441:2008 Swimming Pool Design Standard;
- NZS 5826:2000 Pool Water Quality
- NZS 5826:2010 Pool Water Quality;
- NZS 5828:2015 Playground Equipment and Surfacing (and previous standards that applied at time of construction);
- NZS 8409:2021, Management of Agrichemicals;
- NZS 8603:2005 Design and Application of Outdoor Recreation Symbols;
- Poolsafe Quality Management Scheme (Poolsafe)
- Recreation Aotearoa Aquatic Facility Guidelines 2015; and
- SNZ HB 8630:2004 Tracks and Outdoor Visitor Structures;

### 3.3.4 Key Council Bylaws, Policies, Plans and Strategies

This Activity Management Plan (AMP) is a key component in the Council's strategic planning function. Among other things, this plan supports and justifies the financial forecasts and the objectives laid out in the Long Term Plan (LTP). It also provides a guide for the preparation of each Annual Plan and other forward work programmes. Table C3 in Appendix C describes the key Council plans and policies with linkages to the Parks and Facilities AMP.

## 3.4 Our Partners and Stakeholders

### 3.4.1 Partnerships with Te Taihū iwi

The Council is committed to strengthening partnerships with iwi and Māori of Te Taihū and providing opportunities for Māori involvement in Council decision-making processes in a meaningful way. There are nine iwi that whakapapa and have Statutory Acknowledgements to places within Te Taihū (Top of the South Island) and Te tai o Aorere (Tasman District). They include representation by the following entities:

- Ngāti Apa ki te Rā Tō
- Ngāti Koata Trust
- Ngāti Tama ki te Waipounamu Trust
- Te Ātiawa o te Waka-a-Māui
- Te Rūnanga a Rangitāne O Wairau
- Te Rūnanga o Ngāti Kuia Trust
- Te Rūnanga o Ngāti Rārua
- Te Rūnanga o Toa Rangatira

Tasman District also covers the northern-western part of the Ngāi Tahu takiwā (tribal area/territory). Murchison is within the Ngāi Tahu takiwā and Ngāti Waewae iwi also have interests in this area.

Iwi Management Plans are lodged by iwi authorities and received by Council under the Resource Management Act 1991. Once lodged with Council, they are planning documents that Council is required to take into account when preparing or changing Resource Management Act Plans. Iwi Management Plans document iwi worldview and aspirations for the management of resources, and help Council and staff to better understand those factors.

The Te Taihū Intergenerational Strategy is also a key strategic document that is influential in determining our community outcomes.

## 3.5 Stakeholder engagement

There are many individuals and organisations that have an interest in the management and operation of the Council's assets and services. The Council works alongside a variety of stakeholders and partners to share knowledge and views, make the most of resources, and achieve shared goals. The Council has a Significance and Engagement Policy which is designed to guide the expectations of the relationship between the Council and the Tasman community.

The stakeholders that the Council consults with in relation to this activity include:

- District residents and ratepayers
- Community Associations
- Community, resident and environmental groups
- Reserve and hall management committees
- Recreation centre management and committees
- Lessees and tenants of Council facilities
- Sports clubs and associations
- Heritage New Zealand Pouhere Taonga
- Museums Aotearoa
- Nelson Provincial Museum and Tasman Bay Heritage Trust
- Tasman's District museums
- Sport Tasman
- Herenga ā Nuku Aotearoa, the Outdoor Access Commission
- Suter Art Gallery; and
- Nelson City Council.

### 3.6 Key Linkages

This Plan is to be read with consideration of other Tasman District Council planning documents, including the Activity Management Policy and Infrastructure Strategy , along with the following key planning documents:

- Tasman District Council Long Term Financial Plan 2024-34
- Tasman District Council Annual Plan 2023/24
- Tasman District Council Risk Management Policy
- Tasman District Council Infrastructure Strategy.



## 4 Key Issues and Response

### 4.1 Key issues

The Council has identified key issues specific to the Reserves and Facilities activity, which are discussed in Table 13 below. Key issues are interrelated and often, investing in solutions will likely help address other issues to varying degrees.

Table 13: Key Issues Summary

Key Issue	Response
<p>Growth &amp; capacity</p> <p>The need to respond to our growing population and increasing demand for facilities.</p>	<p>The number of retired people is forecast to increase significantly in the next 10 years, and this will result in changing use and demand for Parks and Facilities. While we provide five modern multi-use recreation facilities across the District, we also provide many older community halls that have a low level of use. We expect an increase in demand for small, warm, comfortable places for people to meet, socialise and play indoor sports etc.</p> <p>There are also competing needs for further staged investment in community facilities including: -</p> <ul style="list-style-type: none"> <li>▪ Motueka Indoor Aquatic Facility</li> <li>▪ New joint regional cemetery with NCC serving Richmond/Moutere-Waimea Wards in the Tasman District</li> <li>▪ New/upgraded community facilities Wakefield &amp; Brightwater</li> <li>▪ New community hub Tapawera</li> <li>▪ Extension to Murchison Sports, Recreation &amp; Cultural Centre</li> </ul> <p>We also anticipate an increase in demand for urban neighbourhood reserves, sports parks, cycle-/walkways and community housing. This demand needs to be managed cost effectively.</p> <p>It is expected that both walkways and cycleways will experience a significant rise in use as the population ages, given the popularity of walking and cycling as exercise for over 65s. Ongoing development of walking and cycling tracks and networks is planned at various locations to meet an increasing demand.</p> <p>Providing a spectrum of activities and facilities for youth e.g. youth/skate parks, sports facilities, mountain biking tracks, contributes to youth well-being and to making Tasman a more attractive place for young people to live.</p> <p>Additional reserve land will be acquired in strategic locations throughout the District, particularly in areas where there are shortfalls in the provision of these lands and where demand is predicted to continue to increase in the long term.</p>

Key Issue	Response
Changing Community Needs	<p>We have some modern well used community facilities and others that are earthquake prone or no longer optimal to cater for a range of users. New community facilities are in various stages of needs assessment and feasibility analysis, including facilities in Brightwater /Wakefield, Tapawera and Murchison.</p> <p>We are proposing to fund development of several community facilities within the next 10 years. We will seek a contribution directly from the community of one third of the total cost project cost up to \$5million and further funding after that prior to it contributing capital funding for new community, recreational, sporting or cultural projects, and their renewal.</p> <p>We may source funding from Reserve Financial Contributions or through loan funding supported by the District and Shared Facilities Rate.</p> <p>Where the community is prepared to fund two thirds or more of the cost of a new project that is not in the 10 year plan, we will consider the affordability of contributing to the remaining costs.</p>
Climate Change - community pressure to respond to coastal erosion, significant weather events and sea level rise.	<p>We have an extensive coastline extending over 100km, there are existing esplanade or other reserves along this coast which provide some interim protection to adjoining residential properties. More frequent extreme weather events and sea level rise create the potential for inundation/loss of coastal and low-lying reserves and ultimately the same loss potential for adjoining private property.</p> <p>Vulnerability assessment needs to be undertaken to identify the areas of highest risk and an appropriate response. A climate change strategy will also assist in this process.</p>
Increasing community housing demand.	<p>Local authorities have had a long-standing role in providing community housing for older people which enables older people on low incomes to 'age in place' in a safe, secure and well-maintained environment.</p> <p>Like many other areas in New Zealand, the population in our District is ageing. Along with our increasing, ageing population, housing affordability is an issue across our District. We are likely to see an increased demand for housing for older people on low incomes, due to these factors.</p> <p>We plan to continue to provide and maintain the existing 101 housing units for older adults. We will continue to investigate future options for community housing during 2024/2025, this is likely to include seeking opportunities for Community Housing Providers to provide infill housing at existing housing for older people locations where there is further capacity.</p>

## 5 Levels of Service

Activity Management Plans set out the levels of service the Council seeks to provide to the community. Stakeholder groups can often have different and sometimes conflicting expectations of these levels of service and these expectations need to be managed to achieve the best value overall outcomes for communities.

The levels of service set the standards the Council aims to meet when providing a service in support of community outcomes. They are the measurable effect or result of a Council service, and can be described in terms of quality, quantity, reliability, timelines, cost or other variables.

The Council aims to achieve these goals while being aware of the cost implications of any changes. This section defines the levels of service provision for the Reserves and Facilities activity, the current performance, and the measures and targets by which these will be assessed. Performance measures that are included in the Long Term Plan are assessed annually and reported through the Annual Report.

Levels of service can be strategic, tactical, or operational. They should reflect the current industry standards and be based on:

- **Customer Research and Expectations:** Information is obtained from customers and stakeholders on the expected types and quality of service provided.
- **Statutory Requirements:** Includes the relevant legislation, regulations, environmental standards and Council bylaws that impact the way assets are managed (resource consents, building regulations, health and safety legislation). These requirements set the minimum level of service to be provided.
- **Strategic and Corporate Goals:** Provide guidelines for the scope of current and future services offered and the manner of service delivery and define the specific levels of service the organisation aims to achieve.
- **Best Practice and Standards:** Specify the design and construction requirements to meet the levels of service and needs of customers.

### 5.1 Our Levels of Service

Table 14 summarises the levels of service and performance measures for the parks and facilities activity.

Shaded light blue rows are the levels of service and performance measures to be included in the Long Term Plan and reported in the Annual Plan. Unshaded white rows are technical measures that are only included in the Activity Management Plan.

Table 14: Levels of Service and Performance Measures

Levels of Service	Performance Measure (we will know we are meeting the level of service if...)	Current Performance 2022/2023	Future Performance Targets			
			Year 1	Year 2	Year 3	By Year 10
			2024/2025	2025/2026	2026/2027	2027 -2034
An interconnected open space network and recreation facilities that provide a range of leisure opportunities and meet the needs of users and the community.	Percentage of Tasman residents rate their satisfaction with recreational facilities (which include playing fields and neighbourhood reserves) as satisfied or better in the annual residents' surveys. Target: 85%	Achieved  88% of residents and 92% of users were satisfied with our recreational facilities in 2023. 6% of residents and 6% of users were not satisfied in 2023.	85%	85%	85%	85%
	Percentage of properties zoned Residential are located within 500 metres of open space. Target: 85%	Achieved  97%	85%	85%	85%	85%
	The total area of parkland provided by the Council exceeds the minimum of 4ha per 1000 residents required by the Tasman Resource Management Plan. Target: 14.0 ha/1000 residents	Achieved  The area of park land per 1000 residents in 2023 is 14.61 ha.	14.0 ha per 1000 residents	14.0 ha per 1000 residents	14.0 ha per 1000 residents	14.0 ha per 1000 residents
	Percentage of parks and reserves maintenance is delivered to the specified quality standards as measured through work audits. Target: 90%	Achieved  88% of parks and reserve maintenance was delivered to the specified quality standard for the year ended 30 June 2023.	90%	90%	90%	90%
	No justified complaints received about late, incomplete or poorly delivered interment services. Target: Nil justified complaints	No complaints received about interment services in 2023.	Nil complaints received	Nil complaints received	Nil complaints received	Nil complaints received

Levels of Service	Performance Measure (we will know we are meeting the level of service if...)	Current Performance 2022/2023	Future Performance Targets			
			Year 1	Year 2	Year 3	By Year 10
			2024/2025	2025/2026	2026/2027	2027 -2034
Public toilets at appropriate locations that meet the needs of users and are pleasant to use and maintained to a high standard of cleanliness.	Percentage of users satisfied with Council public toilets, as found in the Resident Satisfaction Survey. Target: 70%	Achieved  In 2023 77% of users were satisfied and 22% of users were not satisfied with our public toilets.	70%	70%	70%	70%
	Public toilets are cleaned and maintained to 90% compliance with the appropriate contract specification, as measured in the monthly sample contract audit. Target: 90%	Achieved  89% compliance with specification for public toilet cleaning and maintenance for the year ended 30 June 2023.	90%	90%	90%	90%
A network of public halls and community buildings (including multi-purpose community and recreation facilities in major centres and local halls) that provide reasonable access to indoor activities, and recreation space.	Percentage of users satisfied with community buildings, as found in the Resident Satisfaction Survey. Target: 75%	Achieved  78% of residents were satisfied with Council's public halls and community buildings in the 2023 residents' survey.	75%	75%	75%	75
Accessible and affordable housing to eligible people within the community.	Tenants' overall satisfaction with Council's community housing is at least 80%, as measured through a <b>biennial</b> survey of tenants. Target: 80%	Not measured in 2022/23 (91% in 2023/24)	Not measured	80%	Not measured	80% (2027/28, 2029/30 2031/32 and 2033/34)

Levels of Service	Performance Measure (we will know we are meeting the level of service if...)	Current Performance 2022/2023	Future Performance Targets			
			Year 1	Year 2	Year 3	By Year 10
			2024/2025	2025/2026	2026/2027	2027 -2034
	All rentals are progressively increased up to 80% of the market rental (measured triennially by a registered valuer) by increments of \$20 per year.  Target: 100%	Achieved  On 1 July 2023, all tenants of the 101 units (i.e. 100%) were paying 80% of the market rental set by a registered valuer in March 2020.  17 new tenants are paying 80% of the market rental set by a registered valuer in May 2023.	Not measured	Not measured	85%	85% (2029/30 and 2033/34)
Richmond Aquatic Centre provides a safe environment that meets community needs for learn to swim, water based recreation, and fitness.	Percentage of users rate their satisfaction with Aquatic Centre facilities as satisfied in the annual residents' survey.  Target: 80%	Achieved  In 2023, 95% of users were satisfied with the Aquatic Centre.	80%.	80%.	80%.	80.
The Richmond Aquatic Centre is a safe environment for staff and the public.	The facility maintains "Pool Safe" accreditation, this audits all health and safety regulations and staff training being meet.  Target: Accredited	Achieved  In 2023 the Pool Safe accreditation was retained.	Accredited	Accredited	Accredite d	Accredited
	Free available chlorine average levels are maintained at 1.2mg/m <sup>3</sup> for the lane and wave pools.  Target: Average free chlorine level maintained.	Achieved	Average free chlorine level maintained	Average free chlorine level maintained	Average free chlorine level maintain ed	Average free chlorine level maintained
Support and deliver a range of social, educational and cultural activities.	Activities that meet community needs are spread across the district.  Target: 50% of activities are delivered outside Richmond.	New performance measure so no base data available.	50%	50%	50%	50%

### 5.1.1 Nelson Provincial Museum - Tasman Bays Heritage Trust Performance Targets

The Tasman Bays Heritage Trust (TBHT) is a Council Controlled Organisation (CCO), which manages the Nelson Provincial Museum and associated activities. It has separate performance targets, which are set as part of Statement of Intent, approved by both the Tasman District Council and Nelson City Council. The TBHT provides for high-quality exhibition, preservation, educational, and research facilities, emphasising the history of our region. The Nelson Provincial Museum is located in Trafalgar Street, Nelson.

During the 2023/2024 financial year, we will make a grant to the Tasman Bays Heritage Trust (TBHT) of approximately \$1,032,000 to assist with the operation of the Nelson Provincial Museum.

In addition we provide storage facilities at Wakatū Estate for the museums use at no cost to the TBHT but this will cost Council an additional \$65,600 in 2023/2024.

The 2023/2024 Annual Plan includes funding of \$1 million of a total \$3 million contribution towards a new research and archives facility, to be located adjacent to the Provincial Museum. This will replace the old and inadequate facility at Isel Park. The remaining \$2.0 million contribution is included in year 1 of the LTP (2024/2025). Nelson City Council are contributing a similar amount and the TBHT will fundraise to secure the balance required for this facility.

Total loans to the TBHT from the Tasman District Council at 30 June 2023 are \$325,000, at 0% interest. Loan repayments are budgeted at \$100,000 per annum.

The purpose of the TBHT, as detailed in their 2023 – 2024 Statement of Intent is:

*To care for, strengthen and make widely accessible the taonga and heritage collections of Nelson Tasman; and to create unforgettable experiences that stimulate awareness, celebrate diversity and entertain.*

The strategic objectives of the TBHT, as detailed in the 2023 – 2024 Statement of Intent are:

- *To plan for and commence a capital works project which will safely and appropriately house and care for the Nelson Tasman Regional Heritage Collection;*
- *To be a highly valued visitor destination, educational provider and venue for cultural and community connection;*
- *To actively support and collaborate with iwi and Nelson Tasman cultural heritage organisations;*
- *To continue to develop and provide appropriate care for a strong Collection which is relevant and accessible to, and valued by, Nelson Tasman communities;*
- *To improve our sustainability performance.*

## 5.2 Level of Service Changes

The Council reviews its levels of service every three years, as part of the Long Term Plan development Table 15 summaries the key changes the Council has made during development of the Long Term Plan 2024–2034.



Table 15: Summary of areas where we made changes to our levels of service

Level of Service	Summary of change
Public toilets at appropriate locations that meet the needs of users and are pleasant to use and maintained to a high standard of cleanliness.	The performance measure relating to user satisfaction has been reworded to improve readability
A network of public halls and community buildings (including multi-purpose community and recreation facilities in major centres and local halls) that provide reasonable access to indoor activities, and recreation space.	The performance measure could make it difficult to decommission buildings which may have no value to the community. The wording change is already in the residents survey and provides more meaningful information to both Council and the community.
Accessible and affordable housing to eligible people within the community.	The targets related to the percentage of residents paying market rentals have been adjusted to reflect the current payment statistics.
Richmond Aquatic Centre provides a safe environment that meets community needs for learn to swim, water-based recreation, and fitness.	The wording of the level of service has been altered to make it more outcome focused.
The Richmond Aquatic Centre facility is well used.	The level of service and performance measure are being removed as the measure is not a sustainable measure in the long term. We cannot continue to increase admissions indefinitely while maintaining a safe and enjoyable environment. This could also be at odds with the measure above (if the pool is overcrowded, users are less likely to be satisfied).
Support and deliver a range of social, educational and cultural activities.	The previous measure was reworded as residents may not have been aware that an event or programme was delivered by the Council. The proposed change to target delivery of 50% of activities outside Richmond ensures that other parts of the district benefit from Community Partnerships programmes and events.

### 5.3 Level of Service Performance and Analysis

The current performance in achievement of the levels of service is shown in Table 14 above.

### 5.4 Customer satisfaction

The most recent residents' survey was undertaken in 2023. This asked whether residents had utilised and how satisfied they were with different services provided by the Parks and Facilities activity. The results from this survey are summarised below.

This asked whether residents were satisfied with the District's recreational facilities, multi-purpose public halls and community buildings and public toilets.

Figure 6 shows that 88% of respondents are satisfied with the District’s recreational facilities (such as playing fields and neighbourhood reserves). This indicates a high level of satisfaction for all categories surveyed. These results are very consistent with those from previous surveys. Results are fairly typical of similar surveys at other councils in New Zealand, where satisfaction with recreational facilities is very high.

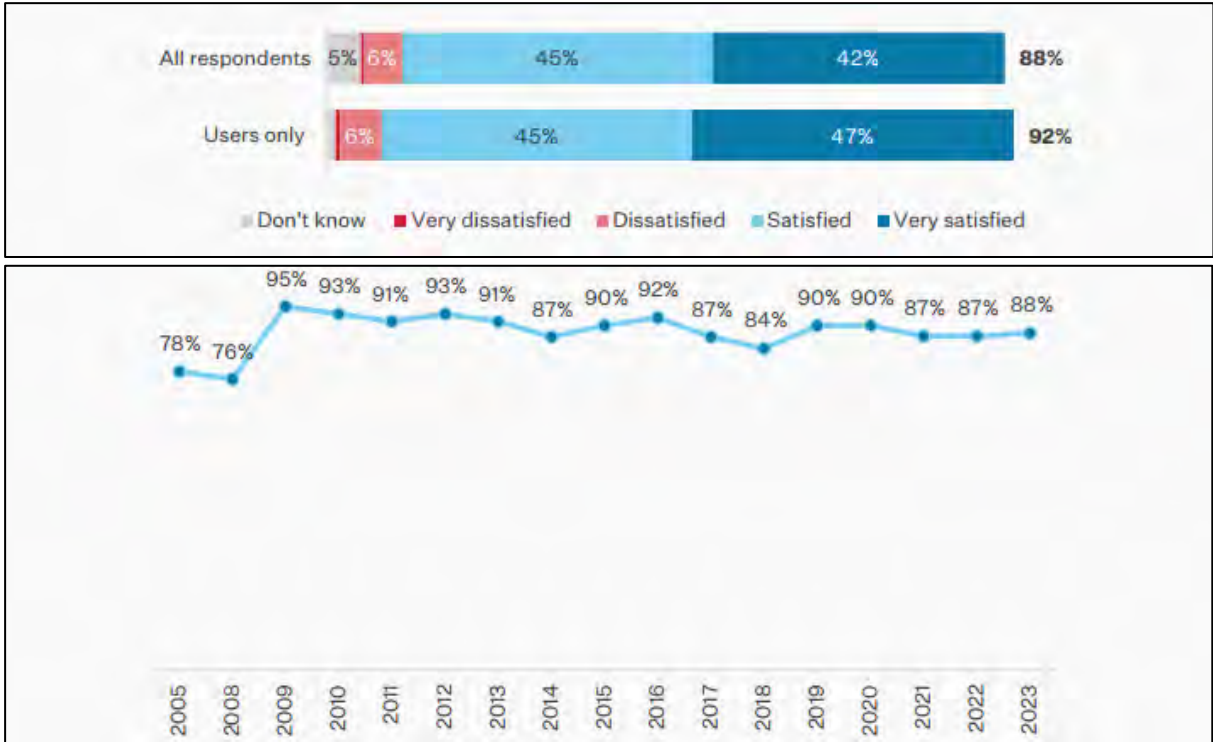


Figure 6: Satisfaction with the District’s recreational facilities

5.4.1.1 Multi-purpose public halls and community buildings

Figure 7 shows that 78% of respondents are satisfied/very satisfied with the District’s multi-purpose public halls and community buildings. This indicates a high level of satisfaction with these facilities. The percent not very satisfied (8%) is similar to the peer group and national average readings for public halls and previous results.

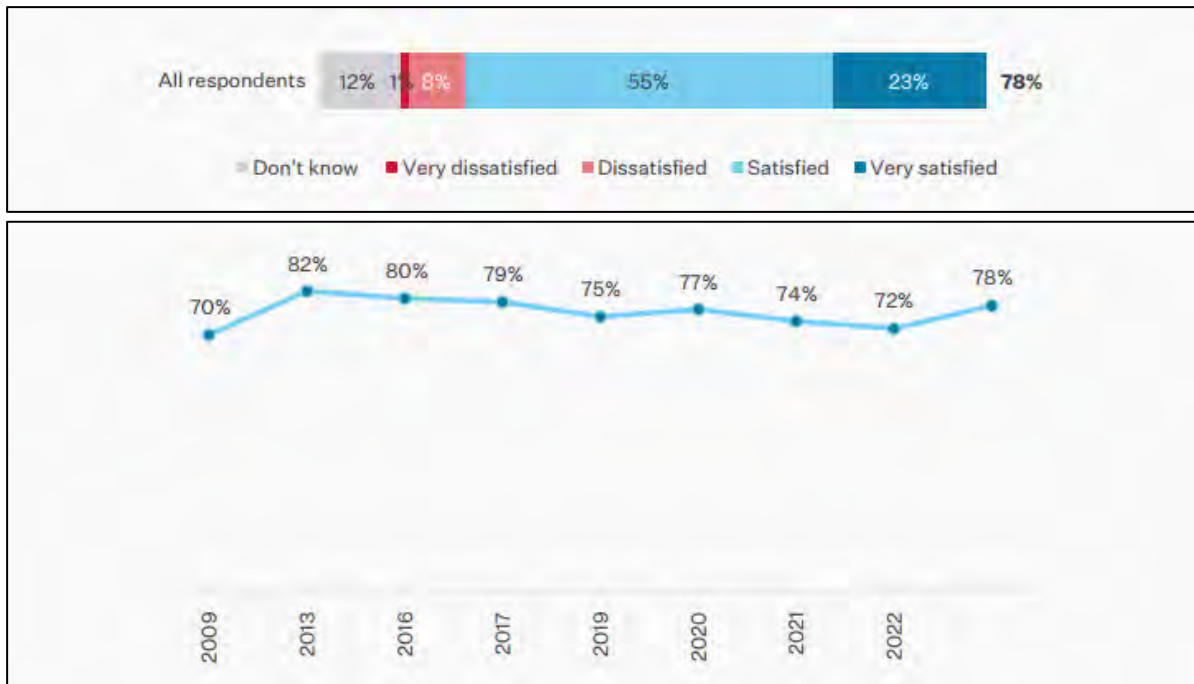


Figure 7: Satisfaction with multi-purpose public halls and community buildings

#### 5.4.1.2 Public toilets

Figure 8 shows that 69% of all respondents (and 77% of respondents who used a public toilet in the previous 12 months) are satisfied/very satisfied with public toilets. The percent not very satisfied (18%) is similar to the peer group averages and similar with the 2022 results. Reasons given as to why respondents are not very satisfied with public toilets are the, the cleanliness, issues with smell and they need upgrading.

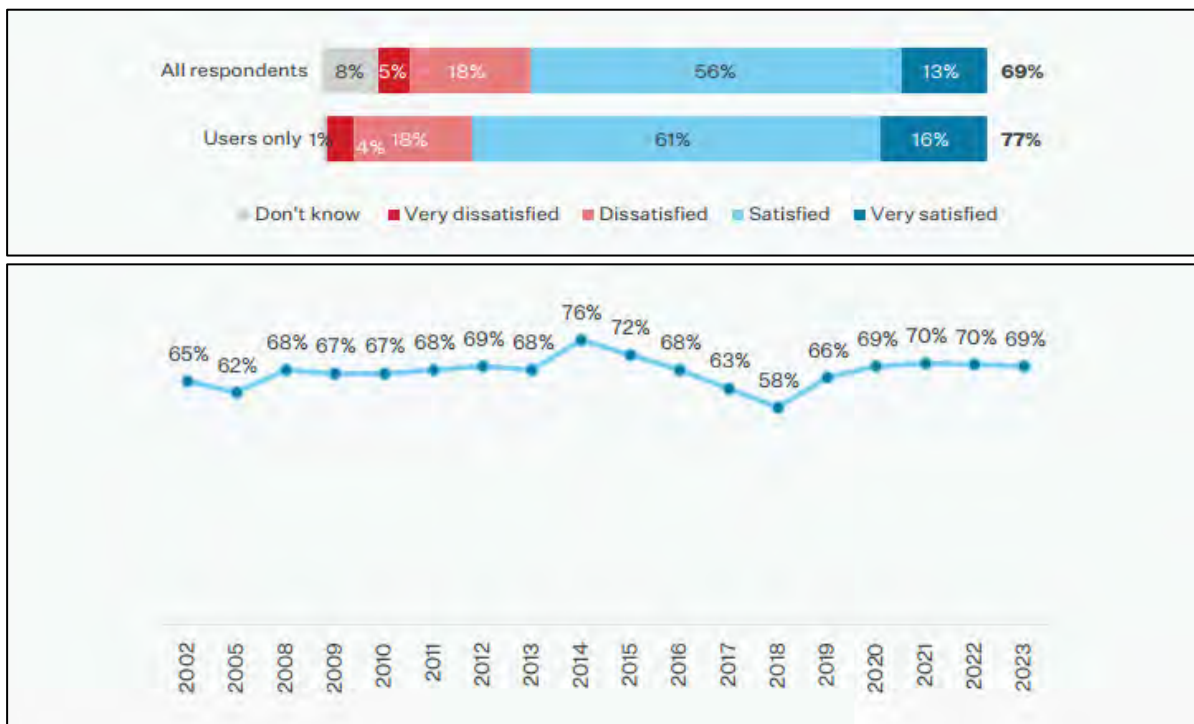


Figure 8: Satisfaction with public toilets

### 5.4.1.3 Richmond Aquatic Centre

Figure 9 shows that 75% of residents in the Richmond and Moutere/Waimea Wards are satisfied with the Centre. 35% of residents in these wards have used/or visited the Centre in the last 12 months with 95% of users being satisfied with the Centre in 2023. These results are reinforced by the number of visitors to the Centre which has grown steadily in recent years.

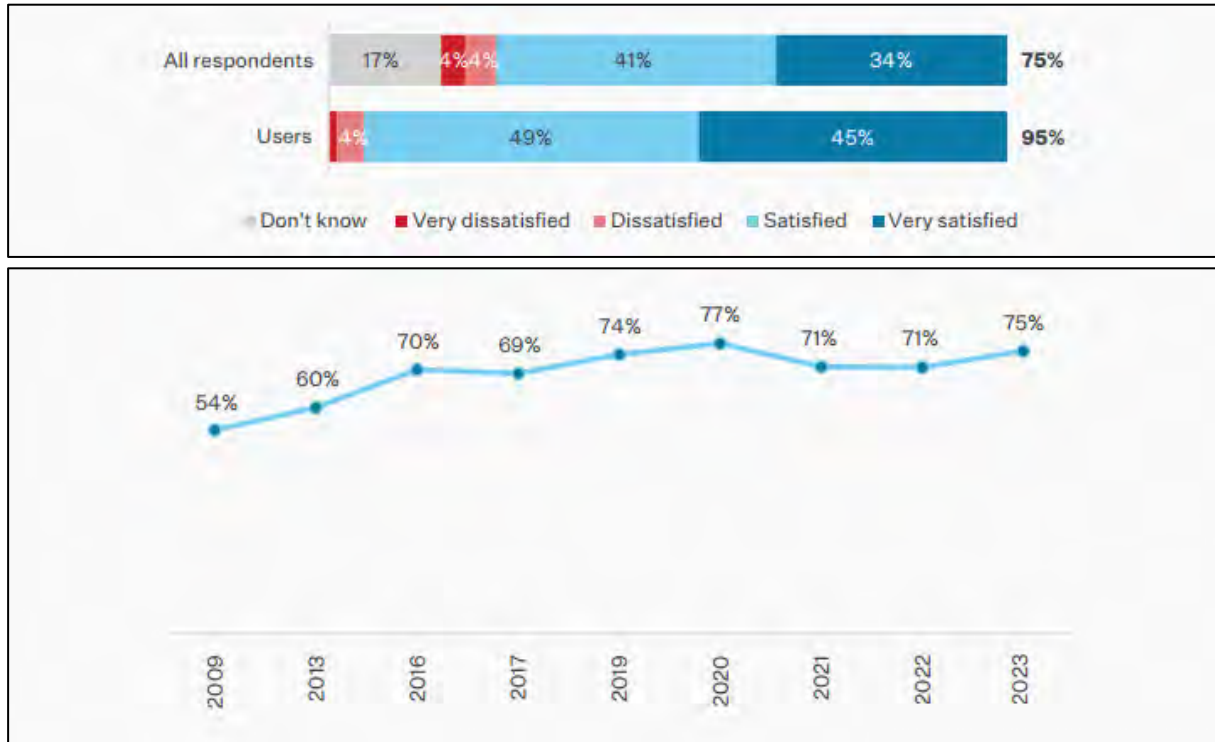


Figure 9: Satisfaction with Richmond Aquatic Centre

### 5.4.1.4 Survey of Community Housing tenant

Surveys of community housing tenants have been undertaken biennially by the Council staff since 2010, Figure 10 and Table 16 provide a summary of the results since 2015.

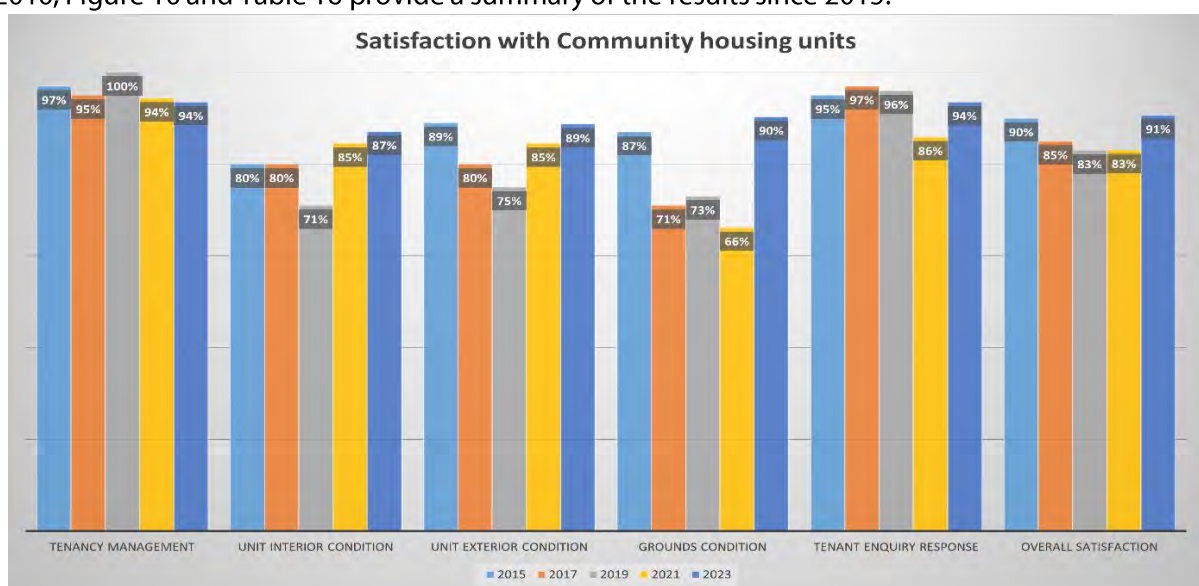


Figure 10: Tenants' satisfaction with community housing units

All tenants were posted an anonymous survey to fill in with an average response rate of 70%. The overall satisfaction with the units and service provided is 86% with the highest overall satisfaction being in the 2023 survey with overall satisfaction rate of 91%.

Areas where improvements are most commonly sought were related to interior decoration and a need for more carports.

Table 16: Tenant survey results with community housing units

Tenants satisfaction with:	Satisfied (%)					Not satisfied (%)					Not stated (%)				
	2015	2017	2019	2021	2023	2015	2017	2019	2021	2023	2015	2017	2019	2021	2023
Tenancy Management	97	95	100	94	94	1	5	0	6	8	1	-	-	-	-
Unit Interior Condition	80	80	71	85	87	17	20	11	11	13	3	-	19	4	2
Unit Exterior Condition	89	80	75	85	89	7	7	4	6	8	4	13	21	10	5
Grounds Condition	87	71	73	66	90	8	18	8	23	10	5	12	19	11	2
Tenant Enquiry Response	95	97	96	86	94	3	3	3	10	8	3	-	1	4	-
Overall satisfaction	90	85	83	83	91	7	11	5	11	9	3	12	12	6	2

#### 5.4.1.5 Community programmes and events

The 2023 survey found that nearly two-thirds of all residents were satisfied with the community programmes targeted for Positive Ageing and youth, or events like carols by candlelight, Skatepark Tour, outdoor movies and Children's Day. Twenty-two percent said that they did not know enough to comment. Satisfaction increases to 84 percent when only looking at residents who provided a rating. A summary is shown in Figure 11.

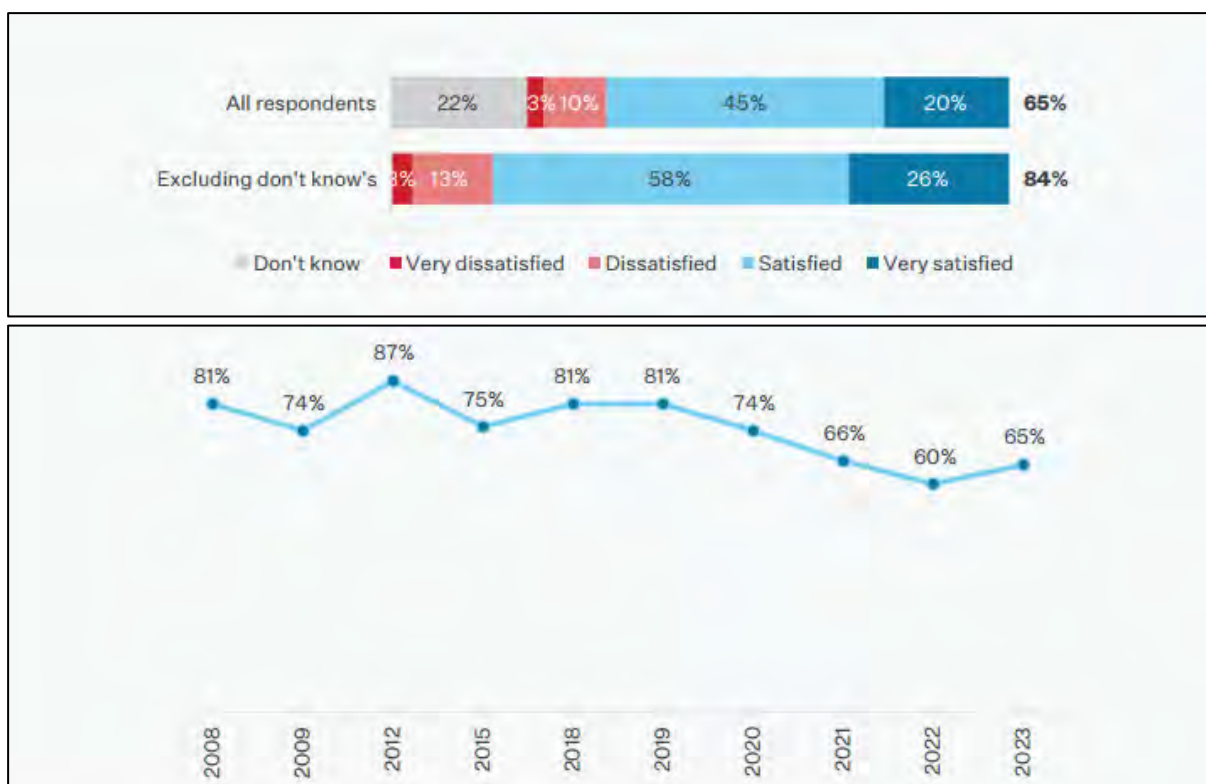


Figure 11: Resident satisfaction with community programmes and events

## 5.5 Risks to achieving Levels of Service

No significant risks to achieving levels of service were identified.

## 5.6 Risk Management and Assumptions

This Plan and the financial forecasts within it have been developed from information that has varying degrees of completeness and accuracy, creating some inherent uncertainties and assumptions with the potential to impact on the achievement of the Council's objectives.

## 5.7 Our Approach to Risk Management

The potential impact of a risk is measured by a combination of the likelihood it will occur, and the magnitude of its consequences on a Council objective. Significant risks for Council are managed through Council's risk management strategy, policy and registers.

The Council's Risk Management Framework is under ongoing development and spans the following areas of activity:

- service delivery
- financial
- governance and leadership
- strategic
- reputation
- legal
- regulatory
- health and safety



- security
- business continuity

Some features of the strategy include:

- table of consequences to help determine the Risk Appetite
- Enterprise Risk Register
- identifying risks
- assessing likelihood and consequence
- documenting controls, actions and escalation
- monitoring and reporting

The Council has adopted an approach to risk management that generally follows the Australian/New Zealand Standard ISO 31000:2009 Risk Management – Principles and Guidelines.

#### 5.7.1 Activity Risks and Mitigation Measures

The key generic risks, assumptions and mitigations and more specific risks relevant to the Parks and Facilities activity are summarised in Table 17.

**Table 17: Key Risks**

Risk Event	Mitigation Measures
The greatest risks associated with the Parks and Facilities activity are health and safety issues, particularly for users of Richmond Aquatic Centre, community facilities, parks and reserves and for people attending events and environmental education programmes.	<p>These risks are mitigated through compliance with standards and regular inspections and assessment.</p> <p>The Council (or our contractors) regular undertakes safety audits of equipment and facilities (e.g., play equipment). We maintain our assets to reduce likely harm from poorly maintained assets.</p> <p>Aquatic Centre risks are mitigated through supervision by qualified lifeguards, compliance with standards and regular inspections and assessment.</p> <p>The Council puts in place health and safety plans using good health and safety practices for events and education programmes we run.</p>
Loss of contractor (if they cease trading)	This risk is mitigated by the existence of several contractors who have a local presence that we could temporarily engage to provide these services.
A major potential risk is significant damage to community buildings/structures/facilities (including those located on parks and reserves) from earthquakes.	<p>The Council mitigates this risk by meeting appropriate design standards for its buildings and facilities.</p> <p>Most buildings have been assessed for their earthquake risk and, where needed and appropriate, upgraded.</p> <p>We also have building evacuation plans in place.</p>

Risk Event	Mitigation Measures
Impacts from climate change (e.g. coastal erosion, storm damage to trees and facilities, flood events lead to multiple community housing units being uninhabitable).	<p>During the 2022 flood event, tenants were put up in motels or with family members while units were repaired.</p> <p>Buildings have evacuation plans in place.</p> <p>Buildings are located where practical outside of areas subject to natural hazards.</p> <p>The Council has a policy of managed retreat for its assets subject to coastal erosion.</p>
Failure to manage significant historic buildings or sites in accordance with legislation.	<ul style="list-style-type: none"> <li>• Training.</li> <li>• Database.</li> <li>• Plaques on buildings.</li> <li>• Building inspections.</li> <li>• Consultants.</li> </ul>
National and community funding agencies may change application criteria, inhibiting funding support for community initiatives.	The Council maintains good working relationships with funding agencies and an awareness of their funding criteria.

The specific risk mitigation measures that have been planned within the 20-year parks and facilities programme include:

- Monitoring potential hazards in all parks and facilities on a regular basis and taking appropriate action to reduce possible risks by eliminating, mitigating, or isolating the hazard as soon as any potential hazard is identified.
- Maintaining and ensuring compliance with up-to-date Health and Safety Plans for all staff and contractors and managing the contractors' response to new Health and Safety issues.
- Monitoring structures and public buildings and ensuring they are maintained in a safe and sound condition that complies with the Building Act, where required.
- Routine structural inspection.
- Ensuring compliance with NZS 5826:2010 Pool Water Quality
- A preventative maintenance programme.
- An allowance for routine inspection and maintenance of structures, playgrounds, street and park trees, buildings, tracks, and walkways.
- Maintaining good working relationships with agencies who contribute funding towards the services we deliver; and
- An allowance for emergency funds.

## 5.8 Assumptions and Uncertainties

This Activity Management Plan and the financial forecasts within it have been developed from information that has varying degrees of completeness and accuracy. In order to make decisions in the face of these uncertainties, assumptions have to be made.



Table 18 documents the uncertainties and assumptions that the Council consider could have a significant effect on the financial forecasts and discusses the potential risks that this creates.

Table 18: Generic Assumptions and Uncertainties

Type	Uncertainties	Assumption	Discussion
Financial	Unless stated it can be unclear whether financial figures include inflation or not, as well as whether GST has been included or not.	That all expenditure has been stated in 1 July 2024 dollar values and no allowance has been made for inflation and all financial projections exclude GST unless specifically stated otherwise.	The LTP will incorporate inflation factors. This could have a significant impact on the affordability of each activity if inflation is higher than allowed for the Council is using the best information available from Business and Economic Research Limited (BERL) to reduce this risk.
Asset data knowledge	Council has a regular inspection regime in place for assets.  The Council's aim is to strike the right balance between adequate knowledge and what is practical.	That the Council has adequate knowledge of the assets and their condition so that planned renewal works will allow the Council to meet the levels of service.	There are several areas where the Council needs to improve its knowledge and assessments, but there is a low risk that the improved knowledge will cause a significant change to the level of expenditure required.
Growth forecasts	Growth forecasts are inherently uncertain and involve many assumptions The Council commissioned population projections for the LTP 2024-2034 as the basis for its growth planning. However, growth will vary depending on actual birth and death rates, as well as net migration.	That the district will grow or decline as forecast in the Council's growth model.  The overall population of Tasman is expected to increase by 7,400 residents between 2024 and 2034, to reach 67,900. The District will experience ongoing population growth over the next 30 years but the rate of growth will slow over time.  Based on these assumptions, the Council is planning a further 4,200 dwellings, and 13 hectares of business land will be required by 2034.	Growth forecasts are used to determine infrastructure capacity and when that capacity will be required. If actual growth varies significantly from what was projected, it could have a moderate impact on the Council's plans. If growth is higher than forecast, additional infrastructure may be required quicker than anticipated. If growth is lower, the Council may be able to defer the delivery of new or additional infrastructure.

Type	Uncertainties	Assumption	Discussion
Project timing	<p>Multiple factors affect the actual timing of projects e.g.</p> <ul style="list-style-type: none"> <li>• Consents</li> <li>• Access to and acquisition of land</li> <li>• Population growth</li> <li>• Timing of private developments</li> <li>• Funding and partnership opportunities.</li> </ul>	That projects will be undertaken when planned.	<p>The risk of the timing of projects changing is high due to factors like resource consents, third party funding, and land acquisition and access.</p> <p>The Council tries to mitigate these issues by undertaking the investigation, consultation and design phases sufficiently in advance of when construction is planned. If delays occur, it could have an impact on the levels of service and the Council's financing arrangements.</p>
Project funding	The Council cannot be certain that it will receive the full amount of anticipated subsidy or contribution. It depends on the funder's decision-making criteria and their own ability to raise funds.	That projects will receive subsidy or third-party contributions at the anticipated levels.	The risk of not securing funding varies and depends on the third party involved. If the anticipated funding is not received it is likely that the project will be deferred which may impact levels of service.
Accuracy of cost estimates	Project scope is often uncertain until investigation and design work has been completed, even then the scope can change due to unforeseen circumstances. Even if the scope has certainty, there can be changes in the actual cost of work due to market competition or resource availability.	That project cost estimates are sufficiently accurate enough to determine the required funding level.	<p>The risk of large underestimation is low; however, the importance is moderate as the Council may not be able to afford the true cost of the project</p> <p>The Council tries to reduce this risk by undertaking reviews of all estimates and including an allowance for scope risk based on the complexity of the project.</p>

Type	Uncertainties	Assumption	Discussion
Land access and acquisition	Land access and acquisition is inherently uncertain. Until negotiations commence, it is difficult to predict how an owner will respond to the request for access or transfer.	That the Council will be able to secure land and / or access to enable completion of projects.	The risk of delays to projects or changes in scope is high due to the possibility of delays in obtaining access. Where possible, the Council undertakes land negotiations well in advance of construction to minimise delays and scope change. If delays do occur, they may affect the level of service that the Council provides.
Legislation changes	Often Central Government changes legislation to respond to emerging national issues and opportunities. It is difficult to predict what changes there will be to legislation and their implications for the Council.	The Council assumes that it will be affected by changes to Government legislation. However, as the nature of these changes is not known no financial provision has been made for them except where noted elsewhere in the LTP 2024-2034 forecasting assumptions.	The risk of major changes that impact the Council is moderate. If major changes occur, it is likely to have an impact on the required expenditure The Council has not planned expenditure to specifically mitigate this risk. It may be necessary for the Council to reprioritise planned work to respond to future legislation.
Emergency reserves	It is impossible to accurately predict when and where a natural hazard event will occur. Using historic trends to predict the future provides an indication but is not comprehensive. The effects of climate change are likely to include more frequent emergency events.	That the level of funding reserves combined with insurance cover and access to borrowing capacity will be adequate to cover reinstatement following emergency events.	Funding levels are based on historic requirements. The risk of requiring additional funding is moderate and may have a moderate effect on planned works due to reprioritisation of funds.
Network capacity	The Council uses a combination of as built data, network modelling and performance information to assess network capacity. The accuracy of the capacity assessment is based on the accuracy of asset and performance data.	That the Council's knowledge of network capacity is sufficient to accurately programme works.	<p>If the network capacity is higher than assumed, the Council may be able to defer works. The risk of this occurring is low, however it should have a positive impact on the community because the level of service can be provided for longer, before requiring additional capital expenditure.</p> <p>If the network capacity is lower than assumed, the Council may be required to advance capital works</p>

Type	Uncertainties	Assumption	Discussion
			projects to provide the additional capacity sooner than anticipated. The risk of this occurring is low, however it could have a significant impact on expenditure.
Climate change	Continued greenhouse gas emissions will cause further warming and changes in all parts of the climate system. The level of continued emissions of greenhouse gases and the effectiveness of worldwide efforts to reduce them are not known. The full extent of the impacts of climate change and the timing of these impacts are uncertain.	<p>The Council uses the latest climate predictions that have been prepared by the National Institute of Water and Atmospheric Research for the Tasman District.</p> <p>The Council assumes that it is not possible to reduce the mid-century warming, due to the amount of carbon dioxide already accumulated in the atmosphere.</p> <p>As a consequence of climate change, natural disasters will occur with increasing frequency and intensity. The weather-related and wildfire events the District has experienced in recent years are consistent with predictions of climate change impacts. For low lying coastal land there will be increasing inundation and erosion from sea level rise and storm surge. Adaptation can help reduce our vulnerability and increase our resilience to natural hazards.</p> <p>We assume that sea levels will continue to rise and are likely to rise at an accelerated rate over time in line with the Ministry for the Environment's Coastal Hazards and Climate Change Guidance (2017).</p>	<p>It is likely that risk of low-lying land being inundated from the sea, and damage to Council property and infrastructure from severe weather events, will increase.</p> <p>The Council will need to monitor the level of sea level rise and other impacts of climate change over time and review its budgets, programme or work and levels of service accordingly.</p> <p>The Council will continue to take actions to mitigate its own greenhouse gas emissions, to work with the community on responses to climate change and show leadership on climate change issues.</p>

## 6 Current and Future Demand

The ability to predict future demand for services enables the Council to plan ahead and identify the best way of meeting that demand. That may be through a combination of demand management and investing in improvements.

This section provides an overview of key drivers of demand and what demand management measures the Council has planned to implement.

### 6.1 Demand Drivers

The future demand for parks and facilities services will change over time in response to a wide range of influences, including:

- population growth
- changes in demographics
- climate change
- local economic factors including industrial and commercial demand
- seasonal factors (tourism)
- land use change
- changing technologies
- changing legislative requirements
- changing regional and district planning requirements
- environmental awareness.

Key community trends likely to affect the long-term provision of parks, reserves, facilities and community partnership and recreational services include:

- Increasing public expectations for higher standards and a more diverse range of recreational opportunities and community events.
- Changing trends in recreation and sport participation, increasing casual, 'pay for play' and individual rather than organised, volunteer and group based.
- Development of new activities, often utilising new technology.
- Increasing cost of fuel (likely to increase demand for reserves, facilities and recreation opportunities that are close to home).
- The population is becoming more sophisticated and cosmopolitan.
- There are changing lifestyles among different generations.
- An increasing concern with obesity and associated health problems, resulting in initiatives to promote more active lifestyles; and
- Increasing public awareness of environmental issues may result in a greater demand to protect sensitive areas, upgrade damaged ones, preserve areas of open space and undertake environmental education activities.

### 6.2 Assessing demand

The key demographic assumptions affecting future demand are:

- ongoing population growth over the next 30 years with the rate of growth slowing over time;

- an ageing population, with population increases in residents aged 65 years and over; and
- a decline in average household size, mainly due to the ageing population with an increasing number of people at older ages who are more likely to live in one or two person household.

### 6.2.1 Demand for Sport and Recreation

The Top of the South Island Regional Sport and Active Recreation Spaces and Places Strategy provides a high-level strategic overview of the current and projected facility needs. It also documents a number of facility issues and other key trends in the sport and recreation sector including:

- A growing population generating demand for more provision of active recreation and sports facilities.
- Changing age distribution with increased proportion in the 65+ age group who are active for longer and have significant free time.
- An increasingly ethnically diverse population.
- A shift in participation away from formal to casual and informal play, active recreation, and social sport.
- A nation-wide focus on embedding active lifestyles in our young people through active recreation and sport, particularly in girls and young women.
- Participation in informal outdoor active recreation activities is growing while many sports report stable or declining memberships.
- Being active is now “cool” and the value activity has on our mental, physical, and spiritual well-being is widely recognised; and
- Increasing awareness of the need to be multi-purpose and flexible with our built facilities, whenever possible.

### 6.2.2 Population Growth

Tasman District’s population is currently estimated to be 59,400. and is projected to grow by around 18,000 between 2023 and 2053. This is based on the medium scenario of updated population projections which the Council commissioned in 2023 from DOT Data Ltd.

The key demographic assumptions affecting future demand are:

- Ongoing population growth over the next 30 years with the rate of growth slowing over time. The overall population of Tasman is expected to increase by 7,400 residents between 2024 and 2034, to reach 67,900.
- An ageing population, with population increases in residents aged 65 years and over. The proportion of the population aged 65 years and over is expected to increase from 23% in 2023 to 28% by 2033.
- A decline in average household size, mainly due to the ageing population with an increasing number of people at older ages who are more likely to live in one or two person households.

Most of the overall population growth will be driven by net migration gains (more people moving to Tasman District than leaving). Under the medium scenario, all age groups in Tasman are projected to experience growth.

Residential growth is measured in the number of additional dwellings. The Council in the Nelson-Tasman Future Development Strategy September 2022 has estimated over the next 30 years we will need to provide for an extra 21,000 homes under a medium growth scenario and 29,000 homes under a high growth scenario. This is based on population and household size projections. It also allows for demand for dwellings for non-residents, such as holiday houses or temporary worker accommodation.

The potential effects of population growth on the parks and facilities activity are:

- Increased use of reserves for outdoor recreation and leisure activities which creates a need for walkways and playgrounds.
- Need for further development of indoor recreation spaces, aquatic and leisure facilities including in Motueka, Brightwater, Wakefield, Moutere and other areas earmarked to accommodate future growth in the future development strategy.

Generally, population growth leads to intensification of existing facility use provided these facilities are flexible spaces able to cater for a variety of uses. Demand for fit-for-purpose community facilities is increasing, some existing facilities need to be upgraded and modified to cater for intensification and different uses.

Demand for open space and reserves is likely to continue to increase. For example:

- Increasing awareness of the environmental value of protecting wetlands, dunes and other areas of indigenous vegetation is likely to lead to greater emphasis on the acquisition and protection of natural areas in the future. However, protection of these areas can also be achieved through means other than direct Council ownership.
- Demand for sportsgrounds will continue during the next 10 years, particularly in the Moutere/Waimea ward; and
- Planning for services will need to be responsive to the recreational needs of elderly people, who will make up an increasing proportion of the population.

Otherwise, it is business as usual, with no other major changes apart from the acquisition and development of reserves, walk and cycle connections as required on land subdivision for residential use, and the ongoing maintenance, planting and development of existing parks and facilities.

The major challenge for the District is to keep pace with population growth in terms of provision of reserves, parks and facilities, in particular the development of new parks and facilities, while maintaining current assets at an acceptable level.

### 6.3 Demand Management

Demand management includes both asset and non-asset strategies to manage demand across the parks and facilities activity. The objective of demand management is to actively seek to modify customer demands for services in order to:

- optimise utilisation/performance of existing assets;
- reduce or defer the need for new assets;
- meet the Council's strategic objectives;
- deliver a more resilient and sustainable service; and
- respond to customer needs.



### 6.3.1 Council's approach to demand management

Demand for new or upgraded parks or facilities arises from the changing needs of the existing population (i.e. meeting the level of service standards, changing habits), and as a response to population growth.

The Council intends to maintain its awareness of these issues and plans to provide parks, reserves and community facilities which meet the community's expectations. Current practice is to undertake a robust needs assessment and feasibility study prior to undertaking any significant facility upgrade or providing a significant additional facility. This work has been undertaken over the last 2-3 years for the Motueka Aquatic Facility and provision of new/upgraded community facilities in the Wakefield, Brightwater and Tapawera communities. Some previous work on the Murchison Recreation Facility is also being reviewed.

Expenditure programmes need to be planned to fund the capital works and associated ongoing operational expenditure. Alternately, it may be possible to manage demand within the existing system capacity (e.g. via booking systems, etc.).

There are likely to be increasing conflicts between different park uses due to the diversification of leisure preferences and the trend towards informal recreation. For example:

- Sporting codes wishing to use the same land
- Youth orientated activities
- Higher demand for fit for purpose indoor recreation spaces (particularly for the prediction of an ageing population)
- Demand for 'new' activities in competition with traditional sports
- Influence of technology on recreational participation
- Active and passive users of park land
- Protection of open space for environmental values versus development for more intensive recreation activities; and
- More demand for community events suitable for people with varying interests.

Progressive development of additional and renewal of existing public toilets will continue so that the needs of an increasing population and tourism demand plus the changing expectations of service quality can be met.

## 7 Lifecycle Management

Lifecycle cost is the total cost to the Council of an asset throughout its life including, creation, operations and maintenance, renewal, and disposal. The Council aims to manage its assets in a way that optimises the balance of these costs. This section summarises how the Council plans to manage each part of the lifecycle for this activity.

### 7.1 Asset Condition and Performance

The Council needs to understand the condition of its assets as this helps to inform asset management decision making. Condition monitoring programmes consider how critical an asset is, how quickly it is likely to deteriorate and the cost of data collection.

The Council generally engages independent contractors to undertake condition assessment work. Some of the work is also undertaken by the reserves maintenance contractor as part of their contractual reporting requirements.

A condition assessment of all community facility building assets is currently underway. In 2020 a survey of key components was undertaken for all Council Cottages. Playground condition was assessed against the NZ Playground Standards by an independent auditor in 2022.

Assets typically deteriorate over time and changes to condition are a key indicator of the level of renewal expenditure required to maintain the asset at an acceptable level service and ensure the timing of renewal and replacement is optimised. Each asset component is assessed on a 1 to 5 condition rating scale with: 1 = Excellent; 2 = Very good; 3 = Satisfactory; 4 = Poor; and 5 = Very Poor. Further details about the condition of parks and facility assets are outlined in sections 7.1.1 to 7.1.11.

The Council has undertaken seismic assessments of all community facilities that may potentially be classified as earthquake-prone buildings, as defined by Section 122 of the Building Act (2004). The results of these seismic assessments are included in Appendix D. Most of the Council's community buildings identified as being below 34% of new building standard have been upgraded over the last few years, there are only two buildings that have been assessed as being earthquake prone that have not been upgraded, these are the Wakefield Hall and the Rubber Bowls Building. Seismic strengthening works, or demolition, of earthquake-prone buildings need to be completed by various dates, depending on the building's location, seismic risk, and priority category. The Wakefield Hall is due to be replaced by a new Community Facility commencing in 2025/2026 and negotiations are continuing with the current tenant of the Rubber Bowls building to purchase the building and undertake the strengthening work, should this negotiation fail, this building is likely to be demolished.

All the Community Housing units have been upgraded to comply with the Healthy Home Standards. These standards were introduced in 2019 as a set of minimum requirements that all New Zealand rental homes must meet, these standards are spread across five categories – heating, insulation, ventilation, draught-stopping, and moisture/drainage. They require that for any new or renewed tenancy dated 1st July 2021 onwards, the rental properties must be compliant with the Healthy Homes Standards within 120 days of the tenancy beginning (previously 90 days). All rental properties throughout NZ must be compliant with these standards by 1st July 2025 (previously 2024) regardless of the type of tenancy in place and when it began.

Further details about the condition of the various asset types are included in Appendices D and E.

### 7.1.1 Condition of Multi-use Community Recreation Centres and Sports Facilities

Four of the five multi-use facilities are less than 20 years old and in excellent condition. The Motueka Recreation Centre is a repurposed packing shed so is an older building and in average condition. In 2002, the roof was replaced, and the building upgraded with improved insulation. A project to extend and upgrade wastewater facilities is in the current year's programme. The condition reports mainly identify painting of various components of these facilities over the next three to five years.

The sports facilities are also generally in good condition with only painting in the programme for the next three years.

### 7.1.2 Condition of Community Halls and Community Centres

The quality of the community halls varies dependent on their age, level of use, past maintenance and improvement history. In most cases they are maintained to a good standard with the assistance of Hall Management Committees. Seismic strengthening work has been completed on the Motueka Memorial Hall, Riwaka Hall, Bainham Hall, Hope Hall and Richmond Town Hall. Wakefield Hall has considered earthquake prone and is operating at reduced capacity.

### 7.1.3 Condition of Museums

The quality of these buildings is generally considered to be adequate for their purpose. The condition inspections show some repainting requirements and some minor timber replacement at the Collingwood Museum.

### 7.1.4 Condition of Richmond Aquatic Centre

The condition inspection and monitoring at the Aquatic Centre is overseen by Council staff with input from external building surveyors, electrical and mechanical services engineers and support from CLM as the centre operator. A maintenance and renewals database has been developed to inform both this AM plan and the entities involved in the management of the facility on asset condition.

The condition assessments shows the facility to be in good condition with renewals carried out when required. There is currently no backlog of renewals with the only items in the next three years being some replacement of floor coverings. In the four to five year period there is some seal repairs and a roof repaint. Plant renewals are mainly related to electrical items and pump replacements.

### 7.1.5 Condition of Swimming Pools

Two of the three Council-owned swimming pools are older, school-style outdoor pools. Their condition is deteriorating over time and the Council is unlikely to replace these assets if they fail. The plan would be to fill in these pools at the end of their useful life. The Saltwater Baths at Motueka is in average condition, it is maintained by Nelmac, and dosing of the pool is undertaken by local volunteers.

### 7.1.6 Condition of Remote Campgrounds

Remote campgrounds are maintained in low key style, suitable for remote/coastal and riverside reserve areas. McKee Campground ablution blocks are older type facilities, a significant upgrade of the wastewater pump station was undertaken in 2017 following a storm event with some further work required after a subsequent storm several years later. The toilets at Kina Reserve were replaced in 2018. In the longer term there is a need to replace toilets/showers blocks at McKee, and the facilities block at Owen River.

### 7.1.7 Condition of Other Community Buildings

The quality of most buildings is generally considered to be adequate for their purpose. A major upgrade involving repiling and other significant work to the framing has recently been undertaken at the Wakefield Toy Library to return this building to a serviceable condition. Work is also being carried out to flooring including bearers and floor panels in the Washbourn Gardens Orchid House.

### 7.1.8 Condition of Community Housing for Older Adults

A visual external inspection of all units was undertaken in 2019 by Stimpson & Co. as part of the Council's Community Housing Review, this confirmed that all units were in good condition.

The introduction of healthy homes standards saw the installation and upgrading of insulation and heat pumps to all units by 2019. Further changes to this legislation in 2020 required consideration of ventilation, moisture ingress, drainage and draught stopping. WSP Opus inspected all the units in December 2020 to identify the works required to meet these requirements. This work was completed in 2022.

Inspection of roading and carparks was progressively carried out by a Council Roading Engineer in 2021-2022 and a programme of reseals established.

A weathertightness issue was identified in a unit at a flat in Motueka, this required an extensive renovation to rectify the issue. Other units of a similar design were inspected, and no similar issues were identified in these units.

A comprehensive exterior painting programme is in place for all Council units this requires a full repaint every seven years and annual inspection and paint touch-ups in the intervening years.

An overall assessment of each of the community housing complexes is included in Appendix D, Table D7.

### 7.1.9 Condition of Public Toilets

Most of the public toilet facilities have sanitary wastewater systems with a mix of reticulated systems, septic tanks, or containment systems. Existing facilities appear to be meeting current demand and most are in good to excellent condition. Condition assessments are carried out on an ad hoc basis by Council staff from time to time. In addition available capacity of containment tanks is checked monthly. Water meter readings are taken monthly where meters are fitted to assist with leak detection. An assessment of the overall condition of each public toilet facility is provided in Appendix D, Table D8. A number of the higher use toilet buildings are included in the long-term programme maintenance painting contract ensuring appropriate visual appearance.

### 7.1.10 Condition of Cemeteries

There are three main cemeteries located in each of the main urban centres of Richmond, Motueka and Tākaka. The asset condition in these cemeteries is very good, with well-developed roading, parking and other infrastructure, together with attractively landscaped grounds. An extension to the roading at Richmond Cemetery in 2022 provided access and additional parking to service burial areas in the lower part of the cemetery plus an exit to Otia Drive. The quality of the minor cemeteries tends to be lower, but this is considered appropriate given their rural location and low level of use.

Asset condition is generally very good, with facilities maintained to a high standard in the high-use cemeteries. The condition of individual cemeteries is outlined in Appendix E, Table E6.

### 7.1.11 Condition of Parks and Reserves

This section deals with the specific assets located on parks and reserves, rather than the overall reserve condition.

Assets in a poor or very poor condition have a high risk of failure and are a priority for renewal or replacement. Those identified as such will be prioritised for replacement or repair as part of the renewal programme.

The Parks and Reserves maintenance contract requires the contractor to carry out a programme of typically annual assessment of asset condition and to report details of condition and any repairs, maintenance and renewal works required. This information is reviewed by parks and facilities staff who then commission the contractor or others to undertake the required work. This ensures assets are maintained in a serviceable condition and are able to provide the required level of service. Details of the inspection requirements and their frequency is outlined in Table 19.

**Table 19: Frequency of condition assessments for park and reserve assets**

Asset	Frequency of condition assessments
Park and reserve land	Ad-hoc condition assessments are carried out by Council staff from time to time.
Sports fields	A seasonal renovation programme is carried out each year by Council contractors, which ensures that the field surfaces are playable, safe and generally in good condition. A safety inspection and report is completed for all goal posts (whether Council owned or not) annually in February to confirm integrity.
Playgrounds	Condition assessments are carried out by a certified playground auditor on a three-yearly basis. A full structural condition assessment of Council's playgrounds was undertaken in 2022. Annual inspections are carried out by a parks and facilities staff member qualified to carry out Playground Equipment Operational Audits and weekly maintenance checks are carried out by the Parks Contractor.
Carparks, driveways and Roads	A 6-monthly inspection and assessment of these assets is completed by the maintenance contractor and any required rectification work undertaken. A Council Roading Engineer also inspects these assets periodically on request to assess deterioration and programme any reseal work.
Paths & tracks	The Maintenance Contractor undertakes an annual inspection in October each year to identify any work required and these are added to maintenance or renewal programmes.
Park furniture, memorials and structures	An inspection is completed in March annually for these assets and maintenance works and renewals added to the work programme.
Barbeques	Wood barbeques are gradually being replaced with gas barbeques. These require an annual compliance inspection of the gas components. This is carried out annually in August to ensure any required work can be completed prior to the summer season.

In addition to the information provided in Table 19, a brief description of the general understanding of the condition of each group of Parks and Reserves assets is presented below.

**Furniture:** Furniture is considered to be in reasonable condition with a programme of ongoing painting, repair and renewal in place.

**Signs:** A consistent sign design is used across the District and their condition is considered reasonable. The need for additional signage, particularly information signs has been identified and steady progress is being made.

**Gardens:** The condition of gardens is variable as a result of no formal renewal programme being implemented. Some gardens have gaps or are overgrown. The contractor submits an annual programme of plant replacement each year in April for shrubs and November for roses so that this work can be undertaken in the following planting season.

**Trees:** The tree asset is considered to be in reasonable condition. Work is carried out on an ad-hoc basis rather than in a cyclic programme and no formal assessment has been undertaken. Tree maintenance work is managed by Council staff and all work is undertaken by contractors using qualified arboriculture tradesmen. Protected Trees are assessed around 5-yearly by an arborist.

**Playgrounds:** An assessment of the playgrounds was undertaken by an external specialist consultant in 2022.

- The playgrounds were generally in good condition, with evidence of moderate to high levels of use.
- The playgrounds provided good facilities for local residents and visitors.
- Twenty three items of play equipment, particularly some equipment in rural areas, will need to be considered for replacement in the next 3 years.
- A good inspection and maintenance programme is essential to ensuring equipment is compliant with standards.

An assessment of remaining life of individual asset components of the playgrounds is included in Table 20.

**Table 20: Expected Remaining Life of Council's playground assets**

Playground Equipment Items		
Remaining Life	Number of Items	Percentage
>10 years	146	39%
5-10 years	192	51%
3-5 years	13	3%
1-3 years	23	6%
Total	374	

**Compliance with Safety Standards:** The playgrounds were measured against the standard NZ5828 if installed prior to 1996. If installed after this date, but prior to April 2005 the playgrounds were measured against AS/NZ4486 and 4422. Equipment and surfacing installed after April 2015 was measured against NZS5828: 2015.

Each individual item of equipment was measured and results shown in Table 21. Of the 380 items of equipment inspected at the 47 reserves, 380 items were identified including issues that required monitoring but no immediate action. The required maintenance and vandalism items have been addressed as have most compliance issues.

Table 21: Playground Audit Results 2022

Type/Responsibility	Council	Contractor	Monitor	Total Items
Maintenance	60	82	22	164
Compliance	214			214
Vandalism		1		1
Not Inspected	1			1
Total	275	83	22	380

Replacement of older equipment occurs required following assessment on an annual basis. Painting is undertaken as part of the maintenance contract on an as required basis.

When condition rating is done, a 1-5 scale is used, as per the IPWEA PN 10.1 Parks Management: Inventories, Condition and Performance Grading Guidelines.

#### 7.1.12 Performance of Parks and Reserves

The quality of development of new reserves is achieving a high standard. There is high demand from developers and residents of new residential areas to develop new reserves as soon as possible after handover to the Council. There has been lower resource allocation to renew assets and redevelop existing reserves to the standards being achieved in the newer reserves.

The performance of the contractors in the maintenance of reserves is considered to be good. The maintenance of reserves has been undertaken under contract for over 20 years which means that contract specifications, performance monitoring and control systems are well established. The contract document was reviewed, redrafted, and retendered in 2019/2020, the specifications were revised to address minor issues and the reporting and performance frameworks extensively revised to enable improved visibility of the contractor's achievement of their work programme. The maintenance level of service is considered to be meeting community expectations.

## 7.2 Operations and Maintenance

Operations includes the regular activities required to provide services. Maintenance includes all actions necessary for retaining an asset as near as practicable to an appropriate service condition including regular ongoing day-to-day work necessary to keep assets operating.

There have been significant cost increases over the past 12 months, some areas where services could be reduced or cut have been identified in order to offset some of these increases. These cuts have not been incorporated into the budgets included in this plan as they will be topics for consultation as part of the draft Long-Term Plan.

These are:



### 7.2.1 Reduce Community Partnerships grants by \$250,000 per annum

This reduction would result in a decrease in the activities and possible closure of community organisations, recreation and sports groups. Lower grants funding would lead to fewer volunteer hours in the community groups funded, decreasing their contributions to the public.

Community education, arts projects and active recreation opportunities would also become more limited.

#### 7.2.1.1 Benefits and costs

- Reduces rates increase.
- Social, cultural and environmental wellbeing within the community reduced.
- Community members more likely to be marginalised, such as elderly, youth or low-income families may face a reduction or discontinuation of support from organisations that receive community grants.
- Lack of support for community organisations risks hindering local economic development and social cohesion

### 7.2.2 Reduce Parks and Reserves maintenance budgets by \$300,000 per annum

This reduction would result in a decreased annual planting in prominent and visually significant areas. This includes sentimental settings like cemeteries and memorial gardens, where the impact of reduced funding would be notably felt.

It would also mean the removal of litter bins, dog doo bins and doggy doo bags and dispensers.

The conversion of one grass cricket wicket at Ben Cooper Park to artificial wickets would also be needed.

This requires an initial investment but reduces ongoing maintenance and operating costs.

#### 7.2.2.1 Benefits and costs

- Reduction in maintenance costs.
- Less use of irrigation on grass cricket wicket.
- Reduced greenhouse gas emissions.
- Less aesthetic appeal and overall quality of gardens in prominent and sentimental areas. This may lower the appeal for tourists, having a negative impact on local businesses.
- Potentially higher litter and waste dumped in parks and public places and higher costs to clean this up.
- Increased cases on dog faeces left in parks and public places.

### 7.2.3 Maintenance Contracts

#### 7.2.3.1 Community Facilities

The Council aims to maintain community facilities that are suitable for public use at the lowest long-term cost to ratepayers. For some facilities, the Council expects that a proportion of funds required for maintenance works are recovered from fees and charges from users of these facilities. However, charges and other income (such as leases) rarely match the total required expenditure.



The asset management contracts applicable to community facilities include building compliance such as, fire alarm testing, fire protection, air conditioning, electrical and building maintenance (interior and exterior). Contracts or service agreements are in place with preferred suppliers, which ensures a consistency of approach and the opportunity to utilise and build relationships with local contractors.

The community housing complexes, some public toilet buildings, Tākaka Museum, some halls and recreation centres are on individual contracts with Programmed Services for exterior painting. This involves a full exterior repaint of the buildings over the period of the contract and an annual wash and touch up at each anniversary until the expiry of the contract. Contracts vary from 6 to 8 years. There is a similar contract for a few buildings (e.g. recreation centres) to maintain the interior paintwork. Some of the major facilities buildings have contracts in place for cleaning and security services.

#### 7.2.3.2 Richmond Aquatic Centre

Community Leisure Management Limited (CLM) manages the Aquatic Centre under contract to the Council. The contract was renewed, under a right of renewal, on 1 December 2020 and will expire on 30 November 2025, with no further right of renewal. The contract will be reviewed and tendered in 2025. CLM is responsible for ensuring the facilities are adequately maintained and safely operated.

CLM employs staff to meet the required levels of service and is required to report against those levels of service. The Parks and Facilities team manage the operations and service delivery components of the contract with CLM, and the Property Services team manage the physical assets.

The main service standards in the contract with CLM are:

- The contractor shall manage and operate the Centre so as to provide a high quality, efficient and effective service to the Council.
- The contractor shall have in place and implement a system of ongoing customer feedback. The contractor shall record and respond in a timely manner to comments, complaints and queries relating to the Centre and its operation.
- The contractor shall provide the Council with monthly and annual reports that meet the requirements of Clause 14 of the agreement.

The Contract requires CLM to operate the Centre in accordance with the following operational requirements and standards:

- The contractor shall ensure that appropriate levels of staffing are provided in order to meet the standards of supervision recommended in the Recreation Aotearoa Aquatic Facility Guidelines. All lifeguards shall hold a minimum qualification of a current first aid certificate and a current National Lifeguard Award (Pools).
- The contractor shall maintain water quality in all pools to the standards prescribed in NZS 5826:2010 Pool Water Quality. The contractor shall arrange and provide to the Council on a weekly basis, results of water testing completed by an independent registered laboratory approved by the Council, in order to demonstrate compliance.
- The contractor shall maintain environmental conditions to ensure the comfort of pool patrons and this shall include satisfactory levels of relative humidity and air temperature appropriate for the season. Water temperatures are maintained as follows:
  - 25 m lap pool                      26°C ± 1°C

- Tots pool 32°C ± 1°C
- Wave pool 29°C ± 1°C
- Hydrotherapy pool 32°C ± 1°C
- Spa pools (Adult) 38°C ± 1°C
- Spa pools (Family) 34°C ± 1°C

The majority of the maintenance and operational service delivery is undertaken under a district wide contract with Nelmac. The contractor's performance is monitored by Council staff and an auditor, employed under contract by the Council.

The contracts are set up and administered through the Confirm AM system. This includes all contract instructions, performance monitoring, variations, dayworks and payments. The tasks included in the contract include all normal activities associated with operating and maintaining park and reserves. These include:

- grass mowing
- garden maintenance
- toilet cleaning
- cemetery interments
- cemetery maintenance
- walkway maintenance
- sports field maintenance and renovation
- beach and esplanade reserve maintenance
- furniture and structure maintenance
- litter bin emptying
- loose litter and debris collection
- playground maintenance
- irrigation operation and minor maintenance
- building maintenance

- Tree maintenance
- Irrigation pumps and pipe maintenance
- Electrical and lighting repairs

- Noxious weed and pest control; and
- Coastal planting and fencing.

These tasks are dealt with via the issue of specific instructions and an order number, on an as required basis.

Tree maintenance work is currently carried out as required at the direction of the Council staff. This work is undertaken by qualified arborist teams from local contractors listed on the Community Development Departments Supplier Panel for arboriculture work.

The Council's Engineering Standards and the Land Development Manual guide the provision of trees on street berms and their maintenance standards. In new subdivisions, the developer may or not provide trees (subject to approval of Council staff). The development of a tree policy is identified in the improvement programme.

The Council is also involved in maintaining trees on private land covered by the Tasman Resource Management Plan heritage tree register. The level of work undertaken is dependent on the category of protection of each tree:

- Category A trees –cost share between the Council and the owner.
- Category B trees – cost share between the Council and the owner; and
- Category C trees – advice only is provided by the Council.

Road and car park maintenance is currently managed by the Parks and Facilities team in collaboration with the Roading Team. Property transactions and leases are managed by the Property Services team.

Project work (new capital or major renewal projects) are undertaken using a range of contractors/solutions to suit the particular project. Competitive prices or tenders are required, as defined by the current Council Procurement Strategy. Small scale projects are usually carried out by the main maintenance contractor through a day work instruction, or else by specialist contractors through the issue of an order number or a project specific contract. All work is programmed to be completed within the financial year. Longer-term projects which will take more than 12 months to complete are budgeted over two (or more) financial years. Projects which are not completed within the financial year may be carried over into the next financial year.

A number of rural reserves are operated directly by local management committees. The members of the committees are elected by the local community, plus an appointed Councillor. Some of these committees also operate a community hall. The management and level of involvement of the Council varies. Some committees are highly independent and operate their own financial accounts. For others, the Council operates their financial affairs. Many reserves have some of their regular maintenance (e.g. grass mowing) undertaken directly by the Council, as part of the wider area maintenance contracts.

The committees are funded dollar for dollar, based on revenue earned. However, those with limited income receive a minimum of \$1,000 per annum. Capital works and improvements are funded annually on application. Project work, such as new capital or major renewal projects, are either managed by the hall committees for smaller scale work or by Council staff for major projects. Ideally all significant capital works should be project managed by Council staff, to limit the Council risk and liability.

The cemeteries are operated directly by Council staff under the direction of the Parks and Facilities Manager. Bookings, record keeping, and other administration tasks are undertaken by Customer Service team at the Council service centres in the area where the cemeteries are located. The operation and administration of the cemetery and burial procedures is controlled by the Council's Cemetery Standard Operating Procedures (2018). The maintenance of the cemeteries and operation of burial services is carried out under contract as part of the reserves maintenance contract. There are also a number of small Trustee cemeteries in the District and the Council supports the operation of these through annual grants payments.

#### 7.2.4 Maintenance Standards

##### 7.2.4.1 Maintenance Standards for Community Facilities

Maintenance standards vary between different community facilities. Some of the older facilities are maintained to a lesser degree, to reflect the age and use of these buildings. Newer facilities (e.g. the multi-use recreation centres at Tākaka, Motueka, Upper Moutere, Murchison and St Arnaud) are maintained to a comparatively higher standard. Buildings are inspected at least annually and maintained to the minimum standard required for the occupiers use.

As asset knowledge improves, the amount of reactive maintenance will decrease, and scheduled maintenance will increase. There is a balance between reactive and scheduled maintenance that is necessary to keep costs in check. There are very few assets or asset components in this Activity Management Plan which must be maintained to a standard that ensures they are capable of functioning at all times as might be expected in a processing activity. For this reason, there is a preference to allow components to reach the end of their life before replacement - unless the earlier replacement is considered advantageous.

No defined or formal service standards have been developed for community halls, although there is a need to ensure compliance with standards for fire evacuation and building warrant of fitness (BWof). The hall committees set their own informal maintenance and service standards. The main service issue for community halls, other than the general building and facility condition, relates to the cleanliness of the facility. Different standards are applied to different areas, and overall standards may be adjusted in response to community preferences and budgetary circumstances. At present, it is not considered that there is a need to develop more formal service standards.

No defined or formal service standards have been developed for community housing. There have been a number of changes to the Residential Tenancies Act over the past few years aimed at ensuring that all tenanted residential properties meet specific and minimum standards for heating, insulation, ventilation, moisture and drainage, and draught stopping. These have been fully implemented, the Council meets the requirements for ventilation, moisture and drainage, and draught stopping within 90 days of entering any new or renewed tenancy after 1 July 2021 and for all tenancies from 1 July 2024.

Maintenance of the grounds surrounding the eight community housing complexes is under the Parks and Facilities Maintenance Contract. Other maintenance and capital works, such as scheduled maintenance (e.g. exterior painting) and non-scheduled maintenance (e.g. faults, vandalism repair), are outsourced.

##### 7.2.4.2 Maintenance Standards for Richmond Aquatic centre

The maintenance standards for the Richmond Aquatic Centre require the contractor CLM to:

- Maintain the interior of the building in the same clean order repair, condition as it is in at practical completion of the Building, taking account of accidents, damage from fire, flood, lightning storm, earthquake, and fair wear and tear (all without neglect or default of the contractor) expected.
- Operate and maintain all plant in good repair and working order, and in accordance with manufacturer's recommendations.
- Inspect and provide to the Council annually in December of each year a detailed evaluation of the condition of plant together with recommended revisions to the Council's asset renewal programme. The inspection shall be carried out by an appropriately qualified person having expertise in the plant being assessed.
- Take all practicable steps to ensure no breakdowns in plant occur that result in closure of the Centre.
- Minor repairs and operational servicing of the plant, cleaning and other minor maintenance is the responsibility of the contractor.

Maintenance works are scheduled in accordance with the following priorities:

- Safety or health of building users.
- Service to the users of the building is compromised or affected; and
- it is likely that the area of repair may expand or the method of repair change such that the cost of any repair may increase.

The Council is responsible for planned maintenance and renewals. The programme and priority for work is based on condition inspections and reporting. Monitoring of asset condition identifies emerging risks, the need for maintenance and repair work, plus current and predicted future failure. The priority of work is based on the consequences of asset failure on levels of service, costs, safety or corporate image. The planned maintenance programme is reviewed and updated every three years based on condition inspections, maintenance trends and risks.

#### 7.2.4.3 Maintenance Standards for Parks and Reserves

Specifications for reserve maintenance work are defined in the performance-based maintenance contract. The maintenance contract specifies levels of service, performance criteria, work techniques and reporting requirements for:

- |  |   |
|--|---|
| • loose litter collection  | • building maintenance                              |
| • amenity mowing   | • playgrounds and recreations equipment maintenance |
| • weed control   | • sports court maintenance                          |
| • gardening  | • roads and carpark maintenance                     |
| • display house (plant displays)   | • tracks, trail and pathway maintenance             |
| • sports field maintenance   | • pond, lake, beach and waterway maintenance        |
| • sports field renovation  | • graffiti removal                                  |
| • furniture and structures maintenance (incl. litter bin emptying, BBQ cleaning) | • cemetery interments and maintenance               |

- toilets, showers, and change rooms cleaning and maintenance
- Motueka salt-water baths cleaning
- security Moturoa/Rabbit Island
- 

Generally, the standards selected are associated with one or more of the following interrelated characteristics:

- Public safety (e.g. condition of playground equipment, large tree limbs)
- National or local significance (unique environmental areas or heritage features)
- Location (high or low profile areas)
- Specialised use, such as sport
- High value due to maturity or quality of feature (e.g. tree or landscape)
- High use; and
- High capital investment.

Different standards are applied to different areas, and overall standards may be adjusted in response to community preferences and budgetary circumstances. The Council's intention is to achieve a consistent standard of management for like facilities in similar locations. The following standards are in use:

- NZS 5828: 2015 Playground Equipment and Surfacing; and
- SNZ HB 8630: 2004 Tracks and Outdoor Visitor structures.

The Burial and Cremation Act 1964 also determines a number of operational requirements.

#### 7.2.5 Maintenance Strategies

Three categories of maintenance are performed on community facilities, aquatic facilities, parks and reserves, community housing: non-scheduled (reactive), scheduled/cyclic (routine) and planned maintenance.

##### 7.2.5.1 Non-scheduled (Reactive) Maintenance

Non-scheduled maintenance encompasses unplanned call outs and maintenance caused by vandalism, asset failure or user needs. It also includes repair of assets required to correct faults identified by routine inspections and notification from users of the buildings, reserves, or services.

Reactive maintenance works are scheduled in accordance with the following priorities:

- Safety or health of building/facility users, reserve users or adjacent property owners may be compromised.
- Service to the users of the building/facility or reserve is compromised or affected.
- It is likely that the area of distress may expand or the method of repair change such that the cost of any repair may increase; and
- Subsequent work may depend upon the completion of the work.

For multi-use community recreation centres, Incorporated Societies manage these facilities under a service contract. The Motueka Recreation Centre and Richmond Town Hall are managed by Sport Tasman.

For community halls, the responsibility for undertaking reactive maintenance and the scheduling of regular or service maintenance lies with the hall committees (where present), or Council staff.

For the swimming pools run by rural committees, all repairs and maintenance are either undertaken or arranged by the committee. The committees regularly test the water and treat accordingly.

For the Richmond Aquatic Centre, reactive maintenance is generally the responsibility of CLM for minor items and the Council for significant plant or building repair.

For community housing, the responsibility for organising reactive maintenance is with Council staff, who arrange the necessary work with appropriate contractors.

For public toilets, the responsibility for undertaking reactive maintenance varies depending on the work required. Cleanliness, vandalism, graffiti, minor plumbing and building maintenance issues are responded to in the first instance by the Parks and Facilities contractor.

#### 7.2.5.2 Scheduled/Cyclic (Routine) Maintenance

The scheduling of regular or service maintenance (i.e. where business risks associated with failure to perform are low) is the responsibility of the contractors, who programme and prioritise the work to meet service standards specified in the contracts. For parks and reserves, such works include grass mowing, garden maintenance, playground inspections and maintenance, weed control, walkway maintenance, etc. Scheduled or cyclic maintenance of buildings includes regular operating costs such as:

- Heating, ventilation and air conditioning systems
- Fire protection services
- Cleaning
- Building Warrant of Fitness assessments; and
- Maintenance of painted surfaces.

#### 7.2.5.3 Planned Maintenance

Planned maintenance (also referred to as preventative or programmed maintenance) is undertaken to maintain an asset to ensure it achieves its useful life. Typical work includes repainting of furniture, structures, buildings and external surfaces; repainting and redecoration of interiors; sanding and recoating of wooden floors; minor repairs and replacement of building components that are failing or will fail but do not require immediate repair; replacement or refurbishment of minor furniture and structures (not included in the capital renewal plan); periodic cleaning of building exteriors; replanting of shrub gardens; and tree pruning. Work is planned on a regular cyclical basis over a medium to long-term (typically five to 10 years), to ensure that assets are maintained in their optimum condition.

Maintaining building components on a regular basis extends their life and provides better knowledge of life expectancy. The programme and priority for work is based on condition inspections and reporting to monitor asset condition, identify emerging risks, and identify the need for maintenance and repair work, both current and predicted future failure. The priority of work is based on the consequences of asset failure on levels of service, costs, safety or corporate image. The planned maintenance programme will be reviewed and updated every five years, based on condition inspections, maintenance trends and risks.



A comprehensive survey of significant buildings is underway, and the information will be used to update the asset inventory stored in the Confirm system. The survey also identified the asset condition and required maintenance work for the next ten years to 2034.

The responsibility to implement the building maintenance plan lies with the Council staff. Depending on the nature of the work, tasks may be delegated to the hall committee or arranged centrally by Council staff.

The Council has not previously developed a planned maintenance work programme for the reserves. The work has been undertaken as identified and required, from general maintenance, as provisional sum work within the contracts.

#### 7.2.5.4 Inspection and Reporting

An inspection and reporting programme is a critical aspect of ensuring that managers are aware of the condition of assets and services are provided to the required standard on a reliable basis. The inspection programme requires the preparation of a detailed report confirming whether service specifications are being achieved, identify any asset defects, safety issues and suggested improvements.

Three general categories of inspection and reporting apply to community buildings, parks, and reserves:

- Routine maintenance inspections and report.
- Safety systems inspections and issue of Building WOF (where required) by independent contractors.
- Formal periodic condition inspections and report.

As buildings generally do not deteriorate rapidly, other than from vandalism or storm damage, and the only service issue is likely to relate to cleanliness following use, the need for frequent or formal routine inspections is not considered necessary.

For community halls, the routine maintenance inspections are undertaken by the hall committees. Hall committees are sent a request in August each year to submit a list of maintenance requirements for the hall, the works are reviewed and prioritised by the Council staff and approved works included in the maintenance programme for the following financial year. The prioritisation will consider factors such as safety, facility usage and other issues relevant to the individual hall.

For community housing, the Council staff are responsible for inspections and responding to service requests from tenants. Each unit is visited at least once a year by staff to examine its condition and to identify any maintenance works which may be required.

Buildings with Compliance Schedules identified under their Building Warrant of Fitness require the systems to be inspected and checked monthly so that they are operating as designed, and if not, repairs must be effected. For most basic systems, such as emergency lighting and manual alarms, this can be tested by the building or facility manager/hall committee. In addition to the monthly checks, a formal inspection by a registered Independent Qualified Person (IQP) must be undertaken and an annual Building Warrant of Fitness issued.

The formal periodic condition inspections should be undertaken every five years by qualified personnel with expertise in building structures and maintenance, the development of long-term building maintenance programmes and an understanding of buildings service requirements.



The overall inspection programme for community buildings, parks and reserves is outlined in Table 22.

Table 22: Condition Inspection Programme

Inspection Type	Frequency	Inspector	Checks
Routine maintenance	As required	Hall committees Contractor/Operator Council Staff	Damage / breakage Cleanliness Other failures/problems
Formal periodic condition and long-term maintenance plan	Annual  Five yearly	Parks and Facilities staff  Structural and Maintenance Engineer	Structural issues Water tightness Cladding condition Paint surfaces Defects/problems – current Predictive failure/defects
Community Housing inspections (identify any internal upgrades required)	Annual	Parks and Facilities Administrator	Contractor performance/cleanliness Damage / breakage Vandalism/Graffiti Other failures/problems
Building Compliance inspections	Monthly/3 monthly Annual	Hall Committees/Registered Electrician Registered IQP	Compliance schedules
Richmond Aquatic Centre	Annual	CLM Nelmac Council Staff	Contractor performance/cleanliness Compliance Schedules Damage/breakage Vandalism/Graffiti Other failures/problems
Public toilet inspections	Two monthly (or when in the area, as part of other tasks)	Parks and Facilities staff or contract auditor	Contractor performance/cleanliness Damage/breakage Vandalism/Graffiti Other failures/problems
Reserves hard assets	Three yearly on a rotational basis	Contract Auditor and Parks and Facilities staff	Condition rating of all assets based on NAMS guidelines Review of remaining life
Sports fields.	Twice per year	Parks and Facilities staff	Turf quality, drainage, surface evenness.

Inspection Type	Frequency	Inspector	Checks
Play Equipment	Three yearly	Play equipment Accredited Auditor.	Compliance with Playground Equipment Standards.
	Annual	Parks and Facilities staff qualified to carry out Playground Equipment Operational Audits	
	Weekly	Contractors staff accredited to ROSPA level 1	
Street and Park Trees	Annual	Parks and Facilities staff	Appearance, structure, health, clearance from overhead lines and safety

The following is the planned maintenance inspection and reporting programme for the District's parks and reserves assets. The approach for routine inspections is a monthly audit of a sample of reserves by a staff member in the Parks and Facilities team. Their role is to confirm that the contractor is meeting the specifications and required standards. A summary is included as Table 23.

The monthly audits sample approximately 5% of all reserves. These include a mix of whole of park audits plus an audit of a particular work type which varies according to the time of year e.g. mowing and garden maintenance would be a focus during the spring and autumn growth flushes. The aim is to cover most reserves in the district over a 12-month period. The audit records are recorded in Confirm.

Any issues raised by the auditor, contractor or members of the public are also followed up by staff.

Playground inspections are undertaken weekly by the reserves contractor to check for safety, other hazards, maintenance, and vandalism/graffiti. An annual inspection by a Parks and Facilities staff member is undertaken and a three-yearly audit by an accredited playground specialist is undertaken to determine compliance with the relevant NZS standard, structural integrity and to update the condition information.

For the public toilets, the Parks and Facilities maintenance contractor is responsible for regular inspections as part of the cleaning and servicing schedule.

**Table 23: Routine Maintenance Inspection Programme for Parks and Reserves**

LOS/Reserve Group	Frequency	Inspector	Checks
High profile reserves and walkways	Two monthly	Auditor	General condition of reserves. Mowing and garden maintenance Vandalism Standard of work

LOS/Reserve Group	Frequency	Inspector	Checks
Medium use reserves	At least once over a six-month period	Auditor	General condition of reserves. Vandalism Standard of work
Isolated or low use reserves	At least once over a 12-month period	Auditor	General condition of reserves Standard of work
Play equipment	Weekly	Contractor	Vandalism, graffiti, damage, obstructions, safety, security.
Public toilets	As per cleaning frequency	Toilet cleaning contractor	Damage / breakage Cleanliness Other failures/problems

#### 7.2.5.5 Customer Service

Customer calls are logged as service requests by customer services staff. Requests relating to specific community facilities are logged as part of the Confirm system. Once logged and allocated, the Parks and Facilities staff member receives an email alert that a call has been logged. Customer service staff are trained to deal with simple issues directly and may answer a number of calls on behalf of the Parks and Facilities staff. If the relevant staff member is not available, and it is not appropriate to log the call onto the confirm system a message can be left on the voice mail answering service, an email can be sent, or the operator can refer the caller to another staff member. After hours calls are handled by a separate corporate contractor who will refer items requiring urgent action direct to the maintenance contractor who has authority to take appropriate action (within defined contract limits).

#### 7.2.6 Forecast Operations and Maintenance Expenditure

Figure 12 shows the forecast operations and maintenance expenditure for the next 10 years (see Appendix A for more detail). The expenditure in 2028/2029 includes a contribution of \$2.0 million for the Nelson Provincial Museum storage facility and \$231,000 for development and renewals at Saxton Field which is treated as an operating expense rather than a renewal or capital cost in accounting terms as the asset is owned by Nelson City Council and we pay them a grant for our share of the cost.

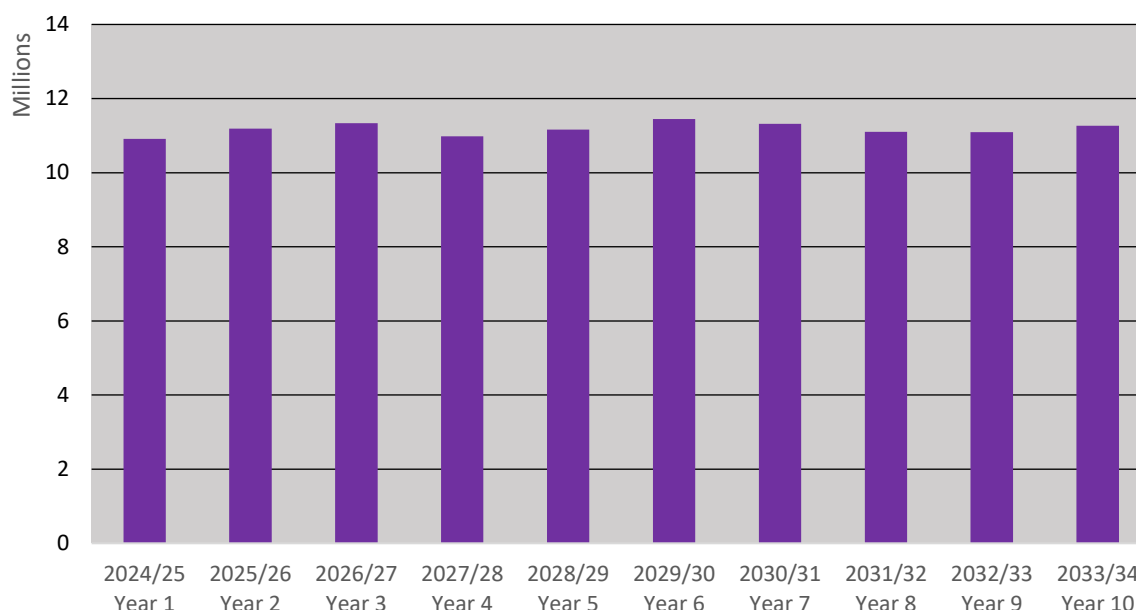


Figure 12: Parks and Facilities forecast operations and maintenance expenditure

### 7.3 Asset Renewal/Replacement

Renewal is major capital work which does not significantly alter the original service provided by the asset, but restores, rehabilitates, replaces or renews an existing asset to its original service potential. Work over and above restoring an asset to original service potential is considered to be an acquisition resulting in additional future operations and maintenance costs.

#### 7.3.1 Key Renewal Themes

Specific key themes relevant to the development of this renewal programme include renewal of component aquatic and facility assets, replacement of playground equipment and renewal programmes for halls, toilets, miscellaneous buildings, pensioner cottages, walkway surfaces, tennis court surfaces, boardwalks, bridges, and reserve carparks.

#### 7.3.2 Renewal Strategies

Assets are considered for renewal when:

- They near the end of their effective useful life.
- The cost of maintenance becomes uneconomical and the whole-of-life costs are less to renew the asset than keep up maintenance.
- The risk of failure of critical assets is unacceptable e.g. aquatic facility plant.

The renewal programme is developed as follows:

- Taking into account asset age and remaining life predictions, calculating when the remaining life expires and converting that into a programme of replacements based on valuation replacement costs.
- Reviewing and justifying the renewals forecasts using the accumulated knowledge and experience of asset operations and asset management staff. This incorporates the knowledge gained from tracking asset failures and performance through the asset management system.

In addition to the replacement of assets due to age, wear and tear and to avoid structural failure, assets in older parks need to be renewed to ensure that they are fit for purpose and meet current design standards.

Works are prioritised and programmed using the following criteria:

- Public safety risk
- Statutory obligation
- Environmental risk
- Intensity of use
- Importance/criticality of the asset function; and
- Low customer satisfaction.

### 7.3.3 Delivery of Renewals

All physical works and services (including most renewals) are outsourced through external contracts for operations and maintenance, and in some instances, management.

Assets are considered for renewal as they near the end of their effective life or where the cost of maintenance becomes uneconomical and when the risk of failure of assets is sufficiently high. Renewal of existing community facilities, parks and reserves is undertaken to ensure that service standards are achieved consistently across the District and key assets are kept up to date and relevant to meet the needs of users.

Renewal of assets involves the removal and replacement of an asset with a modern equivalent providing a similar level of service; or a major refurbishment that restores the asset to an excellent condition and extends its life significantly.

Removal and replacement is normally undertaken for:

- Smaller assets such as pumps, filters, park furniture, fences, signs, etc.
- Playground equipment, although refurbishment may be an option for some items.
- Concrete or cobblestone surfacing; and
- Underground services - while refurbishment of some pipes is possible with the insertion of a liner, the general approach in parks is to install new pipes and services. This may or may not involve the removal of existing pipes and services.
- Gardens - generally all the shrubs are removed although larger shrubs and trees may be retained if in good condition. Depending on its condition the top layer of soil may be removed or else conditioned with the addition of compost.

Refurbishment may be undertaken for larger or more complex assets such as:

- Sports turf where the surface is fully cultivated, re-levelled and re-sown. Extra services such as irrigation and drainage may also be installed; and
- Road, carpark, and path asphalt and chipseal. Generally, the sub-base is retained, and the top layer only is replaced.

For the purposes of this Activity Management Plan (AMP), an estimated figure has been used. Financial predictions are based on known asset condition, an estimate of renewal expenditure and affordability considerations. The estimated amount will be amended once an updated renewal programme has been developed.

Renewal of complete building assets is relatively rare, due to the long life of most buildings. However, public toilet buildings are the most likely to be replaced in entirety, due to their comparatively shorter lives and in some cases the construction materials used (e.g. fibreglass units in remote areas).

### 7.3.4 Deferred Renewals

Deferred renewal is the shortfall in renewals required to maintain the service potential of the assets. This can include:

- Renewal work that is scheduled but not performed when it should have been, and which has been put off for a later date (this can often be due to cost and affordability reasons).
- An overall lack of investment in renewals that allows the asset to be consumed or run-down, causing increasing maintenance and replacement expenditure for future communities.

Figure 13 compares Council's cumulative renewal expenditure and cumulative depreciation for this activity. If the renewals expenditure starts falling behind the accumulative depreciation it can indicate that the assets may not be being replaced or renewed at the rate at which they are being consumed. If this continues unchecked for too long, future communities will inherit a run-down asset, high maintenance costs and high capital costs to renew failing infrastructure.

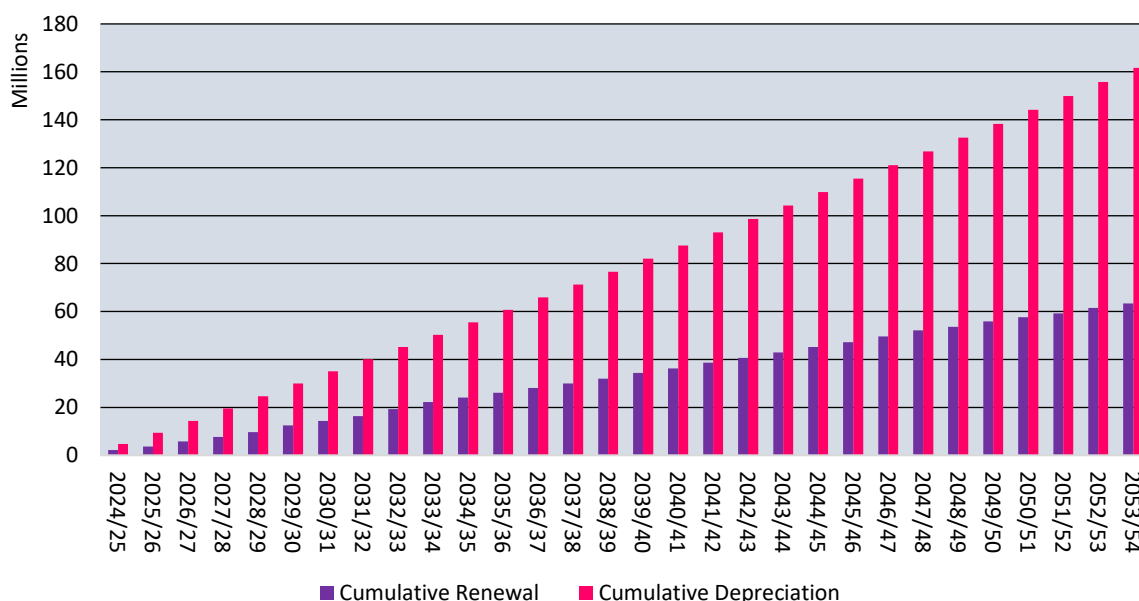


Figure 13: Comparison of Cumulative Renewal Expenditure and Cumulative Depreciation (note these figures are inflated)

### 7.3.5 Forecast Renewal Expenditure

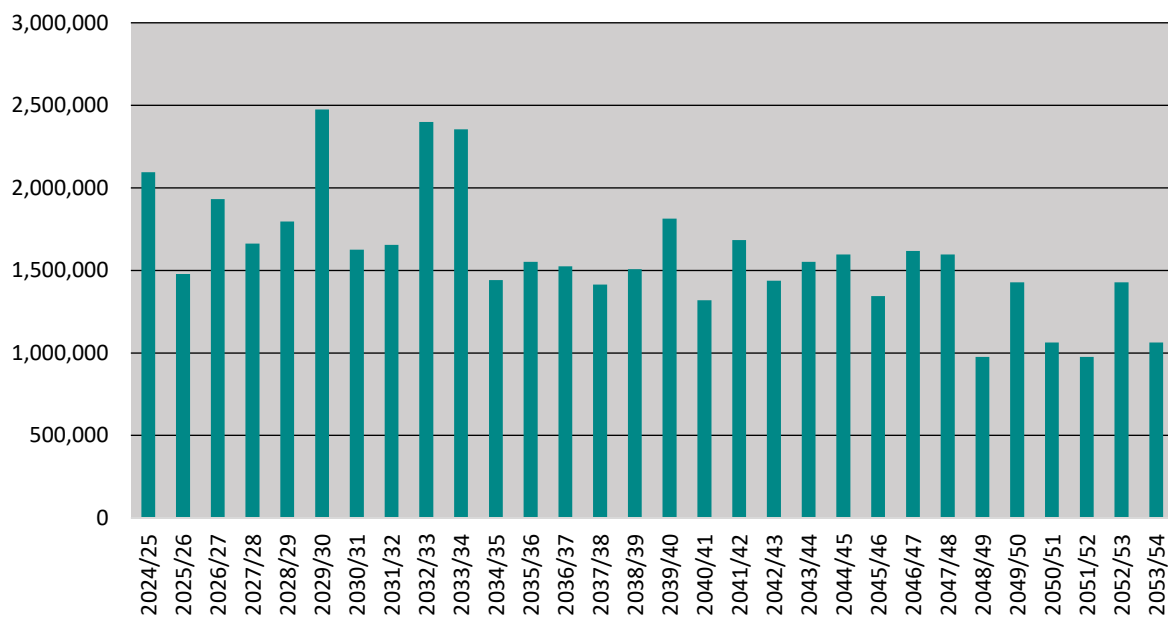


Figure 14: shows the forecast renewals expenditure for the next 30 years.

## 7.4 Asset Development

Expenditure used to create new assets, expand or upgrade existing assets, or increase the capacity of existing assets beyond their original design capacity or service potential. This section summarises future new capital work requirements for this activity.

### 7.4.1 Key Asset Development Issues

The relatively high rate of population growth in the District is likely to continue at a strong rate over the next ten years, meaning the Council will obtain additional parks and reserves through subdivision and need to progressively provide new playground equipment, walkways, community facilities and public toilet facilities to retain the currently provided level of service.

### 7.4.2 Key Projects to Support Increasing Levels of Service and Growth

Key projects that will support increasing LOS and growth are presented in Table 24. The capital development programme also includes a range of projects (generally under \$100,000) across the District for the ongoing development of community facilities, parks, reserves and cemeteries, including walkways, landscaping, revegetation, sports field improvements and playgrounds.

Table 24: Major Parks and Facilities Programmes of Work

Site	Project Description	Years 1-3 (\$)	Years 4-10 (\$)	Type
Motueka Community Pool	Development of new six lane community pool in Motueka	\$3.38M	\$14.67M	LOS
Cemetery land purchase	Initial development for new joint cemetery for Richmond & Moutere/Waimea ward	\$0.32M	\$0.40M	Growth/LOS

Site	Project Description	Years 1-3 (\$)	Years 4-10 (\$)	Type
Brightwater/Wakefield Community Facility	Development of a multi-purpose community facility to serve Brightwater & Wakefield communities	\$7.15M	\$5.5M	LOS
Tapawera Community Hub	Development of a new multi-purpose community hub to replace the existing facility	\$2.5M	-	LOS
Murchison Sports, Recreation & Cultural Centre	Extension to existing facility with scope to be confirmed by feasibility study	-	\$4.5M	LOS
Throughout District	Sports field Development	\$0.65M	\$1.09M	Growth/LOS
Throughout District	Purchase of new reserves (usually as a result of subdivision)	\$0.8M	\$5.27M	Growth/LOS
Throughout District	Provision of new playground equipment, walkways and public toilet facilities.	\$3.3M	\$4.8M	Growth/LOS

### 7.4.3 Forecast New Capital Expenditure

The following figure shows the forecast capital expenditure for the next 10 years. The peaks in Years 2026/2027 to 2028/2029 (years 3-5) include \$18 million for a new swimming pool in Motueka, \$11 million for a cultural and recreation facility servicing the Wakefield and Brightwater communities and \$2 million for a community hub in Tapawera (these three projects require a community contribution through fundraising).

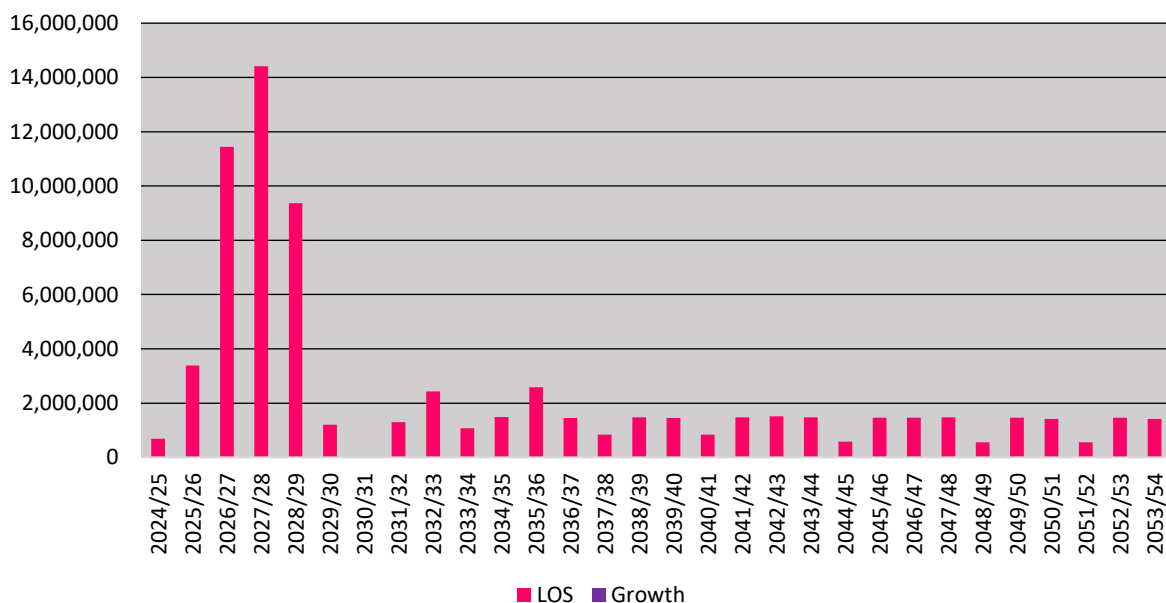


Figure 15: Parks and Facilities New Capital Expenditure Forecast



## 7.5 Asset Disposal

Disposal includes any activity associated with the disposal of a decommissioned asset including sale, demolition or relocation.

### 7.5.1 Asset Disposal Strategy

The Council does not have a formal strategy on asset disposals and as such it will treat each asset individually on a case-by-case basis when it reaches a state that disposal needs to be considered. Asset disposal is generally a by-product of renewal or upgrade decisions that involve the replacement of assets. Assets may also become redundant for any of the following's reasons:

- Underutilisation
- Obsolescence
- Provision of the asset exceeds the required level of service
- Uneconomic to upgrade or operate
- Policy change
- The service is provided by other means (e.g. private sector involvement); or
- Potential risk of ownership (financial, environmental, legal, social, vandalism).

Depending on the nature, location, condition and value of an asset it is either:

- Made safe and left in place
- Removed and disposed of
- Removed and sold; or
- Ownership transferred to other stakeholders by agreement.

In most situations assets are replaced at the end of their useful lives and are generally in poor physical condition. Consequently, the asset will be disposed of to waste upon its removal. In some situations, an asset may require removal or replacement prior to the end of its useful life. In this circumstance, the Council may hold the asset in stock for reuse elsewhere on the network. Otherwise, if this is not appropriate it could be sold off, transferred, or disposed of.

When assets sales take place, the Council aims to obtain the best available return from the sale and any net income will be credited to that activity. The Council follows practices that comply with the relevant legislative requirements when selling off assets, including meeting the requirements of the Reserves Act 1977 and the Local Government Act 2002.

The manner in which the Council acquires a building may influence the methodology for disposal. If a community group hands a building on reserve land back to Council because it has wound up its activity, the options available to Council are limited to finding another community use that is compatible with reserve classification of the land or remove the building.

### 7.5.2 Disposal of buildings and structures

Where demand analysis identifies that a building is surplus to the Council and community requirements, disposal options may be explored. Disposal of built assets generally only occurs when they have been replaced, reached the end of their useful life and/or are not considered safe for ongoing public use and/or the cost of restoring the community facility is not cost effective. Disposal options include:

- Removal from site

- Demolition; and
- Revocation of reserve status and sale of land and building/s.

### 7.5.3 Disposal of building elements

Where assets within buildings (i.e. appliances, fittings etc.) are identified as surplus to requirements or at end of life, the Council may explore the following disposal options:

- Sale of asset
- Reuse or recycling of asset component; and
- Destruction of asset component.

### 7.5.4 Disposal of surplus reserve land

Due to the difficulty of disposing of reserve land, identification and disposal of surplus land is not currently a high priority. A comprehensive review to identify surplus reserve land has not been undertaken, but this is taken into consideration during the review of each of the Ward Reserve Management Plans. Where land is identified for disposal or land swap, a formal public consultative process will be undertaken. Disposal of cemetery land and assets is generally not possible; they are maintained in perpetuity by the Council. Older closed cemeteries are managed as reserve open space.

The Council's Open Space Strategy (2014) recommends that Council staff take action to identify surplus areas of open space from which resources can be redirected to priority developments. *"In some cases, existing urban reserves are providing very little amenity due to land quality, their small size and poor location. Such parcels of land were acquired by Council as a reserve contribution when subdivision occurred, often in the 1970s and 1980s when less consideration was given to the real value of the land for recreation or ecological values. The sale of these parcels may provide funds for the development of other areas of open space in the same residential area. Such options should be explored in consultation with relevant local communities."*

The Council's Reserves General Policies document identifies protocols for the exchange and disposal of reserve land, in accordance with sections 15, 24 and 24A of the Reserves Act 1977. Relevant policies and methods are presented in Table 25.

Table 25: Policies and methods relating to the disposal of reserve land

Policy/Method #	Policy wording (extract from Council's Reserves General Policies document)
Policy 3.1.2.5	Reserve management plans for each ward shall identify areas managed as reserve but not protected and recommend disposal, transfer, gazettal or retaining their current legal status, in accord with the provisions of policy section 3. 2.
Expectation 3.2.1.8	The public, including mana whenua and tangata whenua iwi, are engaged in the decision-making process when reserve disposal and exchange options are considered.

Policy/Method #	Policy wording (extract from Council's Reserves General Policies document)
Policy 3.2.2.6	The Council may revoke reserve status where it is considered that the land is no longer required for reserve purposes or change the classification of a reserve if the primary purpose or use of the reserve has changed. In making that decision the Council will take account of the original purpose of reservation and consult with the original donor of the land if appropriate.
Policy 3.2.2.7	The Council may dispose of reserve land where it is surplus to requirements and provides no significant long-term benefit to the community or makes no significant contribution to biodiversity or cultural values.
Policy 3.2.2.11	The Council will explore the history of reserve acquisition prior to consultation over disposal options and identify and honour any legally recognised commitments made to previous owners or interests under the Public Works Act 1981.
Policy 3.2.2.12	Public consultation shall occur where there is any proposed change of reserve status.
Method 3.2.3.3	Full exploration of reserve acquisition history for disposal considerations.
Method 3.2.3.7	Omnibus reserve management plans for each ward shall identify areas managed as reserve but not protected, and recommend disposal, transfer, or gazettal.

#### 7.5.5 Forecast asset disposals

The only existing community facility identified for disposal during the term of this Activity Management Plan is the Matakaitaki Hall. In this instance the building is derelict and not fit for habitation/use therefore the likely disposal methodology will be by demolition.

The Wakefield Hall is identified as earthquake prone, a project is planned to replace this facility with a new multi-use community cultural and recreational building. The future of this building is still to be confirmed but the options are to demolish the building and sell the land or sell the building and land as is.

There are currently no plans to dispose of any existing parks or reserves during the term of this Activity Management Plan.

## 8 Financials

The Council has planned a prudent financial approach to managing its assets and services. This section provides a summary of the total value of the activity and the investment that the Council has planned to make over the next 30 years.

### 8.1 Funding Sources

The Parks and Facilities Activity is currently funded through a mixture of sources:

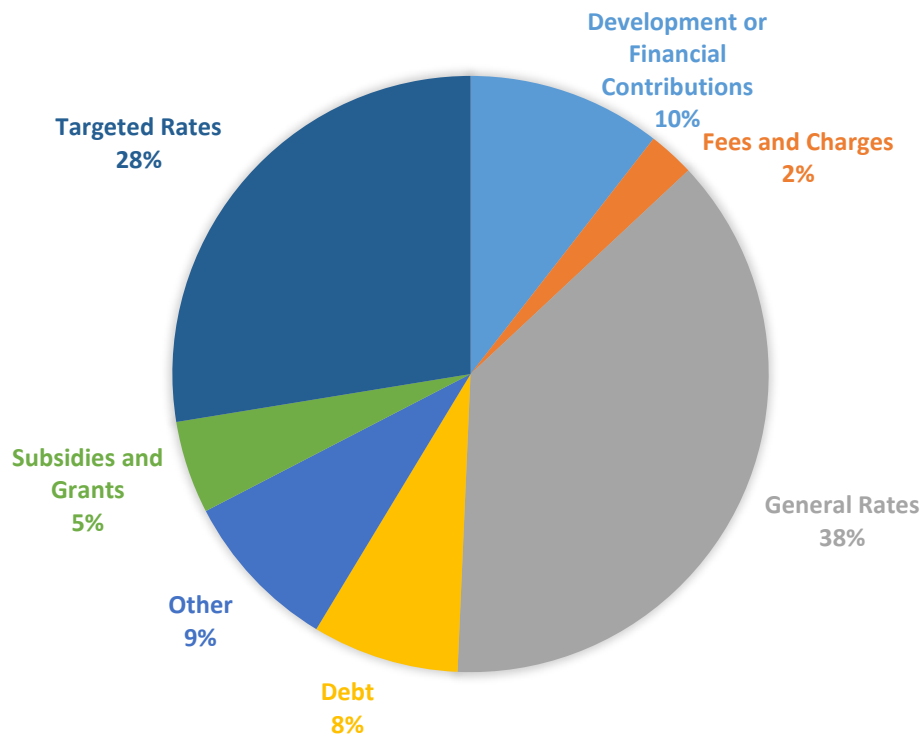


Figure 16: Funding sources for the Parks and Facilities Activity (2024-2034)

#### 8.1.1 Development and Financial Contributions

Development and Financial Contributions are levied to ensure that those people developing properties and who directly benefit pay their share of the growth related costs of that infrastructure. Council intends to achieve this by using:

- Financial Contributions under the Resource Management Act 1991 (RMA) to help fund growth related reserves and community services assets; and
- Development Contributions (DCs) under the Local Government Act 2002 (LGA) to help fund growth related for water, wastewater, stormwater, and transportation infrastructure.

The Council's current Development and Financial Contributions Policy can be found on our website at [www.tasman.govt.nz](http://www.tasman.govt.nz). Development contributions are not currently used to fund parks, reserves or community facilities in Tasman District.

#### 8.1.1.1 Reserve and Community Services Financial Contributions - How funds are received

The Tasman Resource Management Plan (TRMP) requires that all new subdivisions, from one new lot up to hundreds of new lots, are required to pay Reserve Financial Contributions (RFCs) for reserves and other Community Services.

RFCs are based on 5.62% of the total market value of all new allotments, less the value of any land taken for reserves or walkways. Credits are also given, in some cases, for work that is carried out on these areas of land, over and above levelling and grassing. Examples of such credits would be children's play equipment and formation of paths. RFCs are also payable as a percentage of the cost of some large construction projects (e.g. new factories and commercial premises).

The Council holds all RFCs received in five separate accounts as follows:

- Golden Bay Ward
- Motueka Ward
- Moutere/Waimea Ward
- Lakes/Murchison Ward; and
- Richmond Ward.

Income in each of these accounts varies considerably from year to year, depending on the demand for new sections and the availability of land for development. Due to the minor nature of the Lakes/Murchison Ward account, it is managed together with the Moutere/Waimea Ward account.

#### 8.1.1.2 What the Reserve Financial Contributions can be used for

Financial contributions are provided specifically for the purpose of mitigating the adverse effects of growth. RFCs provide a significant source of funding for the acquisition of land, capital improvement on reserves, other capital works for recreation activities and to repay loans on existing facilities. This includes funding for reserves, parks and playgrounds, community recreation assets and facilities, halls and community centres, sports fields and facilities, recreational walkways and cycleways, cemeteries, library assets, and toilets.

RFCs are also used to help fund major renewals of reserve and community service assets. The rationale for this is that often existing parks or facilities reach the end of their lives more quickly with additional use brought about by increasing population than they would otherwise.

#### 8.1.1.3 Allocation of Reserve Financial Contributions Funds

Each year as part of the Council's Long Term Plan review or Annual Plan process, a list of works in each of the four Reserve Financial Contributions (RFC) accounts is produced by staff. These projects are considered by the Community Boards in Golden Bay and Motueka, and the Ward Councillors for each of the four ward groupings listed previously. Recommendations are then forwarded to the Council for approval, before being included in the Long Term Plan or Annual Plan.

#### 8.1.1.4 Current TRMP Provisions for collection of financial contributions

Section 16.5.2.4 of the TRMP currently reads as follows:

"The financial contribution for reserves and community services under Figure 16.5A and Figure 16.5B is assessed as follows:

- a) 5.62 percent of the total market value (at the time subdivision consent is granted) of all new allotments created by the subdivision, other than allotments exempted by Rule 16.5.2.1 from this calculation.

- b) In assessing the value of any allotment, the valuation shall be based on the area of the allotment or a notional building site on each allotment of 2500 square meters whichever is the lesser.
- c) If payment is not made within two years of granting of the resource consent, and unless the resource consent specifies otherwise, a revised valuation must be made, and the contribution recalculated. The cost of any valuation shall be paid by the subdivider unless the resource consent specifies otherwise.
- d) The financial contribution shall be adjusted to take account of any land set aside and vested for reserve purposes at the request of the Council. The market value (at the time subdivision consent is granted) of any such land shall be deducted from the Reserves and Community Services component calculated from conditions (a) and (c) for the remaining allotments.
- e) Where the value of the land being set aside exceeds the amount calculated under conditions (a) and (c) for the remaining allotments, the difference shall be credited or paid to the subdivider. Except that the foregoing provisions of this rule shall not apply in cases where any legislation enables land to be set aside compulsorily and without compensation."

### 8.1.2 Schedule of Fees and Charges

Fees and charges are set at a level to recover some of the costs associated with specific aspects of the Parks and Facilities activity (e.g. use of sports grounds, leasing of community buildings, etc).

The Schedule of Fees and Charges is published on the Council's website and reassessed annually. The Council is currently consulting on the Schedule of Fees and Charges for the 2024/2025 financial year.

### 8.1.3 User Charges

Community housing is largely funded from user charges (i.e. rentals received from tenants).

### 8.1.4 General Rates

Many Council-owned community buildings and swimming pools are funded from general rates and user charges and are operated under a variety of management arrangements. These assets include, community halls, community centres, non-commercial campgrounds, outdoor community pools and other miscellaneous buildings.

### 8.1.5 Targeted Rates

Two separate targeted rates help to fund aspects of the Parks and Facilities activity: the museum facilities rate and the district and shared facilities rate. Each is discussed in more detail below.

#### 8.1.5.1 Museum Facilities Rate

The Nelson Provincial Museum, Collingwood, Motueka and Tākaka museums are funded from the Museums Rate.

#### 8.1.5.2 District and Shared Facilities Rates

The District and Shared Facilities Rate includes facilities located in and primarily benefiting Tasman residents and visitors. It also includes a wide range of facilities which provide regional benefits and are located within the Tasman District or Nelson City. Facilities funded by the District and Shared Facilities Rates are listed in Table 26.

Table 26: Community facilities funded from the District and Shared Facilities Rates

Facilities located on Council land	Shared facilities located on NCC land	Facilities located on private land within Tasman District
Saxton Field velodrome, Avery/Champion Green sports fields (including changing block/toilet)	Saxton Field: hockey, athletics, cricket, indoor stadium and other facilities	Māpua Hall
Multi-use recreation centres in St Arnaud, Murchison, Upper Moutere, Motueka, Golden Bay	Suter Art Gallery	
Maruia Hall (outside district)		
Grandstand at Sportspark Motueka		
Richmond Aquatic Centre		
Tasman's Great Taste Trail (part contribution)		

### 8.1.6 Subsidy from commercial forestry activity

On 7 September 1979, the 'Waimea County Council Empowering Act 1979' came into effect. This Act authorised the Waimea County Council to expend the proceeds of afforestation activities on certain reserve land and to validate certain earlier expenditure. This Act requires the Council to apply 10% of the net profit from the sales of forest products and associated activities of the Council conducted on Moturoa/Rabbit and Rough Islands in each financial year, or such greater proportion of it as it considers necessary, for the purposes of adequate maintenance and improvement of the reserves on the Islands for recreational purposes, or for the purposes set out in section 80 of the Reserves Act 1977. The remainder of the profits may be transferred to the general funds of the Council and used for the general purposes of the Council.

## 8.2 Asset Valuation and Depreciation

The Local Government Act 2002 and subsequent amendments contain a general requirement for local authorities to comply with Generally Accepted Accounting Practice ("GAAP").

The Council requires its infrastructure asset register and valuation to be updated in accordance with Financial Reporting Standards and the AMP improvement plan.

The valuations summarised below have been completed in accordance with the following standards and are suitable for inclusion in the financial statements for the year ending June 2023.

- NAMS Group Infrastructure Asset Valuation Guidelines – Edition 2.0.
- Property, Plant and Equipment (PBE IPSAS 17) and PBE IPSAS 21 (Impairment of Non-Cash Generating Assets).

### 8.2.1 Asset Valuation 2023

Assets are valued every three to five years, however if the fair value of a revalued asset differs materially from its carrying amount an early revaluation may be necessary. The Parks and Facilities assets were last revalued in June 2023<sup>3</sup>. Key assumptions in assessing the asset valuations are described in detail in the valuation report. The next revaluation is expected to be in 2026.

The current valuation information is based on an assessment of the parks and facilities improvements prepared as part of the Building Valuation undertaken by the Council during 2023. The asset depreciated value (as at 30 June 2023) and annual depreciation applying to each group of community facility assets and parks and reserves assets is summarised in Table 27. Asset values (as at 30 June 2023) for individual community facilities and community housing complexes are presented in Table 28 and Table 29. Asset Values for Cemeteries (as at 30 June 2023) are presented in Table 30.

Economic lives and residual lives have been defined for all community facilities. As structures near the end of their theoretical lives, minimum residual lives have been adopted to reflect the remaining base value still existing prior to any renewal or upgrading. Lives used in the valuation are presented in Table 28 and Table 29.

**Table 27: Community Facilities, Parks and Reserves Asset Valuation Summary (as at 30 June 2023)**

Asset	Land Value (\$)	Asset Depreciated Replacement Value (\$)	Annual Depreciation (\$)
Multi-use community recreation centres		21,295,600	757,342
Sports facilities		8,284,000	327,939
Community halls		8,561,200	580,709
Community centres		1,268,600	91,436
Museums	397,000	1,442,400	91,723
Community housing	6,796,000	14,886,100	\$1,040,752
Non-commercial campgrounds		517,500	38,973
Swimming pools		288,500	15,160
Richmond Aquatic Centre	4,166,000	14,456,700	396,214
Other community buildings		2,820,620	179,899
Public toilets		5,266,300	247,233
General parks and reserves assets and minor structures	59,800,860	7,976,700	553,150
Cemeteries	1,891,500	260,200	27,025
<b>TOTAL</b>	<b>\$ 73,051,360</b>	<b>\$ 87,324,420</b>	<b>\$ 4,347,555</b>

<sup>3</sup> 'Tasman District Council Property Portfolio Asset Valuation for Financial Reporting Purposes - Valuation Report as at 30 June 2023': report prepared by QV Valuations.



Table 28: Community Facilities Asset Lives and Asset Valuation (as at 30 June 2023)

Asset	Structure Economic Life (years)	Structure Residual Life (years)	Asset Depreciated Replacement Value (\$)	Annual Depreciation (\$)
Multi-Use Community Recreation Centres				
Golden Bay Rec Park Centre	80	74	5,949,400	157,785
Lake Rotoiti Community Hall	82	62	1,474,500	68,356
Motueka Recreation Centre	50-75	6-57	6,409,900	265,507
Moutere Hills Community Centre	60-80	43-70	3,346,300	119,898
Murchison Sport Recreation Cultural Centre	75	61	4,115,500	145,796
Sports facilities				
Brightwater Recreation Reserve - Skyline Garage, store & hangar shed	65	15-90	110,800	9,522
Dovedale Recreation Reserve - pavilion & equipment shed	50	7-22	44,900	5,675
Golden Bay Rec Reserve - Brownies Inn				
Golden Bay Recreation Park - Grandstand	80	7	260,100	48,209
Jubilee Park - Pavilion & maintenance shed	50-70	5-17	627,500	32,296
Lord Rutherford Park - amenities building and toilet block	65	42-50	579,200	33,373
Lower Moutere Recreation Reserve - Pavilion & equipment shed	65	17	42,100	6,331
Saxton Field – Avery Pavilion	80	72	524,800	16,262
Saxton Field – Velodrome	70	65	3,253,700	50,706
Sportspark Motueka - Grandstand, changing rooms and ticket gate	60	45	2,615,200	97,342

Asset	Structure Economic Life (years)	Structure Residual Life (years)	Asset Depreciated Replacement Value (\$)	Annual Depreciation (\$)
Wakefield Recreation Reserve- Soccer Clubrooms and ex Rifle Range building	65	7-22	225,700	28,224
Community Halls				
Bainham Hall	85	32	180,400	16,308
Brightwater Hall	80	27	286,200	22,404
Collingwood Community Hall and Squash Court	80	42-55	1,309,400	81,566
Hope Hall, storage shed and Maitai Lodge	50-80	17-47	1,167,400	59,657
Kotinga Community Hall	80	32	192,700	15,108
Lower Mouere Memorial Hall & Scout Hall	70-80	5-10	214,900	33,714
Matakitaki Hall, Murchison	80	5	35,800	6,936
Motueka Memorial Hall	75	32	1,421,300	67,264
Ngatimoti Hall	75	12	145,600	19,955
Onekaka Community Hall	90	47	157,000	3,647
Pakawau Community Hall	80	27	213,800	18,975
Pōhara Community Hall & Other Facilities	65	14	406,900	55,460
Richmond Town Hall and offices	65-80	27-42	1,126,800	59,816
Riwaka Memorial Hall and storage shed	50-75	34-37	450,300	26,559
Spring Grove Drill Hall & Storage Shed	60-105	7-33	212,000	22,585
Stanleybrook Hall, Motueka Valley Highway	80	17	62,800	7,816
Tapawera Community Hall	80	25	132,900	14,092
Waimea West Hall	100	32	207,600	16,418
Wakefield Hall (Whitby Way)	80	47	637,400	32,429
Community Centres				

Asset	Structure Economic Life (years)	Structure Residual Life (years)	Asset Depreciated Replacement Value (\$)	Annual Depreciation (\$)
Golden Bay Community Centre	90	64	982,100	60,126
Community House – Decks Reserve, Motueka	75	38	286,500	31,310
Museums				
Golden Bay Museum	90	47	780,000	47,001
Motueka District Museum	80	47	592,600	39,681
Collingwood Museum	100	57	69,800	5,041
Community Housing				
101 units (excluding land value - see Table 30 for more detail)	50-90	15-57	14,886,100	1,040,752
Non-commercial campground facilities				
McKee Memorial Recreation Reserve	50-65	5-29	412,100	28,921
Kina Beach Recreation Reserve	20-50	5-29	41,100	5,217
Owen River Recreation Reserve	20-60	5-37	64,300	4,835
Swimming Pools				
Richmond Aquatic Centre	80	66	14,456,700	396,214
Saltwater Baths, Motueka	50	12	109,000	9,083
Rockville Pool	70	27	108,700	3,258
Upper Tākaka Pool	70	21	70,800	2,819
Other community buildings				
Brightwater Recreation Reserve - Ex Plunket rooms	65	12	88,300	8,880
Former Dovedale Church	90	12	67,600	9,152

Asset	Structure Economic Life (years)	Structure Residual Life (years)	Asset Depreciated Replacement Value (\$)	Annual Depreciation (\$)
Jubilee Parks - Ex Richmond Information Centre	70	37	47,800	3,374
Māpua Library Building	80	59	426,300	20,792
Memorial Park - Ex Library Building	80	57	868,220	39,415
Memorial Park -Rubber Bowls Building	65	22	104,200	10,979
Motueka Beach Reserve - former camp amenities building	50	5	50,800	10060
Motueka Recreation Centre - Band & cadets buildings	50-65	32-36	194,100	9,889
Murchison Plunket and community rooms	65	17	56,100	7,140
Ngatimoti Recreation Reserve - fire station & community room	70	53	498,400	18,790
Richmond Senior Citizens Building	75	32	188,100	14,983
Riwaka Memorial Rec Reserve -tennis pavilion & pottery shed	50	5	58,700	11,740
Thorps Bush - Imagine Theatre & store				
Wakefield Former Library Building (Hall), Edward Street.	80	12	60,900	8,447
Washbourn Gardens - Grounds Shed, shade house, orchid house	50-65	7-38	111,100	6,258
Public Toilets				
106 public toilet facilities across Tasman District	Various	Various	5,266,300	247,233
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>\$79,087,520</b>	<b>\$3,767,381</b>

Table 29: Community Housing Asset Lives and Asset Valuation (as at 30 June 2023)

Community Housing (number of units per complex)	Structure Economic Life (years)	Structure Residual Life (years)	Land Value (\$)	Asset Depreciated Replacement Value (\$)	Annual Depreciation (\$)
Aotea Flats, Hill St, Richmond (24)	50-80	17-47	1,620,000	3,406,200	225,125
Galley Court Flats, Commercial St, Tākaka (4)	80	57	265,000	590,400	21,857
Hollis Hills Flats, Starveall St, Brightwater (7)	50-75	15-51	614,000	1,107,000	63,652
Maling Flats, Croucher St, Richmond (10)	80	52	1,043,000	1,379,200	82,703
Mearshaven Flats, Greenwood St, Motueka (18)	60-75	33-46	1,121,000	2,772,100	180,453
Murchison Flats, Fairfax St, Murchison (4)	60-90	27-52	225,000	929,900	61,361
Pearless Flats, Pearless Place, Wakefield (7)	75	42-48	469,000	1,339,400	110,216
Vosper Street Flats, Vosper St, Motueka (27)	80	37	1,439,000	3,361,900	295,385
<b>TOTAL (101 units)</b>			<b>\$6,796,000</b>	<b>\$14,886,100</b>	<b>\$1,040,752</b>

Table 30: Cemeteries Asset Valuation (as at 30 June 2023)

Cemetery Name	Location	Land Value (\$)	Asset Depreciated Replacement Value (\$)	Annual Depreciation (\$)
Bainham Cemetery	Bainham Rd, Collingwood	95,000	9,000	1,800
Clifton Cemetery	Collingwood, Closed	Crown land	0	0
Collingwood Cemetery	Bainham Rd, Collingwood	Crown land	16,500	2,063
Flett Rd Cemetery	Flett Rd, Lower Moutere	41,000	0	0
Foxhill Cemetery	SH6 Foxhill	108,000	5,600	800
Kotinga Cemetery	Cemetery Rd, Kotinga	Crown land	0	0
Mararewa Cemetery	Main Rd, Tapawera	Crown land	0	0
Motueka Cemetery	Memorial Drive, Motueka	432,000	148,800	8,147
Murchison Cemetery	Chalgrave St, Murchison	71,000	7,700	1,540
Pioneer Park Cemetery	Motueka, Closed	274,000	7,700	1,540
Richmond Cemetery	Wensley Rd, Richmond	747,500	52,800	10,560
Rototai Cemetery	Rototai Rd, Tākaka	123,000	4,000	286
Sandy Bay Cemetery	Marahau, Closed	Crown land	0	0
Spring Grove Cemetery	Mt Heslington Rd	Crown land	8,100	289
Waimea West Cemetery	Waimea West, Brightwater	Crown land	0	0
<b>TOTAL</b>	<b>15</b>	<b>\$1,891,500</b>	<b>\$260,200</b>	<b>\$27,025</b>

### 8.2.2 Depreciation

Assets must be depreciated over their useful life. Council calculates depreciation on a straight line basis on most community facility assets at rates which will write off the cost (or valuation) of the assets to their estimated residual values, over their useful lives. The total useful lives for the Parks and Facilities assets have been summarised in Section 8.2.1 above. Land is not depreciated.

Due to the nature of parks and reserves assets, a substantial value of assets is not included in the depreciated asset value or funded for depreciation. Assets with a replacement value under \$1,000 are not included in the reported depreciated asset valuation. The following assets are also not depreciated and are excluded from current and future asset valuations (their maintenance and renewal will be dealt with from within the operational budget): grass surfaces including sports field surfaces; trees; metal and earth tracks; gardens; plus assets that Council staff consider will not be replaced when they reach the end of their useful lives.

## 8.3 Financial Summary

### 8.3.1 Project Drivers

All expenditure must be allocated against at least one of the following project drivers.

- Operation and Maintenance: operational activities that do not involve the renewal or upgrade of assets, or work that is necessary in order to provide on-going services at the agreed levels.
- Renewals: significant work that restores or replaces an existing asset towards its original size, condition or capacity.
- Increase Level of Service works to create a new asset, or to upgrade or improve an existing asset, beyond its original capacity or performance.
- Growth: works to create a new asset, or to upgrade or improve an existing asset, beyond its original capacity or performance to provide for the anticipated demands of future growth.

This is necessary for two reasons as follows:

- Schedule 13(1) (a) and section 106 of the Local Government Act require the Council to identify the total costs it expects to have to meet relating to increased demand resulting from growth when intending to introduce a Development Contributions Policy.
- Schedule 10(2)(1)(d)(i)-(iv) of the Local Government Act requires the Council to identify the estimated costs of the provision of additional capacity and the division of these costs between changes to demand for, or consumption of, the service, and changes to service provision levels and standards.

All new works have been assessed against these project drivers. Some projects may be driven by a combination of these factors and an assessment has been made of the proportion attributed to each driver.

### 8.3.2 Scope Risk and Funded Capital Programme

When developing this work programme, the Council needs to estimate how much to budget for each project. Often, the Council cannot be certain what the actual costs or scope of the project will be because the design is yet to be completed. Typically, the Council has more confidence in the cost and scope of projects that are planned within the first three years. After this, estimates are usually based on simple concept designs.



To address this uncertainty, the Council has incorporated funding of scope risk into capital project budgets. The amount of scope risk included is approximately 10% of the project estimate, depending on the expected complexity of the individual project. Based on history, it is unlikely that all individual projects will need the full amount of allocated scope risk funding, in reality there will be some under and over spending.

8.3.3 Total Expenditure

The total expenditure for the Parks and Facilities Activity for the 10-year period 2024 -2034 is included in Figure 17; these figures include inflation:

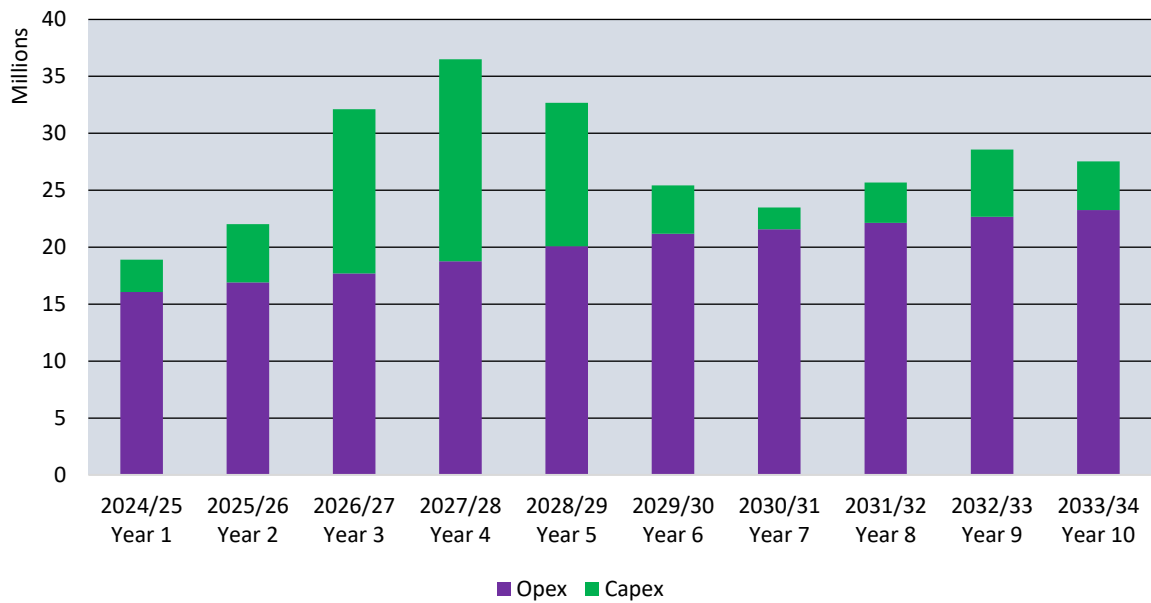


Figure 17: Total Expenditure for the Parks and Facilities Activity (2024-2034) Inflated

8.3.4 Total Income

The income for the Parks and Facilities Activity for the 10-year period 2024 -2034 are provided in Figure 18 below, these figures include inflation.

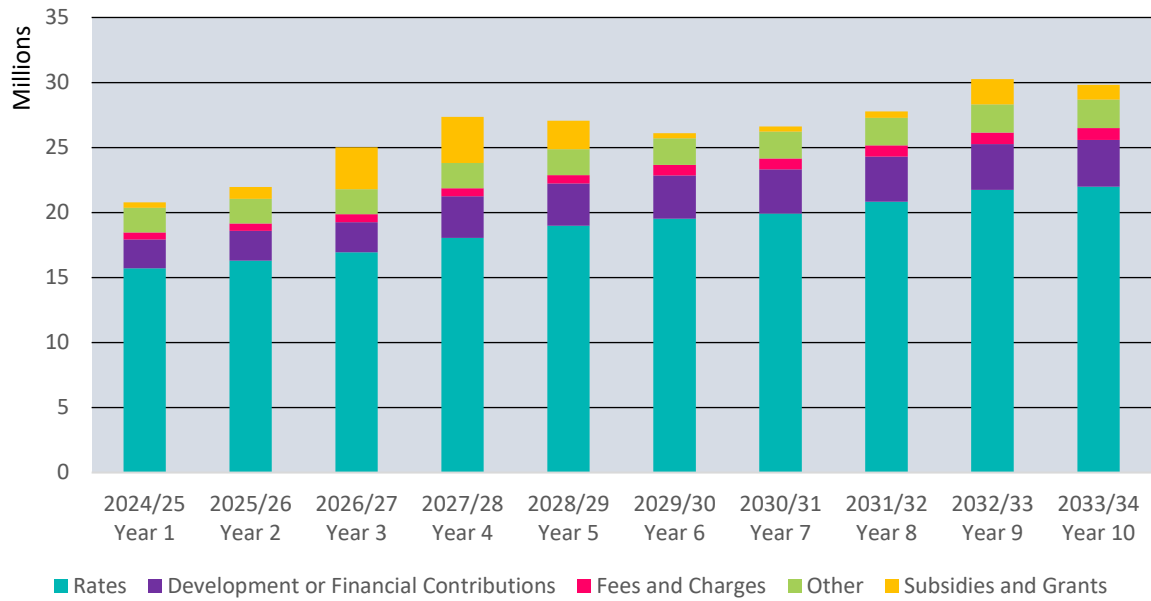


Figure 18: Total Income for the Parks and Facilities activity (2024-2034) Inflated

### 8.3.5 Operating Expenditure

The estimated total operating expenditures for the Parks and Facilities Activity have been prepared for the next 10 years and are included in Figure 19 below, these figures include inflation.

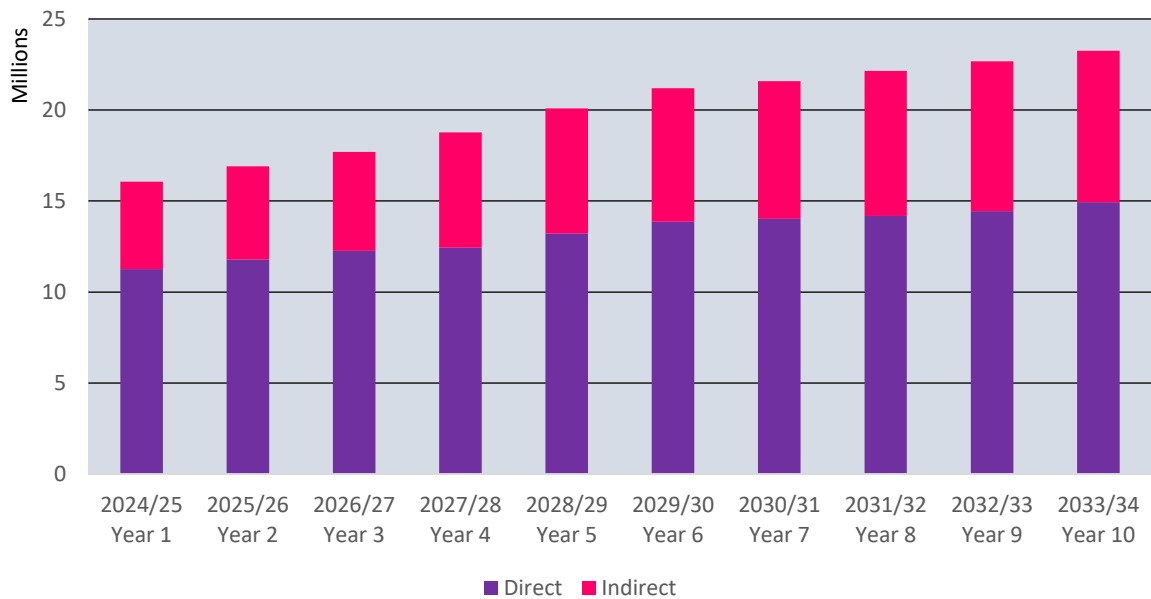


Figure 19: Total Operating Expenditure for the Parks and Facilities activity (2024-2034) Inflated

### 8.3.6 Capital Expenditure

The estimated capital expenditure needs for the Parks and Facilities activity have been prepared for the next 10 years, are inflated, include a scope risk adjustment and shown in Figure 20.

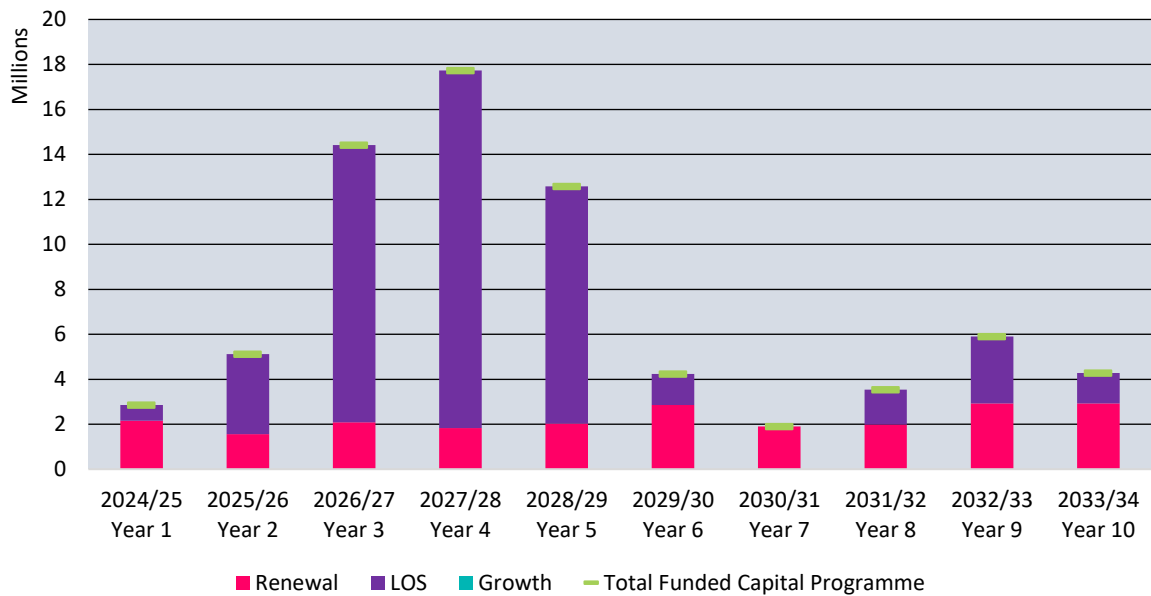


Figure 20: Total Capital Expenditure for the Parks and Facilities activity (2024-2034) Inflated

## 9 Climate Change, Natural Hazards and Environment

The Tasman region is susceptible to a wide range of natural hazards, some exacerbated by climate change, and the Council needs to plan for these hazards and determine whether adaptation, mitigation, or retreat is appropriate.

The Council needs to ensure it has robust planning in place and provides infrastructure that is resilient. The Council is taking a long term strategic approach by undertaking risk, resilience and recovery planning to provide better information on infrastructure resilience requirements.

The Council will also continue to focus on planning and managing its critical assets and lifelines networks to ensure that the appropriate level of effort is being made to better manage, maintain and renew critical assets.

As well as ensuring its assets are resilient, the Council has a range of financial provisions to assist with response to and recovery from major damaging events. These include:

- annual emergency funding;
- an established Emergency Fund;
- ability to reprioritise the Council's capital programme;
- insurance cover for recovery of a portion of costs of a catastrophic disaster event; and
- Central Government support of up to 60% through the Local Authority Protection Programme.

The Local Government Act 2002 requires local authorities to take a sustainable development approach while conducting their business, taking into account the current and future needs of communities for good-quality local infrastructure, and the efficient and effective delivery of services.

Sustainable development is a fundamental philosophy that is embraced in the Council's Vision, Mission and Objectives, and is reflected in the Council's community outcomes. The levels of service and the performance measures that flow from these inherently incorporate the achievement of sustainable outcomes.

Sustainability is measured against the triple bottom line framework that aims to create a balance between the three dimensions of performance, often referred to as people, planet and profit (3P's).

The Council operates, maintains and improves the parks and facilities assets on behalf of its ratepayers. The Council uses its Financial Strategy to guide the development of an affordable work programme. The Council's finances are managed within the set debt limits and rates income rises to ensure economic viability for current and future generations.

### 9.1 Climate Change

Embedding climate change, natural hazards and building risk and resilience into core business is an important focus across Council activities.

The Council has a key role to play in reducing its own corporate emissions, supporting and providing leadership on mitigation actions across the community, including understanding and accounting

for risks and resilience-building associated with climate change and natural hazards, including in the following areas:

- **Sea level rise:** sea level rise is a significant climate challenge for Tasman as a large proportion of its urban infrastructure is coastal or low lying. These areas will become more vulnerable to coastal erosion and inundation over time.
- **Heavy rainfall and flooding events:** higher intensity rainfall events mean Tasman will experience more regular and extensive flooding from streams, rivers and stormwater overflows, with an associated increase in land instability.
- **Droughts and high temperatures:** with a warmer climate, the temperature of the water within our rivers and streams will increase and affect habitats. Droughts will result in a higher risk of fires.

### 9.1.1 Responding to Climate Change

#### 9.1.1.1 Mitigation

Mitigation is about reducing greenhouse gas (GHG) emissions and enhancing carbon sinks and Council is committed to emissions reduction targets for its own activities in line with government targets.

#### 9.1.1.2 Adaptation

Adaptation is the process of responding to current and future climate related impacts and risks. To manage these impacts and risks, Council is following the Ministry for the Environment guidance and is using the Dynamic Adaptive Pathways Planning (DAPP) approach. This means managing our assets in a way that makes them more resilient, or in some instances, it may mean moving those assets.

How the Council delivers its services will play a key role in meeting emissions reduction targets and building community resilience.

The Council is working with Nelson City Council on a regional climate change risk assessment, which will build a comprehensive picture of how climate change will impact the region.

How climate change impacts our assets will vary depending on the location and the type of services provided, as will the way in which we respond and manage those impacts. As a minimum we consider how to manage our existing assets given potential climate change impacts for our region.

Additionally, the way in which we construct new assets should recognise that there is opportunity to build in resilience to climate change impacts. Building resilience can have the following benefits:

- assets will withstand the impacts of climate change;
- services can be sustained; and
- assets that can endure may potentially lower the lifecycle cost and reduce their carbon footprint.

## 9.2 Potential Negative Effects

Schedule 10 of the Local Government Act 2002 requires an outline of any significant negative effects that an activity may have on the local community. Potential negative effects associated with the parks and facilities activity are outlined in Table 31.

Table 31: Negative Effects

Effect	Description	Mitigation Measures
The main negative effect from this activity is the cost on ratepayers associated with delivering the activity.	The District has an extensive suite of parks, reserves and community facilities, located across a large geographical area, along with a relatively small ratepayer base. Ratepayers may find meeting all the activities requested by our community is unaffordable. This may lead to some level of community dissatisfaction when we cannot afford to deliver on some community expectations.	The Council has worked hard to adjust its overall capital expenditure programme in order to keep rates and debt affordable over the long-term. However, the Council cannot afford to meet all community requests for additional infrastructure and services.
Parks and reserves may be under- or over-utilised.	Due to population growth or their location and distribution, some parks and reserves may be crowded at peak times or rarely used.	Provision of parks and reserves is guided by the Open Space Strategy 2015-2025.  The Council purchases reserves to meet growth needs on an ongoing basis. Community facilities are constructed subject to an identified need and support from the local community.
A negative impact from ongoing population growth and resulting asset growth is the increasing operations and maintenance costs.	The Council makes strategic choices regarding the purchase/vesting of new reserves.	The Council has slowed the rate at which new reserves are obtained but still will achieve an adequate level of provision to satisfy community expectations.  Playgrounds are not typically installed within subdivision development areas until the local community indicates there is a need for such assets in the newly formed reserve areas.

Effect	Description	Mitigation Measures
<p>Location and design of parks, recreation facilities, playgrounds and public toilets may result in anti-social behaviour (such as vandalism, graffiti and bullying).</p> <p>Injuries arising from the use of recreational assets (e.g., sports injuries).</p>	<p>Potential for safety risks from our facilities and services.</p>	<p>The Council is able to mitigate to varying degrees most of these potential negative effects through a mix of good operational management, incorporating CPTED<sup>4</sup> principles in new and renewal works, rapid response to graffiti and vandalism, public education, the incorporation of features sympathetic to amenity demand management initiatives, etc.</p> <p>There is a regular review schedule of maintenance records and safety monitoring programmes to ensure potential issues are dealt with in a systematic manner.</p>
<p>Declining use of parks and reserves due to extreme weather events.</p>	<p>Parks, reserves, and community facilities may become restricted in their use or unattractive if they are not adequately managed during extreme weather events (such as drought or ongoing rain).</p>	<p>We will try to use drought resistant species for all new and replacement plantings and use micro-irrigation systems to minimise water wastage.</p>

### 9.3 Potential Positive Effects

Potential positive effects are outlined in Table 32.

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<sup>4</sup> Crime Prevention through Environmental Design (CPTED) studies can assist Council to identify improvements that can be made to reduce anti-social behaviour and increase safety.



Table 32: Positive Potential Effects

Effect	Description
Community value	<p>The most significant positive effects from this activity are the opportunities available for residents to enjoy Council-owned community facilities, parks and reserves, events and environmental education programmes. Open space, reserves and recreation facilities cater for, and promote, active healthy lifestyles.</p> <p>Our Parks and Facilities offer Tasman residents the opportunity to engage socially in the places they live and work. They:</p> <ul style="list-style-type: none"> <li>• are meeting points, providing indoor/outdoor space for community gatherings, events, recreational, educational and social activities;</li> <li>• enable community-led development, with local people working together and bringing about changes in their environment; and</li> <li>• help build neighbourhoods and settlements with strong identities.</li> </ul> <p>Provision of a wide range of Parks and Facilities also makes the District more attractive and encourages more people to visit and spend money here.</p> <p>We provide a good-quality, safe, and affordable community housing option for people who meet the criteria of our Policy on Housing for Older Adults.</p> <p>In partnership with the Engineering and Environment and Planning departments, we deliver environmental, air quality, water quality, and waste minimisation education to support sustainable management and lifestyles.</p> <p>We assist communities to create a unique sense of place through our events and the provision of community group funding and advice.</p> <p>We promote, support, and deliver recreational, educational and social services and activities that reflect the diversity of our District. We provide assistance to the Nelson Provincial Museum and Tasman's District museums to support our culture and heritage.</p> <p>We also provide assistance to various community-led facilities, projects and initiatives, to deliver benefits across our community.</p> <p>We provide funding and in-kind support to local museums within our District, to the Nelson Provincial Museum, and to organisations that promote and celebrate our history and diverse cultures.</p> <p>We assist youth Councillors to participate in the Council and Community Board decision-making.</p>
Health benefits	<p>Parks and Facilities provide health benefits by providing spaces for people to play sports and participate in active recreation. Open space, reserves and recreation facilities cater for, and promote, active healthy lifestyles.</p>
Protection of natural areas and resources	<p>Maintenance and enhancement of the existing natural features and significant vegetation in our parks and reserves (including riparian margins and coastlines) helps to protect natural areas and resources.</p> <p>Our community is aware and involved in conservation and restoration work.</p> <p>Our environmental education initiatives help deliver environmental benefits to the broader community.</p>
Public conveniences	<p>Public toilet facilities are provided for the convenience of residents and visitors to the District.</p>

Effect	Description
Spaces for remembrance of loved ones	Cemeteries provide benefits to the community through enabling burials to occur in a safe environment which protects public health and through providing spaces for remembrance of loved ones.

## 9.4 Environmental Management

### 9.4.1 Resource Consents

The statutory framework defining what activities require resource consent is the Resource Management Act (RMA) 1991 and subsequent amendments. The RMA is administered locally by the Council, as a unitary authority, through the Tasman Resource Management Plan.

### 9.4.2 Resource Consent Reporting and Monitoring

An ongoing programme is required of “consent renewals” for those components of the Council’s activities, as well as a monitoring programme for compliance with the conditions of permitted activities or resource consents. Consent renewals have been programmed in the Capital programme. Use of the Council’s monitoring databases allows the programming for consent renewal including renewal prior to expiry.

### 9.4.3 Auditing

Regular inspections of key sites are completed and recorded to ensure the Council’s maintenance contractor is operating in accordance with a number of key performance indicators including performance measures required under any consent conditions or other legislative requirements.

### 9.4.4 Environmental Reporting and Monitoring

In addition to audit assessments, non-compliance incidents are recorded, notified to the Council’s Compliance Monitoring team and mitigation measures put in place to minimise any potential impacts.

# 10 Asset Management Processes and Practices

Good quality data and asset management processes are the heart of effective planning. This section outlines our approach to asset management, our processes, and provides an overview of our data management systems and strategies that underpins the Parks and Facilities Activity.

## 10.1 Appropriate Practice Levels

The Office of the Auditor General (OAG) uses the International Infrastructure Management Manual (IIMM) as the benchmark against which New Zealand councils measure their activity management practices. There are five maturity levels in the IIMM; Aware, Basic, Core, Intermediate and Advanced. The IIMM sets out what the requirements are for each level against each area of the activity management system.

In 2020, the Council reviewed its Activity Management Policy and adopted an updated version. The Policy sets out the Council's activity management objectives and appropriate levels of practice. For the Parks and Facilities activity the Council has determined that the appropriate level of practice is 'core'.

## 10.2 Service Delivery Reviews

### 10.2.1 Activity and asset management teams

The Council has an organisational structure and capability that supports effective asset management planning. Multiple teams across the Council have responsibility for the different aspects of activity and asset management. The focus of the teams ranges from a strategic focus at a Long Term Plan/Infrastructure Strategy level, which involves a cross-Council team, through to a focussed delivery of the capital projects programme and a detailed operational focus at the Operational team level.

The activity management planning function, operations and some capital delivery is managed by the Parks and Facilities team, Larger Facilities Development Projects are managed by the Programme Delivery team.

### 10.2.2 Staff Training

The Council allows for continued development of staff to ensure that best practice is maintained and that the Council retains the skills needed to make improvements in asset management practices.

### 10.2.3 Service Delivery Reviews

In 2014, Section 17A was inserted into the Local Government Act which requires the Council to review the cost effectiveness of its current arrangements for providing local infrastructure, services, and regulatory functions at regular intervals. Reviews must be undertaken when service levels are significantly changed, before current contracts expire, and in any case not more than six years after the last review.

Table 33 below summarises the reviews that have been completed to date and when the next review is required for this activity.

Table 33: Summary of Reviews

Scope of Review	Summary of Review	Review Date	Next Review
Parks and Facilities	<p>The review found that the most cost-effective option at the current time is to continue with a publicly tendered delivery contract, and with the Council continuing to govern and fund the services. There are two alternatives, the first would be for the Council to invest in its own contracting capability at considerable expense; and the second would be to undertake parks and reserve maintenance jointly with Nelson City Council (NCC) through a negotiated agreement with the NCC Council-controlled Trading Organisations, Nelmac.</p> <p>The review determined that:</p> <ul style="list-style-type: none"> <li>• Delivery of maintenance services for parks and reserves continues on a contract basis, and</li> <li>• The two existing contracts for Golden Bay and Tasman Bay be amalgamated into a single contract, and</li> <li>• The contract be competitively tendered in order to ensure the most cost-effective provision of the services.</li> </ul>	2018	2024
Housing for Older Adults (Community Housing)	<p>An initial review found that the status quo is the most cost-effective option as community housing is self-financing, and because it provides a surplus (15% of net income) to Council. Staff recommended that a full s.17A review not be undertaken for the delivery of Housing for Older Adults in 2017.</p>	2017	2024
Richmond Aquatic Centre	<p>An initial review found that the most cost-effective option at the current time is to continue with a publicly tendered delivery contract and with the Council continuing to govern and fund the Centre's activity. The only practical alternative would be for the Council to invest in its own contracting capability at considerable expense.</p> <p>The contract at the Centre is to: 1 December 2025. A further s.17A assessment will be carried prior to then.</p>	2018	2024

Previous reviews have noted that:

- Existing arrangements for halls and community facilities and centres with local groups and volunteers allow them to access external funds. Alternative delivery is likely to be more expensive than leveraging community involvement and funding. These arrangements also enable a sense of community ownership, pride and buy-in into the facilities and centres that these groups manage on Council's behalf.
- The status quo for Community Housing is self-financing. The current model is in line with the Council's Community Outcomes around well-being, and there is public interest in retaining them.
- The most cost effective option for the operations and maintenance delivery of reserves maintenance was to continue with a publicly tendered delivery contract, and with the Council continuing to govern and fund the services. This was implemented in October 2019 with the tendering of a service delivery contract for a five-year term commencing on 1 July 2020. The tender process resulted in Nelmac being awarded the new contract.

In addition to the Section 17A reviews, the Council is reviewing its current capability and capacity against the requirements of the future programmes of work set out in its activity management plans. To enhance the department's ability to deliver the capital and operational works programme the following actions are to be undertaken:

- a review of the capital programme for the next five years to better understand project complexities and delivery requirements
- Investigate a new project management system to track and report project delivery progress
- Increase the number of Project Managers to enable the project delivery requirements

#### 10.2.4 Delivery

The Parks and Facilities activity is the responsibility of the Parks and Facilities Manager, who reports to the Group Manager – Community Infrastructure, who reports to the Chief Executive. Staff in the Parks and Facilities team in the Richmond office manage this activity – both contracts and relationships. All physical works and services are outsourced through external contracts for operations and maintenance, and in some instances, management. The Community Partnerships team (reporting to the Group Manager – Service and Strategy), delivers work relating to community grants, community events and environmental education.

##### 10.2.4.1 Parks and Facilities Maintenance contract

The District wide contract for parks and reserves operations and maintenance was publicly tendered in October 2019. The current contractor is Nelmac, a Council Controlled Trading Organisation of Nelson City Council. The scope includes litter control, maintenance of grass, vegetation control, provision of planting and irrigation of sports facilities, playground equipment, parks, and walkways, waterways and water bodies, toilet and changing facilities, grounds maintenance at community housing complexes and cemetery services.

The term of the current contract is from 1 July 2020 to 30 June 2025, with potential extension to 30 June 2027 at Council's sole discretion. Renewal is subject to performance (as defined by the contract) with the opportunity for an annual cost adjustment.

#### 10.2.4.2 Management Committees

Many of the community facilities, halls and some reserves are operated by voluntary groups through local management committees, with Council support. The Committees can access other sources of funding (e.g. grants) not available to the Council.

#### 10.2.4.3 Community Housing

Parks and Facilities staff oversee the delivery of this service (tenancy management, requests for repairs etc.). Approximately 40% of one FTE is spent managing the community housing. From investigations into outsourcing costs, this is substantially lower than delivering this service through an external contractor. Maintenance of the grounds is included in the Parks and Facilities Maintenance Contract. Other maintenance and capital works, such as scheduled maintenance (e.g. exterior painting) and non-scheduled maintenance (e.g. faults, vandalism repair), are outsourced.

### 10.3 Asset Management Systems and Data

#### 10.3.1 Information Systems and Tools

The Council has a variety of systems and tools that support effective operation and maintenance, record asset data, and enable that data to be analysed to support optimised life-cycle management. These are detailed below and summarised graphically in Figure 21. There is a continual push to incorporate all asset data into the core asset management systems where possible; where not possible, attempts are made to integrate or link systems so that they can be easily accessed.

Confirm (a specialised Asset Management Application) holds a database of all land, assets and building information relating to the Parks and Facilities activity. The asset information currently records base details relating to:

- Asset type
- Measurement information – (how many and size)
- Asset creation date
- Location description
- Maintenance contract and area, if any
- Ward
- Customer responsible for asset; and
- Attribute detail about asset.

It also may record the following additional information:

- some detail relating to scanned as built plan links; and
- asset notes and description.

Confirm is used to manage all ground maintenance contract management functions. Confirm has a customer service enquiry functionality that is used to log and manage customer calls.

Plans and as built information are contained within the Council’s document management system (Digital Office and Record Information System (DORIS). This is a scanned image repository system. It is not yet a complete record of all plans. Some documents and images are also stored on the network drive and are linked to Confirm e.g. plaques and signs photos and management plans. Some plans and records are held in hard copy form.

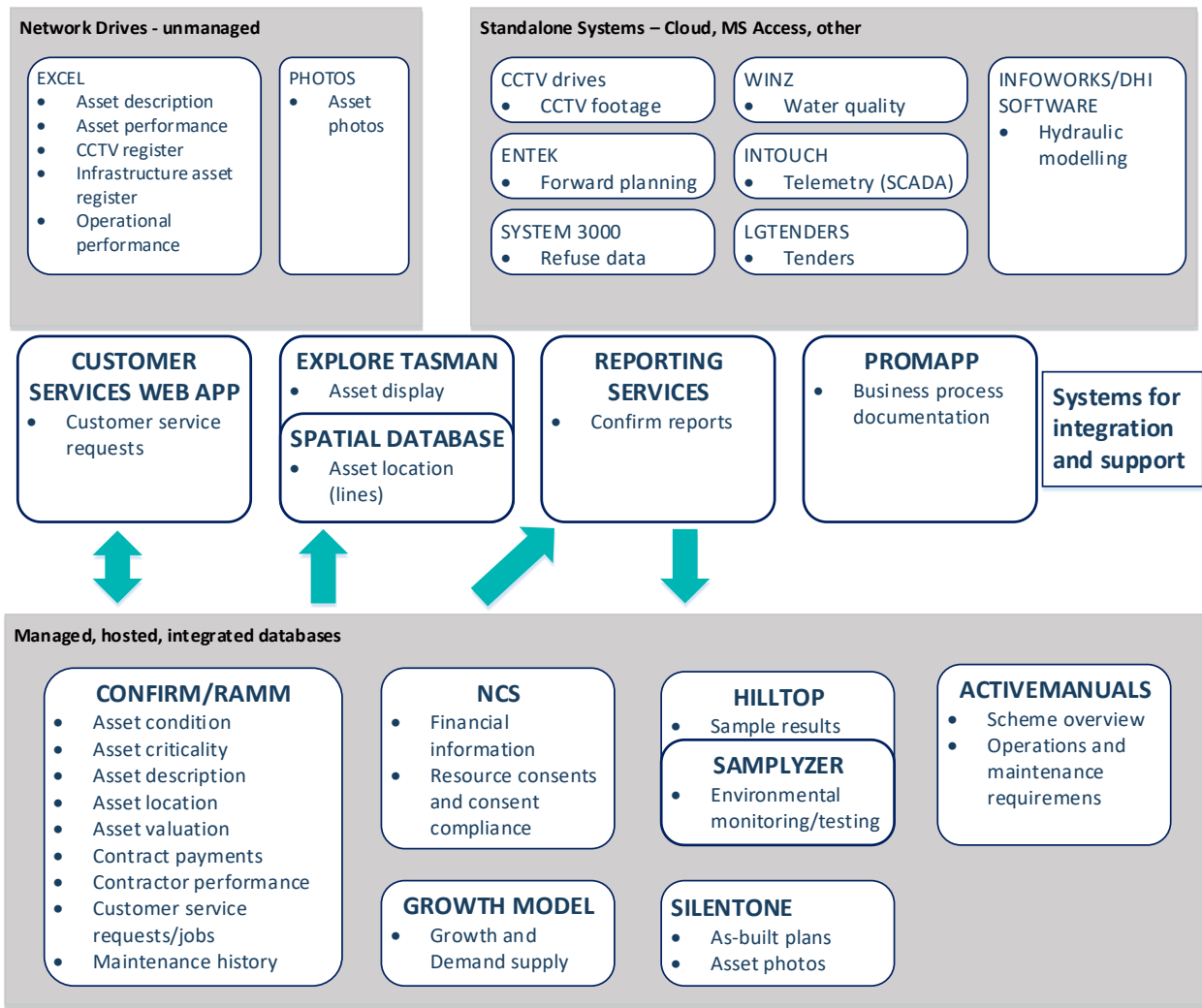


Figure 21: Council’s Information Systems and Tools

### 10.3.2 Asset Data

Section 10.3.1 and Appendix E Table E1 summarises the various data types, data source and how they are managed within the Council. Appendix E, Table E2 provides a grading on data accuracy and completeness where appropriate. The Council is implementing a staged alignment to the NZ Asset Metadata Standards.

## 10.4 Quality Management

The Council has not implemented a formal Quality Management system across the organisation. Quality is ensured by audits, checks and reviews that are managed on a case by case basis. Table 34 below outlines the quality management approaches that support the Council's asset management processes and systems.

Table 34: Quality Management Approaches

Activity	Description
Process documentation	The Council uses Promapp software to document and store process descriptions. Over time, staff are capturing organisational knowledge in an area accessible to all, to ensure business continuity and consistency. Detailed documentation, forms and templates can be linked to each activity in a process. Processes are shown in flowchart or swim lane format, and can be shared with external parties
Planning	The Long Term Plan (LTP) and associated planning process are formalised across the Council. There is a LTP project team, LTP governance team, and Asset Management Plan (AMP) project team that undertakes internal reviews prior to the Council approval stages. Following completion of the AMPs, a peer review is done, and the outcomes used to update the AMP improvement plans.
Programme Delivery	This strictly follows a gateway system with inbuilt checks and balances at every stage. Projects cannot proceed until all criteria of a certain stage have been completely met and formally signed off.
Asset Creation	As-built plans are reviewed on receipt for completeness and adherence to the Engineering Standards and Policies. If anomalies are discovered during data entry, these are investigated and corrected.
Asset Data Integrity	Regular reports are run to ensure data accuracy and completeness. parks and facilities assets are shown on the corporate GIS browser and viewers are encouraged to report anomalies to the Activity Planning Data Management team.
Operations	Audits of a percentage of contract maintenance works are done every month to ensure that performance standards are maintained. Failure to comply with standards is linked to performance for the contractor.
Levels of Service	Key performance indicators are reported annually via the Council's Annual Report. This is audited by the Office of the Auditor General.
Reports to the Council	All reports that are presented to the Council by staff are reviewed and approved by the Leadership Team prior to release.



# 11 Improvement Planning

The activity management plans have been developed as a tool to help the Council manage their assets, deliver on the agreed levels of service and identify the expenditure and funding requirements of the activity. Continuous improvements are necessary to ensure the Council continues to achieve the appropriate level of activity management practice along with delivering services in the most sustainable way while meeting the community's needs.

Establishment of a robust, continuous improvement process ensures that the Council is making the most effective use of resources to achieve an appropriate level of asset management practice.

Assessment of our Activity Management Practices

## 11.1 Peer Reviews

The Council staff reviews and prioritises the feedback received in the peer review reports and incorporates improvements in the activity management plan where possible.

## 11.2 Improvement Plan

Establishment of a robust, continuous improvement process ensures that the Council is making the most effective use of resources to achieve the appropriate level of asset management practice. The continuous improvement process includes:

- identification of improvements;
- prioritisation of improvements;
- establishment of an improvement programme;
- delivery of improvements; and
- ongoing review and monitoring of the programme.

All improvements identified are included in a single improvement programme encompassing all activities. In this way opportunities to identify and deliver cross-activity or generic improvements can be managed more efficiently, and overall delivery of the improvement programme can be monitored easily.

### 11.2.1 Summary of Recent Improvements

Based on the internal evaluations and reviews, the Council has made improvements to its activity management plan and specific asset management processes.

### 11.2.2 Summary of Planned Improvements

A list of the planned activity specific improvement items is in Table 35.

Table 35: Parks and Facilities Improvement Items

Improvement Item	Further Information	Priority	Status	Expected Completion Date	Staff Member Responsible	Cost / Resource Type
Community Housing review	Continue review of the Council's provision of community housing to determine the long-term future needs and direction for the provision of this service area.	High	In Progress	June 2025	Grant Reburn / Jane Park	Staff time
Concessions Policy	Preparation of a concessions policy for use of the Council parks, reserves and community facilities is needed, due to increasing demand for paid activities to take place in these areas.	High	Not started	June 2025	Grant Reburn	Staff time
Asset Data	Review existing data structure and redefine categories and reapply to parks and reserves assets.	High	Not started	March 2025	Grant Reburn/Rob Coleman	Staff time
Cemetery SOP	Review and update existing Cemetery Standard Operating Procedures (SOP).	Medium	In progress	June 2025	Grant Reburn / Richard Hilton	Staff time
Community Facilities review	Preparation of a strategy is required to address a range of issues to better determine future requirements and specific levels of service and govern future use of community facilities.	Medium	Not started	December 2024	Grant Reburn / Jane Park	Staff time
Public Toilet Policy	Develop a public toilet policy that will cover levels of service, design and construction standards, future toilet development needs and a renewal plan for replacement of toilets.	Medium	Not started	July 2025	Grant Reburn	Staff time
Renewals	Use updated condition assessment information to prepare a renewal programme for future years.	Medium	Not started	December 2024	Grant Reburn	Staff time
Playgrounds Policy	Develop play policy to guide future development of play spaces and agree a level of service.	Medium	Not Started	December 2025	Grant Reburn	Staff time
Refine data confidence table	Data confidence is included but limited. Suggest it can be improved by stating confidence on quantity, attributes, cost	Low	Not started	December 2024	Rob Coleman	Staff time

Improvement Item	Further Information	Priority	Status	Expected Completion Date	Staff Member Responsible	Cost / Resource Type
	life, condition and performance.					
Asset disposal	Statements around asset disposal need to be aligned with the management strategies for halls and old pools.	Low	Not started	December 2024	Grant Reburn	Staff time

# Appendices

## Appendix A Detailed Operating Budgets

ID	Name	Total Budget	Financial Year Budget (\$)						Total Budget					
		2024-54	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	3030/31	2028/29	2029/30	3030/31	2034-44	2044-54
14012513	COMMUNITY & REC PROMOTION	358,800	11,880	11,880	11,880	11,880	11,880	11,880	11,880	11,880	11,880	11,880	120,000	120,000
14012517	COMMUNITY & REC SUNDRY EXPS	504,700	16,812	16,812	16,812	16,812	16,812	16,812	16,812	16,812	16,812	16,812	168,290	168,290
14012526	COMMUNITY ARTS PARTNERSHIP	1,801,030	22,103	22,103	22,103	22,103	22,103	22,103	22,103	22,103	22,103	22,103	790,000	790,000
14042203	RECREATION MURCH RESOURCE CN	425,590	12,559	12,559	12,559	12,559	12,559	12,559	12,559	12,559	12,559	12,559	150,000	150,000
14042404	RECREATION MOT REC CENTER	732,070	23,207	23,207	23,207	23,207	23,207	23,207	23,207	23,207	23,207	23,207	250,000	250,000
1404240401	RECREATION RICHMOND	554,710	15,471	15,471	15,471	15,471	15,471	15,471	15,471	15,471	15,471	15,471	200,000	200,000
1404240406	RECREATION MOUTERE	510,640	11,064	11,064	11,064	11,064	11,064	11,064	11,064	11,064	11,064	11,064	200,000	200,000
1404240407	RECREATION WAKEFIELD/TAPAWERA	483,730	8,373	8,373	8,373	8,373	8,373	8,373	8,373	8,373	8,373	8,373	200,000	200,000
1404251705	G BAY COMMUNITY WORKER CONTR	732,070	23,207	23,207	23,207	23,207	23,207	23,207	23,207	23,207	23,207	23,207	250,000	250,000
1406251205	Hummin in Tasman	377,440	7,744	7,744	7,744	7,744	7,744	7,744	7,744	7,744	7,744	7,744	150,000	150,000
14062526	RECREATION FESTIVAL EVENTS	2,408,860	64,886	64,886	64,886	64,886	64,886	64,886	64,886	64,886	64,886	64,886	880,000	880,000
1406252601	RECREATION YOUTH COUNCIL	629,970	20,997	20,997	20,997	20,997	20,997	20,997	20,997	20,997	20,997	20,997	210,000	210,000
1406252603	RECREATION DATA BASE	730,540	23,054	23,054	23,054	23,054	23,054	23,054	23,054	23,054	23,054	23,054	250,000	250,000
1406252604	Kaituitui Ahurea role funding	835,528	33,882	33,882	33,882	33,882	0	0	0	0	0	0	350,000	350,000
1406252605	RECREATION FOUND MAGAZINE	140,000	0	0	0	0	0	0	0	0	0	0	70,000	70,000
1406252607	Recreation Youth Strategy	175,260	5,526	5,526	5,526	5,526	5,526	5,526	5,526	5,526	5,526	5,526	60,000	60,000
1406252608	REC CONNECTIONS YOUTH LINK	350,510	11,051	11,051	11,051	11,051	11,051	11,051	11,051	11,051	11,051	11,051	120,000	120,000
1406252612	Youth Development Projects	445,210	14,521	14,521	14,521	14,521	14,521	14,521	14,521	14,521	14,521	14,521	150,000	150,000
14252517	POOL SUB - SECONDARY & AREA	2,126,700	70,890	70,890	70,890	70,890	70,890	70,890	70,890	70,890	70,890	70,890	708,900	708,900
1451252601	POSITIVE AGEING PROJECT	556,980	15,698	15,698	15,698	15,698	15,698	15,698	15,698	15,698	15,698	15,698	200,000	200,000
15012505	COMMUNITY HOUSING ELECTRICIT	19,020	634	634	634	634	634	634	634	634	634	634	6,340	6,340
1512240701	Takaka Flats - Exterior Maintenance	234,000	7,800	7,800	7,800	7,800	7,800	7,800	7,800	7,800	7,800	7,800	78,000	78,000
1512240702	Takaka Flats Interior Maintenance	30,960	3,096	3,096	3,096	3,096	3,096	3,096	3,096	3,096	3,096	3,096	0	0
1512240801	Takaka Flats - Mowing & Sweeping	58,800	1,960	1,960	1,960	1,960	1,960	1,960	1,960	1,960	1,960	1,960	19,600	19,600
15122505	Takaka Flats - Electricity	34,440	1,148	1,148	1,148	1,148	1,148	1,148	1,148	1,148	1,148	1,148	11,480	11,480
15122508	Takaka Flats - Rates	157,590	5,253	5,253	5,253	5,253	5,253	5,253	5,253	5,253	5,253	5,253	52,530	52,530
1521240701	Murchison Flats - Exterior Maintenance	135,000	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	45,000	45,000
1521240702	Murchison Flats - Interior Maintenance	15,000	3,000	0	3,000	0	3,000	0	3,000	0	3,000	0	0	0
1521240801	Murchison Flats - Mowing & Sweeping	73,260	2,442	2,442	2,442	2,442	2,442	2,442	2,442	2,442	2,442	2,442	24,420	24,420
15212508	Murchison Flats - Rates	180,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	60,000	60,000
1521250801	Murchison Flats - Water Charges	5,710	571	571	571	571	571	571	571	571	571	571	0	0
1531240701	Hollis Hill (Bgw) Flats - Exterior Mntce	144,000	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	48,000	48,000
1531240702	Hollis Hill (Bgw) Flats - Interior Mntce	139,320	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	4,644	46,440	46,440
1531240801	Hollis Hill (Bgw) Flats - Mowing & Sweeping	121,080	4,036	4,036	4,036	4,036	4,036	4,036	4,036	4,036	4,036	4,036	40,360	40,360
15312508	Hollis Hill (Bgw) Flats - Rates	259,500	8,650	8,650	8,650	8,650	8,650	8,650	8,650	8,650	8,650	8,650	86,500	86,500
1531250801	Hollis Hill (Bgw) Flats -Water Chgs	60,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	20,000	20,000
1532240701	Pearless (Wkfld) Flats - Exterior Mntce	263,160	8,772	8,772	8,772	8,772	8,772	8,772	8,772	8,772	8,772	8,772	87,720	87,720
1532240702	Pearless (Wkfld) Flats - Interior Mntce	61,920	6,192	6,192	6,192	6,192	6,192	6,192	6,192	6,192	6,192	6,192	0	0
1532240801	Pearless (Wkfld) Flats - Mowing & Sweeping	195,000	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	65,000	65,000
15322508	Pearless (Wkfld) Flats - Rates	225,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	75,000	75,000

ID	Name	Total Budget	Financial Year Budget (\$)						Total Budget					
		2024-54	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	3030/31	2028/29	2029/30	3030/31	2034-44	2044-54
1532250801	Pearless (Wkfld) Flats - Water Charges	4,570	457	457	457	457	457	457	457	457	457	457	0	0
1541240701	Vosper St Exterior Maintence	741,000	24,700	24,700	24,700	24,700	24,700	24,700	24,700	24,700	24,700	24,700	247,000	247,000
1541240702	Vosper St Flats - Interior Mntce	811,140	27,038	27,038	27,038	27,038	27,038	27,038	27,038	27,038	27,038	27,038	270,380	270,380
1541240801	Vosper St Mowing & Sweeping	399,000	13,300	13,300	13,300	13,300	13,300	13,300	13,300	13,300	13,300	13,300	133,000	133,000
15412508	Vosper St Flats - Rates	258,000	25,800	25,800	25,800	25,800	25,800	25,800	25,800	25,800	25,800	25,800	0	0
1541250801	Vosper St Water Charges	27,400	2,740	2,740	2,740	2,740	2,740	2,740	2,740	2,740	2,740	2,740	0	0
1542240701	Mears-Haven External Mntce	123,840	12,384	12,384	12,384	12,384	12,384	12,384	12,384	12,384	12,384	12,384	0	0
1542240702	Mears-Haven - Interior Maintenance	185,760	18,576	18,576	18,576	18,576	18,576	18,576	18,576	18,576	18,576	18,576	0	0
1542240801	Mears-Haven - Mowing & Sweeping	279,000	9,300	9,300	9,300	9,300	9,300	9,300	9,300	9,300	9,300	9,300	93,000	93,000
15422508	Mears-Haven - Rates	456,000	15,200	15,200	15,200	15,200	15,200	15,200	15,200	15,200	15,200	15,200	152,000	152,000
1551240701	Aotea Flats Exterior Maintenance	236,810	23,681	23,681	23,681	23,681	23,681	23,681	23,681	23,681	23,681	23,681	0	0
1551240702	Aotea Flats Interior Maintenance	743,040	24,768	24,768	24,768	24,768	24,768	24,768	24,768	24,768	24,768	24,768	247,680	247,680
1551240801	Aotea Flats Mowing & Sweeping	365,850	12,195	12,195	12,195	12,195	12,195	12,195	12,195	12,195	12,195	12,195	121,950	121,950
15512508	Aotea Flats - Rates	600,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	200,000	200,000
1551250801	Aotea Flats - Water Charges	110,970	3,699	3,699	3,699	3,699	3,699	3,699	3,699	3,699	3,699	3,699	36,990	36,990
1552240701	Maling Flats Exterior Maintenance	204,000	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	68,000	68,000
1552240702	Maling Flats Interior Maintenance	74,700	2,490	2,490	2,490	2,490	2,490	2,490	2,490	2,490	2,490	2,490	24,900	24,900
1552240801	Maling Flats Mowing & Sweeping	168,000	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,600	56,000	56,000
15522508	Maling Flats - Rates	109,590	10,959	10,959	10,959	10,959	10,959	10,959	10,959	10,959	10,959	10,959	0	0
1552250801	Maling Flats Water Charges	10,910	1,091	1,091	1,091	1,091	1,091	1,091	1,091	1,091	1,091	1,091	0	0
17002202	LEGAL FEES	300,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000	100,000
17002203	P/R CONTRACT DOCUMENTATION	120,000	50,000	10,000	0	0	0	50,000	10,000	0	0	0	0	0
1700220301	GENERAL CONSULTANCY	2,850,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	950,000	950,000
17002401105	CONTRACTOR REPORTS RICHMOND	450,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000	150,000
17002404	PARKS INSPECTION SERVICES CONT	450,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000	150,000
17002505	P&R Electricity	686,520	22,884	22,884	22,884	22,884	22,884	22,884	22,884	22,884	22,884	22,884	228,840	228,840
17002508	P/R RATES PAYMENT	4,410,000	147,000	147,000	147,000	147,000	147,000	147,000	147,000	147,000	147,000	147,000	1,470,000	1,470,000
1700250802	P/R Water Rates	1,575,000	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	525,000	525,000
17012401	B/Esp Richmond General Maintenance	6,000,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000	2,000,000
1701240103	B/Esp WAIMEA RIVER PARK	675,000	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500	225,000	225,000
170124011	B/Esp Waimea/Moutere/Murch Maintenance	5,162,520	172,084	172,084	172,084	172,084	172,084	172,084	172,084	172,084	172,084	172,084	1,720,840	1,720,840
170124012	B/Esp Motueka Maintenance	5,138,790	171,293	171,293	171,293	171,293	171,293	171,293	171,293	171,293	171,293	171,293	1,712,930	1,712,930
1701240133	Beach & Esp Reserve Golden Bay	4,515,000	150,000	155,000	160,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,500,000	1,500,000
17022401	Cemeteries Richmond Maintenance	2,337,000	77,900	77,900	77,900	77,900	77,900	77,900	77,900	77,900	77,900	77,900	779,000	779,000
170224011	Cemeteries Waimea/Moutere/Murch/Maintenance	1,122,000	37,400	37,400	37,400	37,400	37,400	37,400	37,400	37,400	37,400	37,400	374,000	374,000
17022401110	RICHMOND BURIALS	876,000	29,200	29,200	29,200	29,200	29,200	29,200	29,200	29,200	29,200	29,200	292,000	292,000
170224012	Cemeteries Motueka Maintenance	2,430,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	810,000	810,000
17022401210	WAIMEA/LAKES BURIALS	97,500	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	3,250	32,500	32,500
170224013	Cemeteries Golden Bay Maintenance	1,572,000	52,400	52,400	52,400	52,400	52,400	52,400	52,400	52,400	52,400	52,400	524,000	524,000
17022401310	MOTUEKA BURIALS	636,000	21,200	21,200	21,200	21,200	21,200	21,200	21,200	21,200	21,200	21,200	212,000	212,000

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		2024-54	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	3030/31	2028/29	2029/30	3030/31	2034-44	2044-54
17022401410	GOLDEN BAY BURIALS	195,000	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	65,000	65,000
17022401510	Joint Cemeteries Maintenance	708,284	25,000	31,901	34,202	36,502	52,641	105,388	105,498	105,608	105,717	105,827	0	0
17032401	P/C Richmond Maintenance	2,430,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	81,000	810,000	810,000
170324011	P/C Waimea/Moutere/Murch Maintenance	5,877,000	195,900	195,900	195,900	195,900	195,900	195,900	195,900	195,900	195,900	195,900	1,959,000	1,959,000
170324012	P/C Motueka Maintenance	3,918,000	130,600	130,600	130,600	130,600	130,600	130,600	130,600	130,600	130,600	130,600	1,306,000	1,306,000
170324013	P/C Golden Bay Maintenance	3,693,600	123,120	123,120	123,120	123,120	123,120	123,120	123,120	123,120	123,120	123,120	1,231,200	1,231,200
17032404	P/C RENTOKIL HYGIENE	1,680,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	560,000	560,000
17042401	P/G Richmond Maintenance	11,340,000	378,000	378,000	378,000	378,000	378,000	378,000	378,000	378,000	378,000	378,000	3,780,000	3,780,000
170424011	P/G Waimea/Moutere/Murch Maintenance	7,650,000	255,000	255,000	255,000	255,000	255,000	255,000	255,000	255,000	255,000	255,000	2,550,000	2,550,000
170424012	P/G Motueka Maintenance	5,184,000	172,800	172,800	172,800	172,800	172,800	172,800	172,800	172,800	172,800	172,800	1,728,000	1,728,000
170424013	P/G Golden Bay Maintenance	3,564,000	118,800	118,800	118,800	118,800	118,800	118,800	118,800	118,800	118,800	118,800	1,188,000	1,188,000
17042401312	P/G MOTUEKA REC CENTRE MTCE	177,000	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	5,900	59,000	59,000
17042401582	P/G FENC/FURN/SIGNS	1,341,000	44,700	44,700	44,700	44,700	44,700	44,700	44,700	44,700	44,700	44,700	447,000	447,000
17052401180	TREES PLOTS VERGES RICHMOND	375,000	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	125,000	125,000
17052401280	TREES PLOTS VERGES WAIMEA	138,000	4,600	4,600	4,600	4,600	4,600	4,600	4,600	4,600	4,600	4,600	46,000	46,000
17052401380	TREES PLOTS VERGES MOTUEKA	975,000	32,500	32,500	32,500	32,500	32,500	32,500	32,500	32,500	32,500	32,500	325,000	325,000
17052401480	TREES PLOTS VERGES GOLDEN BAY	19,500	650	650	650	650	650	650	650	650	650	650	6,500	6,500
1705252601	TREES PROTECTED TREES	966,000	32,200	32,200	32,200	32,200	32,200	32,200	32,200	32,200	32,200	32,200	322,000	322,000
1705252603	ARBOUR DAY	60,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	20,000	20,000
17072401	Sports Grounds Richmond Maintenance	7,710,000	257,000	257,000	257,000	257,000	257,000	257,000	257,000	257,000	257,000	257,000	2,570,000	2,570,000
170724011	Sports Grounds Waimea/Moutere/Murch Maintenance	8,748,000	291,600	291,600	291,600	291,600	291,600	291,600	291,600	291,600	291,600	291,600	2,916,000	2,916,000
170724012	Sports Grounds Motueka Maintenance	10,530,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000	351,000	3,510,000	3,510,000
170724013	Sports Grounds Golden Bay Maintenance	2,100,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	700,000	700,000
1708240101	MISC FENCING	714,736	25,000	23,784	23,784	23,784	23,784	23,784	23,784	23,784	23,784	23,784	237,840	237,840
1708240102	MISC VANDALISIM	1,500,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000	500,000
17082526101	MISC RICHMOND MEMORIALS	210,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	70,000	70,000
17082526302	MISC MOTUEKA SALTWATER BATHS	45,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	15,000	15,000
17082526304	MISC MOTUEKA CAMERA MONITORING	150,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	50,000
17092401	Moturoa/Rabbit Island Maintenance	5,760,000	192,000	192,000	192,000	192,000	192,000	192,000	192,000	192,000	192,000	192,000	1,920,000	1,920,000
1709240102	R/I TOILET BLOCK MONITORING	327,300	10,910	10,910	10,910	10,910	10,910	10,910	10,910	10,910	10,910	10,910	109,100	109,100
1709240105	R/I TREES & SHRUBS	1,440,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	48,000	480,000	480,000
1709240108	R/I HOUSING MTCE - INTERIOR	48,040	7,000	7,000	4,255	4,255	4,255	4,255	4,255	4,255	4,255	4,255	0	0
17092404	R/I ROADS & PARKS CONTRACT	8,130,000	271,000	271,000	271,000	271,000	271,000	271,000	271,000	271,000	271,000	271,000	2,710,000	2,710,000
17092504	R/I TELEPHONE	6,910	691	691	691	691	691	691	691	691	691	691	0	0
17092505	R/I ELECTRICITY	27,000	900	900	900	900	900	900	900	900	900	900	9,000	9,000
17102401	Walkways Richmond Maintenance	2,454,000	81,800	81,800	81,800	81,800	81,800	81,800	81,800	81,800	81,800	81,800	818,000	818,000
171024011	Walkways Waimea/Moutere Maintenance	2,106,000	70,200	70,200	70,200	70,200	70,200	70,200	70,200	70,200	70,200	70,200	702,000	702,000
171024012	Walkways Motueka Maintenance	1,734,000	57,800	57,800	57,800	57,800	57,800	57,800	57,800	57,800	57,800	57,800	578,000	578,000
171024013	Walkways Golden Bay Maintenance	714,000	23,800	23,800	23,800	23,800	23,800	23,800	23,800	23,800	23,800	23,800	238,000	238,000
17112401116	FPG RICHMOND	7,104,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	2,452,000	2,452,000



ID	Name	Total Budget	Financial Year Budget (\$)						Total Budget					
		2024-54	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	3030/31	2028/29	2029/30	3030/31	2034-44	2044-54
17112401205	FPG MOUTERE WAIMEA	213,000	7,100	7,100	7,100	7,100	7,100	7,100	7,100	7,100	7,100	7,100	71,000	71,000
17112401304	FPG MOTUEKA	1,848,000	61,600	61,600	61,600	61,600	61,600	61,600	61,600	61,600	61,600	61,600	616,000	616,000
17112401480	FPG GOLDEN BAY	519,000	17,300	17,300	17,300	17,300	17,300	17,300	17,300	17,300	17,300	17,300	173,000	173,000
17122401286	SIS MOUTERE WAIMEA	714,000	23,800	23,800	23,800	23,800	23,800	23,800	23,800	23,800	23,800	23,800	238,000	238,000
17122401287	SIS FAULKNER BUSH/EDWARD BAIGE	2,370,000	79,000	79,000	79,000	79,000	79,000	79,000	79,000	79,000	79,000	79,000	790,000	790,000
17122401288	SIS TAPAWERA	69,000	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	23,000	23,000
17122401307	SIS MOTUEKA	648,000	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	216,000	216,000
17122401580	SIS LAKES/MURCHISON	255,000	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	85,000	85,000
1801252601	PHYSICAL ACTIVITIES INITIATIVE	271,830	7,183	7,183	7,183	7,183	7,183	7,183	7,183	7,183	7,183	7,183	100,000	100,000
18032534	COUNCIL GRANTS ISSUES	8,411,980	241,198	241,198	241,198	241,198	241,198	241,198	241,198	241,198	241,198	241,198	3,000,000	3,000,000
1803253401	COUNCIL ART & CULTURE POLICY E	99,480	3,316	3,316	3,316	3,316	3,316	3,316	3,316	3,316	3,316	3,316	33,160	33,160
1803253402	COMMUNITY CONSULTATION GRANTS	876,280	27,628	27,628	27,628	27,628	27,628	27,628	27,628	27,628	27,628	27,628	300,000	300,000
1803253408	WAITANGI DAY CELEBRATIONS	144,240	4,808	4,808	4,808	4,808	4,808	4,808	4,808	4,808	4,808	4,808	48,080	48,080
18062534	CREATIVE COMM GRANTS PAID	2,069,340	68,978	68,978	68,978	68,978	68,978	68,978	68,978	68,978	68,978	68,978	689,780	689,780
18082534	Youth Leadership Grant	145,200	4,840	4,840	4,840	4,840	4,840	4,840	4,840	4,840	4,840	4,840	48,400	48,400
18092534	Sport NZ Rural Travel Grant Issue	867,790	41,833	41,833	41,833	41,833	41,833	41,833	41,833	41,833	41,833	41,833	224,730	224,730
1810253401	Way to Go Trailer and Local Trailer 2116e	41,060	1,106	1,106	1,106	1,106	1,106	1,106	1,106	1,106	1,106	1,106	15,000	15,000
1810253402	GET MOVING ACTIVE COMMUNITIES PROJECT	473,970	15,799	15,799	15,799	15,799	15,799	15,799	15,799	15,799	15,799	15,799	157,990	157,990
19002401	HALLS REPAIRS /MAINTENANCE	953,080	95,308	95,308	95,308	95,308	95,308	95,308	95,308	95,308	95,308	95,308	0	0
1900240101	Building Warrant of Fitness	960,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	32,000	320,000	320,000
1900250502	SPC Electricity	62,410	6,241	6,241	6,241	6,241	6,241	6,241	6,241	6,241	6,241	6,241	0	0
19002508	Special Purposes Committees - Rates	579,270	57,927	57,927	57,927	57,927	57,927	57,927	57,927	57,927	57,927	57,927	0	0
1900250801	WATER ON BEHALF	114,160	11,416	11,416	11,416	11,416	11,416	11,416	11,416	11,416	11,416	11,416	0	0
19002534	\$1 FOR \$1 SUBSIDIES	415,090	41,509	41,509	41,509	41,509	41,509	41,509	41,509	41,509	41,509	41,509	0	0
19032505	GB COMMUNITY CENTRE ELECTRIC	60,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	20,000	20,000
19032509	GB COMMUNITY CENTRE CLEANING	252,000	8,400	8,400	8,400	8,400	8,400	8,400	8,400	8,400	8,400	8,400	84,000	84,000
19032517	GB COMMUNITY MATERIALS PURCH	270,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	90,000	90,000
19052505	Electricity	8,720	872	872	872	872	872	872	872	872	872	872	0	0
19052517	Materials	60,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	20,000	20,000
19062401	KOTINGA HALL REPAIRS & MAINT	30,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000	10,000
19062505	KOTINGA HALL ELECTRICITY	21,000	700	700	700	700	700	700	700	700	700	700	7,000	7,000
19062517	KOTINGA HALL MATERIALS PURCH	15,000	500	500	500	500	500	500	500	500	500	500	5,000	5,000
19072505	LOWER MOUTERE HALL ELECTRICI	25,830	861	861	861	861	861	861	861	861	861	861	8,610	8,610
19072517	LOWER MOUTERE HALL MATERIALS	18,430	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	1,843	0	0
19082404	MOT MEMORIAL HALL CONTRACTS	126,190	12,619	12,619	12,619	12,619	12,619	12,619	12,619	12,619	12,619	12,619	0	0
19082505	MOT MEMORIAL HALL ELECTRICIT	261,300	8,710	8,710	8,710	8,710	8,710	8,710	8,710	8,710	8,710	8,710	87,100	87,100
19082517	MOT MEMORIAL HALL MATERIALS	83,160	2,772	2,772	2,772	2,772	2,772	2,772	2,772	2,772	2,772	2,772	27,720	27,720
19102505	NGATIMOTI HALL ELECTRICITY	15,850	1,585	1,585	1,585	1,585	1,585	1,585	1,585	1,585	1,585	1,585	0	0
19112505	ONEKAKA HALL ELECTRICITY	15,000	500	500	500	500	500	500	500	500	500	500	5,000	5,000
19112517	ONEKAKA HALL MATERIALS PURCH	36,850	3,685	3,685	3,685	3,685	3,685	3,685	3,685	3,685	3,685	3,685	0	0
19122505	ELECTRICITY	93,750	3,125	3,125	3,125	3,125	3,125	3,125	3,125	3,125	3,125	3,125	31,250	31,250

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		2024-54	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	3030/31	2028/29	2029/30	3030/31	2034-44	2044-54
19122517	POHARA HALL MATERIALS PURCHA	18,780	626	626	626	626	626	626	626	626	626	626	6,260	6,260
19132401	PAKAWAU HALL REPAIRS & MAINT	24,000	800	800	800	800	800	800	800	800	800	800	8,000	8,000
19132505	PAKAWAU HALL ELECTRICITY	6,290	629	629	629	629	629	629	629	629	629	629	0	0
19132517	PAKAWAU HALL MATERIALS PURCH	19,200	1,920	1,920	1,920	1,920	1,920	1,920	1,920	1,920	1,920	1,920	0	0
19142404	RICHMOND TOWN HALL CONTRACTS	450,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	150,000	150,000
19142505	RICHMOND HALL ELECTRICITY	84,120	8,412	8,412	8,412	8,412	8,412	8,412	8,412	8,412	8,412	8,412	0	0
19142517	RICHMOND HALL MATERIALS PURC	72,010	7,201	7,201	7,201	7,201	7,201	7,201	7,201	7,201	7,201	7,201	0	0
19152505	RIWAKA HALL ELECTRICITY	63,420	2,114	2,114	2,114	2,114	2,114	2,114	2,114	2,114	2,114	2,114	21,140	21,140
19152517	RIWAKA HALL MATERIALS PURCHA	74,400	2,480	2,480	2,480	2,480	2,480	2,480	2,480	2,480	2,480	2,480	24,800	24,800
19162306	McKee Eftpos	21,000	700	700	700	700	700	700	700	700	700	700	7,000	7,000
19162408	MCKEE DOMAIN MAINTENANCE	1,232,430	41,081	41,081	41,081	41,081	41,081	41,081	41,081	41,081	41,081	41,081	410,810	410,810
19162505	MCKEE DOMAIN ELECTRICITY	11,240	1,124	1,124	1,124	1,124	1,124	1,124	1,124	1,124	1,124	1,124	0	0
19162508	McKee Domain Rates Payments	216,000	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	7,200	72,000	72,000
19162517	MCKEE DOMAIN MATERIALS PURCH	1,800,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	600,000	600,000
19172505	Electricity Mapua Library	69,150	2,305	2,305	2,305	2,305	2,305	2,305	2,305	2,305	2,305	2,305	23,050	23,050
19172517	Mapua Memorial Library Materials	14,120	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	1,412	0	0
19312505	ELECTRICITY	25,360	2,536	2,536	2,536	2,536	2,536	2,536	2,536	2,536	2,536	2,536	0	0
19312508	Brightwater rec reserve rates	165,390	5,513	5,513	5,513	5,513	5,513	5,513	5,513	5,513	5,513	5,513	55,130	55,130
19312517	BRIGHTWATER REC RES MATERIAL	12,110	1,211	1,211	1,211	1,211	1,211	1,211	1,211	1,211	1,211	1,211	0	0
19342517	EAST TAKAKA REC RES MATERIAL	2,290	229	229	229	229	229	229	229	229	229	229	0	0
19352404	GB REC RESERVE CONTRACTS	1,920	192	192	192	192	192	192	192	192	192	192	0	0
19352505	GB REC RESERVE ELECTRICITY	121,530	12,153	12,153	12,153	12,153	12,153	12,153	12,153	12,153	12,153	12,153	0	0
19352517	GB REC RESERVE MATERIALS PUR	52,930	5,293	5,293	5,293	5,293	5,293	5,293	5,293	5,293	5,293	5,293	0	0
19372505	LOWER MOUTERE REC ELECTRICIT	5,770	577	577	577	577	577	577	577	577	577	577	0	0
19452306	Tasman Rec (Kina) Eftpos	21,000	700	700	700	700	700	700	700	700	700	700	7,000	7,000
19452404	TASMAN REC RES CONTRACTS	101,570	10,157	10,157	10,157	10,157	10,157	10,157	10,157	10,157	10,157	10,157	0	0
19452505	ELECTRICITY	62,100	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	20,700	20,700
19452517	TASMAN REC RES MATERIALS PUR	1,050,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	350,000	350,000
19462401	Rec Centre Maint. Theatre	13,300	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	1,330	0	0
19462505	Rec Centre Electricity (Theatre)	405,000	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500	135,000	135,000
19462508	Rec Centre Rates (Theatre only)	38,070	3,807	3,807	3,807	3,807	3,807	3,807	3,807	3,807	3,807	3,807	0	0
19472505	WAKEFIELD REC RES ELECTRICIT	31,000	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	0	0
19502505	RICHMOND INF ELECTRICITY	7,160	716	716	716	716	716	716	716	716	716	716	0	0
28012203	Consulting	368,050	36,805	36,805	36,805	36,805	36,805	36,805	36,805	36,805	36,805	36,805	0	0
28012401	Mot Pool Maintenance	3,005,000	0	0	0	170,000	410,000	410,000	410,000	535,000	535,000	535,000	0	0
28032401	Rotoiti Hall - Maintenance	150,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000	50,000
28032404	Rotoiti Hall Operations contract	570,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	190,000	190,000
28032508	Rotoiti Hall Rates Payments	189,000	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300	63,000	63,000
28062402	SF Maintenance Costs (General) (50%)	4,580,578	461,782	425,363	425,363	426,444	426,445	426,445	426,445	439,512	696,334	426,445	0	0
28062404	SF Operations Contract (Stadia) (50%)	4,451,548	435,772	475,949	444,030	435,375	455,806	439,030	435,375	455,806	439,030	435,375	0	0
28062408	Saxton Field - Grounds Maint.	5,446,580	191,000	191,000	191,000	191,000	191,000	191,000	191,000	191,000	191,000	191,000	1,768,290	1,768,290
28062505	SF Electricity	53,040	1,768	1,768	1,768	1,768	1,768	1,768	1,768	1,768	1,768	1,768	17,680	17,680

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2806253401	SF Tree Planting (Alliance &Champion) (50%)	75,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	25,000	25,000
2806253402	SF Alliance Green development (50%)	911,483	0	225,000	26,420	0	0	52,839	550,000	0	42,271	14,953	0	0
2806253403	SF Athletics Track Resurface (50%)	195,505	0	0	0	10,568	184,937	0	0	0	0	0	0	0
2806253404	SF General Development (50%)	1,676,295	78,265	206,672	132,926	150,994	15,426	324,172	47,926	318,494	7,926	393,494	0	0
2806253407	SF Hockey (50%)	464,984	26,420	0	211,356	15,852	211,356	0	0	0	0	0	0	0
2806253408	SF Netball Courts (50%)	105,678	0	0	0	105,678	0	0	0	0	0	0	0	0
2806253409	SF Cricket Block Renewal (50%)	52,839	0	0	0	0	0	52,839	0	0	0	0	0	0
2806253410	SF Oval Development (50%)	325,813	13,210	0	0	10,000	0	302,603	0	0	0	0	0	0
2806253411	SF Saxton Stadium (50%)	552,325	28,500	86,750	303,500	13,500	13,500	13,500	22,575	28,500	28,500	13,500	0	0
2806253412	SF Saxton Pavilion (50%)	93,376	1,691	1,691	1,691	15,000	20,666	1,691	1,691	25,000	1,691	22,564	0	0
28072401	Murch Sports Centre Maintenance	1,060,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	65,000	155,000	300,000	300,000
28072404	Murch Sports Cntr - Operations Contract	1,284,000	42,800	42,800	42,800	42,800	42,800	42,800	42,800	42,800	42,800	42,800	428,000	428,000
28072508	Murch Sports Cent Rates Payments	92,470	9,247	9,247	9,247	9,247	9,247	9,247	9,247	9,247	9,247	9,247	0	0
28082401	U/Moutere General Maintenance	1,260,120	42,004	42,004	42,004	42,004	42,004	42,004	42,004	42,004	42,004	42,004	420,040	420,040
2808240101	Tapawera Community Hub General Maintenance	659,000	0	0	23,000	33,000	98,000	98,000	98,000	103,000	103,000	103,000	0	0
28082404	U/Moutere Operations Contract	433,800	43,380	43,380	43,380	43,380	43,380	43,380	43,380	43,380	43,380	43,380	0	0
28112203	Consulting	199,510	19,951	19,951	19,951	19,951	19,951	19,951	19,951	19,951	19,951	19,951	0	0
28112401	Waimea South Facility Maintenance	990,000	0	0	35,000	125,000	125,000	125,000	145,000	145,000	145,000	145,000	0	0
28122401	Aquatic Centre - Maintenance	2,362,470	78,749	78,749	78,749	78,749	78,749	78,749	78,749	78,749	78,749	78,749	787,490	787,490
28122404	Aquatic Centre Operations Contract	8,307,000	276,900	276,900	276,900	276,900	276,900	276,900	276,900	276,900	276,900	276,900	2,769,000	2,769,000
28122508	RR POOL RATES	1,365,000	45,500	45,500	45,500	45,500	45,500	45,500	45,500	45,500	45,500	45,500	455,000	455,000
28132401	GB Comm Fac - Maintenance	774,000	25,800	25,800	25,800	25,800	25,800	25,800	25,800	25,800	25,800	25,800	258,000	258,000
28132404	GB Comm Fac Operations contract	1,554,000	51,800	51,800	51,800	51,800	51,800	51,800	51,800	51,800	51,800	51,800	518,000	518,000
28132508	GB Community Facility Rates	95,450	9,545	9,545	9,545	9,545	9,545	9,545	9,545	9,545	9,545	9,545	0	0
28292401	Mot Rec Centre - Maintenance	2,476,800	82,560	82,560	82,560	82,560	82,560	82,560	82,560	82,560	82,560	82,560	825,600	825,600
28292404	Motueka Rec Centre Operations contract	2,694,000	89,800	89,800	89,800	89,800	89,800	89,800	89,800	89,800	89,800	89,800	898,000	898,000
28292508	Mot Rec Centre Rates Payments	225,000	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	75,000	75,000
29012401	Museums Maintenance	1,042,810	131,427	31,427	31,427	31,427	31,427	31,427	31,427	31,427	31,427	31,427	314,270	314,270
29012508	DISTRICT MUSEUM RATES	170,490	5,683	5,683	5,683	5,683	5,683	5,683	5,683	5,683	5,683	5,683	56,830	56,830
29012527	Nelson Provincial Museum	31,618,890	1,053,963	1,053,963	1,053,963	1,053,963	1,053,963	1,053,963	1,053,963	1,053,963	1,053,963	1,053,963	10,539,630	10,539,630
2901252706	Museum Storage Costs	1,967,340	65,578	65,578	65,578	65,578	65,578	65,578	65,578	65,578	65,578	65,578	655,780	655,780
29012534	Research Facility Grant	2,000,000	2,000,000	0	0	0	0	0	0	0	0	0	0	0
2901253401	Local Museum Grants	6,831,360	227,712	227,712	227,712	227,712	227,712	227,712	227,712	227,712	227,712	227,712	2,277,120	2,277,120
2902253401	Suter Art Gallery Funding	2,634,390	87,813	87,813	87,813	87,813	87,813	87,813	87,813	87,813	87,813	87,813	878,130	878,130
30012203	DILS Consulting	146,556	24,426	24,426	24,426	24,426	24,426	24,426	0	0	0	0	0	0
30012534	RFC Library Funding (BOOKS)	368,430	12,281	12,281	12,281	12,281	12,281	12,281	12,281	12,281	12,281	12,281	122,810	122,810
30312205	DILS GB VALUATION FEES	64,020	5,900	5,900	5,900	6,000	6,000	6,000	6,000	6,000	6,000	6,000	2,160	2,160
3031253440	Onetahau Marae	1,000,000	0	0	0	0	0	0	0	0	0	0	500,000	500,000
30332205	DILS WAIMEA VALUATION FEES	164,080	12,600	12,600	12,600	9,700	9,700	9,700	9,700	9,700	9,700	9,700	29,190	29,190
30342205	DILS MOT VALUATION FEES	450,740	29,700	29,700	29,700	35,600	35,600	35,600	35,600	35,600	35,600	35,600	56,220	56,220

ID	Name	Total Budget	Financial Year Budget (\$)						Total Budget					
		2024-54	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	3030/31	2028/29	2029/30	3030/31	2034-44	2044-54
3034253409	DILS MOT KEEP MOT BEAUTIFUL	15,430	1,543	1,543	1,543	1,543	1,543	1,543	1,543	1,543	1,543	1,543	0	0
30352205	DILS RICHMOND VALUATION EXPENS	419,720	25,300	25,300	25,300	31,000	31,000	31,000	31,000	31,000	31,000	31,000	63,410	63,410
36272203	Environmental Eductn Consultant	1,800,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	600,000	600,000
36272517	Environmental Eductn Materials	900,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	300,000	300,000
36272526	Enviroschools project funding	780,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000	260,000	260,000

## Appendix B Detailed Capital Budgets

ID	Name	Project Driver %			Total Budget	Financial Year Budget (\$)										Total Budget	
		Growth	Inc LOS	Renewals	2024-54	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	3030/31	2028/29	2029/30	3030/31	2034-44	2044-54
15126102	Takaka Cottages - Furn & Fittings	0	0	100	33,053	0	11,011	0	0	11,011	0	0	11,031	0	0	0	0
15216102	Murchison Flats - Cap Furn & Fittings	0	0	100	26,427	0	8,809	0	0	8,809	0	0	8,809	0	0	0	0
15216106	Murchison - Cap - Bldgs	0	0	100	205,521	10,000	0	15,000	15,000	0	0	0	0	0	0	118,230	47,292
15316102	Housing - Hollis Hill (Bgw) - C	0	0	100	285,285	25,000	0	25,000	0	25,000	0	25,000	0	0	0	132,346	52,938
15316106	HOLLIS HILL - CAPITAL WORK	0	0	100	18,000	0	18,000	0	0	0	0	0	0	0	0	0	0
15326102	CAP PEARLESS FURN & FITTGS	0	0	100	88,000	22,000	0	22,000	0	22,000	0	22,000	0	0	0	0	0
15416102R	Vosper St Flats- Cap - Furn/Fttgs	0	0	100	270,285	3,500	13,500	3,500	13,500	3,500	13,500	3,500	13,500	3,500	13,500	132,346	52,938
15416106	Vosper St Flats Cap - Buildings	0	0	100	105,000	0	40,000	0	40,000	0	25,000	0	0	0	0	0	0
15426102	Mears-Haven Cap - Furn/Fttgs	0	0	100	80,000	20,000	0	20,000	0	20,000	0	20,000	0	0	0	0	0
15426106	Mears-Haven Cap - Buildings	0	0	100	40,000	10,000	0	10,000	0	10,000	0	10,000	0	0	0	0	0
15516102R	Aotea Flats Cap - Furn/Fittings	0	0	100	634,203	27,528	0	27,528	0	27,528	0	27,528	0	27,528	0	354,689	141,875
15526102	Maling Flats Cap - Furn/Fttgs	0	0	100	40,000	20,000	20,000	0	0	0	0	0	0	0	0	0	0
17016106	Rural Rec & Esp Res Capital	0	0	100	283,751	11,823	11,823	11,823	11,823	11,823	11,823	11,823	11,823	11,823	11,823	118,230	47,292
17026106	Cemeteries Capital	0	0	100	999,174	35,911	72,711	232,286	120,911	145,911	151,353	29,853	29,853	73,182	24,442	59,115	23,646
17036106	Capital - Public Conveniences	0	0	100	325,000	65,000	0	65,000	0	65,000	0	65,000	0	65,000	0	0	0
17046106	P/G -Cap -Miscellaneous	0	0	100	4,800,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	1,600,000	1,600,000
1704610602	P/G Capital	0	0	100	1,500,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000	500,000
17076106	Sportsgrounds - Capital	0	0	100	945,840	0	0	0	0	0	0	0	0	0	0	472,920	472,920
1710610605	W/Ways - Cap - Waimea/Moutere	0	0	100	65,000	0	13,000	0	13,000	0	13,000	0	13,000	0	13,000	0	0
17116106	FPG Capital work	0	0	100	240,521	15,000	0	15,000	0	15,000	0	15,000	0	15,000	0	118,230	47,292
17126106	SIS Capital	0	0	100	240,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	80,000	80,000
19006102	HALL CAPITAL FURN/FITTINGS	0	0	100	283,751	11,823	11,823	11,823	11,823	11,823	11,823	11,823	11,823	11,823	11,823	118,230	47,292
19006103	Plant & Equipment	0	0	100	25,000	5,000	0	5,000	0	5,000	0	5,000	0	5,000	0	0	0
19006106	Hall - Cap - Buildings Dist	0	0	100	2,837,509	118,230	118,230	118,230	118,230	118,230	118,230	118,230	118,230	118,230	118,230	1,182,296	472,918
28016106	Motueka Community Pool We are working with the Motueka community to contribute to the building of an indoor swimming facility from 2026/27.	0	100	0	18,051,796	0	0	3,384,712	7,333,542	7,333,542	0	0	0	0	0	0	0
2806610602G	Saxton Development	0	100	0	1,727,440	150,000	0	0	0	0	0	0	62,829	1,349,445	0	82,583	82,583



ID	Name	Project Driver %			Total Budget	Financial Year Budget (\$)										Total Budget	
		Growth	Inc LOS	Renewals	2024-54	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	3030/31	2028/29	2029/30	3030/31	2034-44	2044-54
28076106	Murch Sports/Rec Center We are working with the Murchison community on additions to the Recreation Centre.	0	50	50	4,736,459	0	0	0	0	0	0	0	180,000	2,160,000	2,160,000	177,344	59,115
28086102	Tapawera Community Hub We are contributing to enhancement of the Tapawera Community Centre.	0	100	0	2,500,000	0	500,000	2,000,000	0	0	0	0	0	0	0	0	0
28116106	Waimea South Facility We are working with the Brightwater, Wakefield communities on new and upgraded community facilities commencing in 2025/26.	0	100	0	12,650,000	0	1,650,000	5,500,000	5,500,000	0	0	0	0	0	0	0	0
28126103	Aquatic Centre - Plant	0	0	100	1,071,376	198,199	71,572	48,449	33,033	36,336	646,349	37,438	0	0	0	0	0
28126106	Aquatic Centre - Cap - Building	0	0	100	1,205,941	0	0	0	0	0	0	0	70,938	70,938	70,938	709,377	283,751
2812610603	TCAP - Energy Efficiency upgrades	0	0	100	200,000	0	0	0	0	0	0	0	0	0	0	100,000	100,000
28136106I	Golden Bay Community Facility	0	50	50	145,422	0	0	0	0	0	0	0	0	0	0	106,407	39,016
2901610601	Museums Capital	0	0	100	70,000	0	30,000	0	0	0	0	40,000	0	0	0	0	0
30316105	Land - Reserves - Golden Bay	0	100	0	144,000	0	0	144,000	0	0	0	0	0	0	0	0	0
30316106	Walkways/Esplanades	0	0	100	307,390	17,734	17,734	17,734	17,734	11,823	11,823	11,823	11,823	11,823	11,823	118,226	47,290
3031610602	Picnic Area/Gardens General	0	0	100	231,234	0	16,517	0	16,517	0	16,517	0	16,517	0	16,517	82,583	66,066
3031610604	Cemeteries	0	0	100	33,034	0	0	0	0	5,506	0	0	0	0	5,506	11,011	11,011
3031610633	Coastcare	0	0	100	660,663	22,022	22,022	22,022	22,022	22,022	22,022	22,022	22,022	22,022	22,022	220,221	220,221
3031610634	GB Sportsfields Upgrade	0	0	100	165,166	0	0	0	0	0	0	0	0	33,033	0	132,133	0
3031610638	Playgrounds General	0	0	100	264,264	88,088	0	0	88,088	0	88,088	0	0	0	0	0	0
3033610504	Land Purchases	0	100	0	10,778,094	0	700,000	0	0	1,371,600	250,000	0	0	0	0	4,228,247	4,228,247
3033610603	Cemeteries	0	0	100	171,459	6,000	13,360	45,275	23,000	28,000	29,088	4,788	4,788	13,454	3,706	0	0
3033610606	DILS - Waimea - Walkways Cap W	0	0	100	660,662	22,022	22,022	22,022	22,022	22,022	22,022	22,022	22,022	22,022	22,022	220,221	220,221
3033610608	Coastcare	0	0	100	330,331	11,011	11,011	11,011	11,011	11,011	11,011	11,011	11,011	11,011	11,011	110,111	110,111
3033610640	Playground General	0	0	100	2,752,762	77,077	77,077	165,166	77,077	77,077	77,077	77,077	165,166	77,077	77,077	946,951	858,863
3033610643	Picnic Area/Gardens General	0	0	100	462,463	22,022	22,022	22,022	22,022	22,022	22,022	22,022	22,022	22,022	22,022	110,111	132,133
3033610649	Toilets General	0	0	100	770,774	0	0	22,022	99,100	0	0	22,022	99,100	0	0	264,265	264,265
3033610676G	DILS WAIMEA RIVER PARK	0	0	100	352,354	0	22,022	0	22,022	0	44,044	0	0	0	0	132,133	132,133
3033610682	Sportsfields/Tennis Courts	0	0	100	1,255,261	154,155	0	0	0	55,055	220,221	0	0	0	0	275,277	550,553

ID	Name	Project Driver %			Total Budget	Financial Year Budget (\$)										Total Budget	
		Growth	Inc LOS	Renewals	2024-54	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	3030/31	2028/29	2029/30	3030/31	2034-44	2044-54
30346105	Land - Reserves - Motueka	0	100	0	4,404,424	0	0	0	0	0	0	0	0	0	0	2,752,765	1,651,659
3034610605	Walkways General	0	0	100	495,498	16,517	16,517	16,517	16,517	16,517	16,517	16,517	16,517	16,517	16,517	165,166	165,166
3034610607	Cemeteries	0	0	100	88,205	17,734	0	13,213	17,618	22,022	0	17,618	0	0	0	0	0
3034610611	Coastcare	0	0	100	495,498	16,517	16,517	16,517	16,517	16,517	16,517	16,517	16,517	16,517	16,517	165,166	165,166
3034610650	DILS MOT TOILETS GENERAL	0	0	100	968,973	22,022	99,100	0	0	22,022	99,100	0	0	22,022	99,100	242,243	363,365
3034610672I	Sportsfields General	0	0	100	1,436,943	220,221	82,583	165,166	0	0	0	55,055	165,166	0	0	330,332	418,420
3034610673	Picnic Area/Gardens General	0	0	100	359,627	0	38,539	11,823	0	33,033	0	45,000	0	0	33,033	99,100	99,100
3034610675	Playgrounds General	0	0	100	2,664,677	77,077	77,077	77,077	165,166	77,077	77,077	77,077	77,077	77,077	77,077	858,863	946,951
30356105	Land - Reserves - Richmond	0	100	0	16,735,640	0	0	0	1,184,500	380,000	950,000	0	1,140,000	0	0	7,267,300	5,813,840
3035610601	Walkways General	0	0	100	1,321,327	44,044	44,044	44,044	44,044	44,044	44,044	44,044	44,044	44,044	44,044	440,442	440,442
3035610612	Kingsland Forest development	0	100	0	2,299,638	530,000	534,000	418,000	396,000	284,000	0	0	0	0	0	104,605	33,033
3035610617	Cemeteries	0	0	100	2,031,445	24,000	53,440	181,100	92,000	112,000	116,354	19,154	19,154	53,817	14,825	695,343	650,258
3035610621	Rich Walkway Dellside Tracks	0	0	100	440,442	44,044	0	0	44,044	0	0	44,044	0	0	44,044	132,133	132,133
3035610626	DILs-Rich - Washbourn Gardens	0	0	100	1,068,073	27,528	27,528	27,528	27,528	27,528	27,528	88,088	27,528	27,528	27,528	335,837	396,398
3035610638	Playgrounds General	0	0	100	2,928,942	77,077	77,077	165,166	77,077	77,077	77,077	77,077	165,166	77,077	77,077	946,951	1,035,040
3035610640	Toilets General	0	0	100	1,266,272	198,199	0	0	33,033	165,166	22,022	99,100	0	0	0	627,630	121,122
3035610644	Picnic Area/Gardens General	0	0	100	1,409,413	33,033	33,033	33,033	55,055	55,055	88,088	55,055	33,033	33,033	33,033	462,465	495,498
3035610650	Rich Waimea River Park	0	0	100	843,462	11,823	29,557	4,043	29,557	29,557	29,557	29,557	29,557	29,557	29,557	295,570	295,570
3035610651	Sportsgrounds general	0	0	100	2,202,873	27,528	0	0	27,528	88,672	88,672	88,672	88,672	88,672	88,672	886,721	729,064



## Appendix C Key Legislation and Regulations

## C.1 Key Legislation

Key legislation referred to in Section 3.3.1 of the plan is included as Table C1 below.

Table C1: Key Legislation

Key Legislation	How it Relates to the Parks and Facilities Activity
Biosecurity Act 1993	The Council is required to prepare a Pest Management Strategy under this Act. Pests and weeds located in parks and reserves must be managed in accordance with both the Strategy and the Act.
Building Act 2004	As the owners of community facilities and other buildings, the Council has responsibilities under this Act for ensuring that: <ul style="list-style-type: none"> <li>• building work complies with the Building Code; and</li> <li>• people who use buildings can do so safely and without endangering their health; and</li> <li>• buildings have attributes that contribute appropriately to the health, physical independence, and well-being of the people who use them; and</li> <li>• people who use a building can escape from the building if it is on fire; and</li> <li>• Buildings are designed, constructed, and able to be used in ways that promote sustainable development.</li> </ul>
Burials and Crematoriums Act 1964	Sets the requirement for the Council to establish and maintain cemeteries.
Children's Act 2014	Specifies requirements for agencies to develop and implement child protection policies and safety checking for those working with children. Also details obligations regarding information sharing and reporting of concerns about vulnerable children.
Civil Defence Emergency Management Act 2002	Sets an expectation that the Council's services will function at the fullest possible extent during and after an emergency, even though this may be at a reduced level of service.
Fencing Act 1978	This Act sets out requirements for adjoining occupiers to share fencing costs and provide adequate fences around swimming pools.
Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018	The Council, as the owner of community facilities and other buildings, must have a procedure in place (evacuation procedure) for the safe, prompt, and efficient evacuation of the building's occupants in the event of a fire emergency requiring evacuation.
Hazardous Substances and New Organisms Act 1996.	The Act provides for protection of the environment, and the health and safety of people and communities, by preventing or managing the adverse effects of hazardous substances and new organisms. This applies in particular to the storage of hazardous substances such as chlorine and other chemicals used in water disinfection and treatment at the Richmond Aquatic Centre.

Key Legislation	How it Relates to the Parks and Facilities Activity
Health and Safety at Work Act 2015 and associated regulations	Health and Safety legislation and associated regulations (e.g. Asbestos Regulations 2016) requires that staff and contractors are kept safe at work. Ongoing legislative changes to the Act and development of new regulations, will mean improved health and safety measures will be required.
Heritage New Zealand Pouhere Taonga Act 2014	The Act defines an archaeological site as a place associated with pre-1900 human activity. Any excavation works carried out in parks and reserves, or associated with work relating to community facilities, must comply with the requirements set out in this Act.
Local Government Act 2002	<p>Sets out the obligations of Councils and Council-Controlled Organisations in regard to public services and controls their regulatory and enforcement powers.</p> <p>Section 10 outlines the purpose of local government, which includes meeting "the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses". Section 11A(e) outlines that libraries, museums, reserves, and other recreational facilities and community amenities are core services of local authorities. Other parts of the Act require Councils to undertake various processes, reporting requirement, etc., relating to their activities.</p>
Public Works Act 1981	The Public Works Act provides the statutory authority to acquire land for a public infrastructure.
Reserves Act 1977	<p>Section 3 of the Act outlines its purpose which is "the preservation and management for the benefit and enjoyment of the public" areas possessing "recreational use or potential, whether active or passive; or wildlife; or indigenous flora or fauna; or environmental and landscape amenity or interest; or natural, scenic, historic, cultural, archaeological, biological, geological, scientific, educational, community, or other special features or value" and to ensure "as far as possible, the preservation of access for the public to and along the sea coast, its bays and inlets and offshore islands, lakeshores, and riverbanks, and fostering and promoting the preservation of the natural character of the coastal environment and of the margins of lakes and rivers and the protection of them from unnecessary subdivision and development. "</p> <p>The Act applies to reserve land gazetted under the Act.</p>
Reserves and Other Lands Disposal Act 1959	Contains special provisions relating to the lands and buildings within the Golden Bay Recreation Park (section 18).
Resource Management Act 1991	Sets out obligations to protect New Zealand's natural resources such as land, air, water, plants, ecology, and stream health. Resource consents draw their legal authority from the Resource Management Act 1991.

Key Legislation	How it Relates to the Parks and Facilities Activity
Te Tiriti o Waitangi – Treaty of Waitangi	The Treaty of Waitangi is an agreement between Māori and the Crown. However, under section 4 of the Local Government Act 2002 local authorities are required to 'recognise and respect the Crown's responsibility to take appropriate account of the principles of the Treaty of Waitangi and to maintain and improve opportunities for Māori to contribute to local government decision-making processes. Further sections of the Act, particularly 77 and 81, detail the scale of requirement for local authorities to seek contributions and involvement from Māori in consultation and decision-making processes.
Waimea County Council Empowering Act 1979	This Act confirmed that the Waimea County Council was the administering body of the reserves held for plantation and recreation purposes on Moturoa/Rabbit, Rough and Bird Islands. It also confirmed that the areas on Moturoa/Rabbit and Rough Island reserved for plantation purposes are vested in the Council in trust for plantation purposes subject to certain conditions contained in the said Orders in Council. This Act requires Council to apply 10% of the net profit from the sales of forest products and associated activities of the Council conducted on Moturoa/Rabbit, Bird and Rough Islands in each financial year, or such greater proportion of it as it considers necessary, for the purposes of adequate maintenance and improvement of the reserves on the three Islands for recreational purposes, or for the purposes set out in section 80 of the Reserves Act 1977. The remainder of the profits may be transferred to the general funds of the Council and used for the general purposes of the Council.

## C.2 Key National Policies

The key national policy statements discussed in section are listed in Table C2.

Table C2: Key national policies that relate to the Parks and Facilities Activity

Document	How it Relates to the Parks and Facilities Activity
National Policy Statement for Freshwater Management 2020 (Freshwater NPS)	Provides direction to local authorities to set objectives for the state of freshwater bodies and to set limits on resource use to meet these objectives.
New Zealand Coastal Policy Statement 2010 (NZCPS)	Guides local authorities in their day-to-day management of the coastal environment. Highlights declining coastal water quality because of contamination through stormwater and wastewater discharges.
National Policy Statement for Highly Productive Lands 2022	Provides guidance to local authorities on how to map and zone highly productive land, and manage the subdivision, use and development of this non-renewable resource.

### C.3 Key Council Bylaws, Policies, Plans and Strategies

Table C3 describes the key Council strategies, policies and bylaws referred to in Section 3.

Table C3: Key Council bylaws, policies, plans and strategies

Plans, Policies and Strategies	Discussion
<b>Activity Management Plans (AMPs)</b>	AMPs describe the infrastructural assets and the activities undertaken by the Council and outline the financial, management and technical practices to ensure the assets are maintained and developed to meet the requirements of the community over the long term. AMPs focus on the service that is delivered as well as the planned maintenance and replacement of physical assets. Other AMPs with linkages to the Parks and Facilities activity include the Richmond Aquatic Centre AMP and various infrastructure AMPs.
<b>Annual Plan</b>	A detailed action plan on the Council's projects and finances for each financial year. The works identified in the AMP form the basis on which annual plans are prepared. With the adoption of the LTP, the Annual Plan mainly updates the budget and sources of funding for each of the years between the LTP.
<b>Annual Report</b>	The Annual Report identifies the prior year's achievements against Long Term Plan/Annual Plan targets.
<b>Annual Work Programme</b>	The expenditure projections for the annual work programme will be taken directly from the financial forecasts in the AMP.
<b>Cemetery Standard Operating Procedures</b>	The operating procedures outline the operational and management rules for the Council's cemeteries and provide the foundation for the effective running and operation of these services.
<b>Community Grants Policy</b>	To encourage and support the community to find ways to improve the delivery of services or infrastructure and to deliver services in a cost-effective way to local communities
<b>Concessions Policy</b>	To be developed, this policy will apply to people who wish to carry out commercial activities within parks and reserves.
<b>Contracts and agreements</b>	The service levels, strategies and information requirements contained in the AMP are the basis for performance standards in the current Maintenance and Professional Service Contracts for commercial arrangements and in less formal "agreements" for community or voluntary groups.
<b>Control of Alcohol in Public Places Bylaw</b>	This Bylaw specifies the areas and times where the consumption of Liquor is banned or restricted for periods of time in the Tasman District. The Council is able to issue infringements (fines) to people who do not comply with the Bylaw.
<b>Corporate information</b>	Quality asset management is dependent on suitable information and data and the availability of sophisticated asset management systems which are fully integrated with the wider corporate information systems (e.g. financial, property, Geographic Information System, customer service, etc.). Council's goal is to work towards such a fully integrated system.
<b>Council bylaws, standards and policies</b>	These tools for asset creation and subsequent management are needed to support activity management tactics and delivery of service.

Plans, Policies and Strategies	Discussion
<b>Dog Control Bylaw</b>	This Bylaw includes requirements for the control of dogs in public places (including parks and reserves). There are maps indicating prohibited areas, leash control areas and dog exercise areas. The Bylaw points out the requirement to remove dog faeces, and places limitations on the number of dogs that can be kept.
<b>Earthquake Prone, Dangerous and Insanitary Buildings Policy</b>	Section 131 of the Building Act 2004 requires territorial authorities to adopt a policy on earthquake-prone, dangerous, and insanitary buildings. This reflects the government's broader concern with the life safety of the public in buildings and, more particularly, the need to address life safety in the event of an earthquake. It is a requirement that the policy be developed in consultation with the Council's ratepayers and stakeholders in accordance with section 83 of the Local Government Act 2002.
<b>Flying Unmanned Aircraft over Council Land</b>	This policy outlines where you can and cannot fly drones, model aircraft and other unmanned aircraft over Council land.
<b>Freedom Camping Bylaw</b>	This Bylaw was reviewed in 2017 and further amended in 2020. It specifies a number of reserves where freedom camping is prohibited, restricted or permitted in Tasman District. The Council is able to issue infringements (fines) to people who do not comply with the Bylaw. In other reserves, the Council relies on the Reserves Act provisions to deal with illegal camping.
<b>Growth Supply and Demand Model</b>	The Growth Model predicts the population increases for the District over the coming 20+ years. These predictions influence the likely demand on the Council activities, infrastructure and services. Outputs from the growth model are used to calculate forecast income from Reserve Financial Contributions.
<b>Housing for Older Adults Policy (2017)</b>	This policy outlines who is eligible to apply for a housing unit and how the units will be allocated.
<b>Leadership Grant Policy</b>	Provides support to young people in development of leadership capability.
<b>Long Term Plan (LTP)</b>	The LTP is Council's 10-year planning document. It sets out the broad strategic direction and priorities for the long-term development of the District; identifies the desired community outcomes; describes the activities the Council will undertake to support those outcomes; and outlines the means of measuring progress. The LTP includes Council's current Infrastructure and Financial Strategies.
<b>Nelson-Tasman Regional Pest Management Plan 2019-2029</b>	There are many plants and animals in the Tasman-Nelson region (including within some Council parks and reserves) that are considered undesirable. The purpose of this Strategy is to provide a framework for efficient and effective pest management in the Tasman-Nelson region so as to: <ul style="list-style-type: none"> <li>• minimise actual and potential unintended effects associated with these organisms; and</li> <li>• maximise the effectiveness of individual pest management action by way of a regionally coordinated response.</li> </ul>
<b>Nelson-Tasman Future Development Strategy 2022-2052</b>	A 30-year high-level strategic plan that outlines areas in our region where there is potential for future housing and business growth.

Plans, Policies and Strategies	Discussion
<b>Open Space Strategy (2014)</b>	This strategy aims to improve the management and provision of Tasman's parks, reserves, natural areas and other types of open space.
<b>Operational plans</b>	Operating and maintenance guidelines to ensure that the asset operates reliably and is maintained in a condition that will maximise useful service life of assets within the network. Some Reserve Management Plans have operational plans that sit underneath them (e.g., Moturoa/Rabbit Island Reserve Management Plan).
<b>Regional Sport and Active Recreation Spaces and Places Strategy for the Top of the South Island 2020</b>	<p>These strategic plans have been referenced in the preparation of this plan.</p> <p>These strategies and plans need to be taken into account when planning, developing and operating reserves and community facilities.</p> <p>The focus of the RLTP will be on supporting economic and population growth; improving safety; improving travel choice and resilience.</p>
<b>Reserves General Policies</b>	This document sets out objectives and policies for all reserves administered by the Council.
<b>Reserve Management Plans</b>	These plans are required to be prepared for all reserve land with a Reserves Act classification. They may be prepared for a single reserve or a group of reserves and provide detailed information on specific reserve development and management.
<b>Special Grants Policy</b>	To encourage and support new significant events and projects within the Tasman District.
<b>Swimming Pool Subsidy Policy</b>	To support schools to open their swimming pools to the public during the summer school holiday period.
<b>Significance and Engagement Policy</b>	This policy informs and determines the relationship the Council and community share with regard to engagement.
<b>Tasman Regional Policy Statement</b>	A regulatory document produced under the Resource Management Act 1991 which sets the high-level policy for environmental management of the region, with which Council activities have to comply.
<b>Tasman Resource Management Plan</b>	This plan sets objectives, policies and methods for addressing the District's resource management issues.
<b>Waimea Inlet Management Strategy and Action Plan</b>	This strategy brings together the communities of Tasman and Nelson and the many groups who have an interest in, and a commitment to, the Waimea Inlet and its sustainable future. It is an inter-agency strategy that includes the Tasman and Nelson councils, statutory agencies, non-statutory groups and organisations, businesses, and residents. The Action Plan is under development and will identify specific actions aimed at achieving the goals and objectives of the Strategy.

## Appendix D Detailed Inventory – Community Facilities



## D.1 An Overview of the District's Community Facilities

Due to limited commercial opportunity and isolation, the private sector is unlikely to provide a comprehensive range of community facilities across the district. Community facilities are therefore provided by Council to deliver a range of public good benefits, including:

- Meeting space for community organisations
- Meeting space for community gatherings
- Indoor space for community events; and
- Indoor space for sport, recreation, and arts activities.

There is an expectation that distribution and availability of community facilities should be reasonably equitable across the district, within the constraints of what is affordable.

The assets covered in this Activity Management Plan (AMP) include all the buildings owned by the Council that support the Community Facilities activity<sup>5</sup>. Community facilities are varied in form and function and have been classified into the following categories:

- Multi-use community recreation centres
- Sports facilities
- Community halls
- Community centres
- Museums and cultural facilities
- Non-commercial campgrounds
- Swimming pools
- Miscellaneous community buildings
- Community housing; and
- Public toilets.

A summary of these assets is provided in Section 2.2 of this AMP, with details of individual assets presented in this Appendix.

**Table D1: Inventory of Community Facility Assets owned by the Council (Excluding Public Toilets)**

Category	Valuation No.	Asset ID	Building Name	Address
Multi-Use Community Recreation Centre	19180-39300	520017176	Lake Rotoiti Community Hall	Main Road, St Arnaud
Multi-Use Community Recreation Centre	19550-31713	520017025	Motueka Recreation Centre	Old Wharf Rd, Motueka
Multi-Use Community Recreation Centre	19360-12500	520017106	Moutere Hills Community Centre	Moutere Highway

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<sup>5</sup> This AMP covers the provision, management and maintenance of all Council-owned community facilities with the exception of public libraries, commercial campgrounds and the Richmond Aquatic Centre, which are covered by other AMPs.

Category	Valuation No.	Asset ID	Building Name	Address
Multi-Use Community Recreation Centre	19150-52200	520017061	Murchison Sport, Recreation and Cultural Centre	82 Waller St, Murchison
Multi-Use Community Recreation Centre	18710-34500	520017103	Rec Park Centre Golden Bay	2032 Tākaka Valley Highway, Tākaka
Sports facility	19390-37000	520017035	Brightwater Recreation Reserve -Skyline Garage/store and Hangar Shed	Lord Rutherford Rd, Brightwater
Sports facility	19360-28900	520017070	Dovedale Recreation Reserve pavilion & equipment shed	Dovedale Road, Woodstock-Wakefield
Sports facility	18710-34500	520017103	Golden Bay Recreation Park, Brownies Inn	State Highway 60, Lower Tākaka Valley
Sports facility	18710-34500	520017103	Golden Bay Recreation Park, grandstand & courts	State Highway 60, Lower Tākaka Valley
Sports facility	19570-5000	520017019	Jubilee Park - Pavilion & Amenities Building	22 Gladstone Road, Richmond
Sports facility	19390-43836	520017096	Lord Rutherford Park - changing rooms & social room.	49A Malthouse Crescent, Brightwater
Sports facility	19280-31100	520017104	Lower Moutere Recreation Reserve - pavilion	40 Ching Road, Lower Moutere
Sports facility	19620-78300	520017040	Saxton Field – Avery Pavilion & car park	Champion Rd, Richmond
Sports facility	19620-78500	520017238	Saxton Field – Velodrome	Champion Rd, Richmond
Sports facility	19560-23500	520017021	Sportspark Motueka - covered grandstand, changing rooms and ticket gate	12 Manoy St, Motueka
Sports facility	19370-29700	520017088	Wakefield Recreation Reserve - Soccer Clubrooms, Rifle Range building & tennis Pavilion	Clifford Rd, Wakefield
Community hall	18620-33000	520017052	Bainham Hall	James Rd, Bainham
Community hall	19390-37000	520017035	Brightwater Hall	Lord Rutherford Rd, Brightwater
Community hall	18620-09700	520017027	Collingwood Community Hall and Squash Court	Tasman St, Collingwood
Community hall	19430-37200	520017036	Hope Hall, storage shed, car park and Maitai Lodge	Main Rd, Hope
Community hall	18700-13501	520017045	Kotinga Community Hall	Long Plain Rd, Kotinga
Community hall	19280-30800	520017028	Lower Moutere Memorial Hall	Moutere Highway
Community hall	19150-63300	520017074	Matakitaki Hall, Murchison (closed – due for removal)	Maruia Saddle Rd, Murchison
Community hall	19560-15200	520044001	Motueka Memorial Hall	Pah St, Motueka
Community hall	19280-57600	520017030	Ngatimoti Hall	Motueka Valley Highway
Community hall	18620-46500	520017031	Onekaka Community Hall	State Highway 60, Onekaka
Community hall	18600-08200	520017032	Pakawau Community Hall	Collingwood- Pūponga Rd, Pakawau
Community hall	18710-06501	520017020	Pōhara Community Hall	Abel Tasman Drive, Pōhara

Category	Valuation No.	Asset ID	Building Name	Address
Community hall	19580-39300	520017043	Richmond Town Hall and offices	Cambridge St, Richmond
Community hall	19330-46400	520017033	Riwaka Memorial Hall and storage shed	Main Rd, Riwaka
Community hall	19370-48901	520017039	Spring Grove Drill Hall	Lord Rutherford Road South, Spring Grove
Community hall	19250-07300	520017138	Stanley Brook Hall, Motueka Valley Highway	Motueka Valley Highway
Community hall	19250-50200	520017101	Tapawera Community Hall	Main Rd, Tapawera
Community hall	19390-27400	520017107	Waimea West Hall / Tennis Club	Waimea West Rd
Community hall	19370-35204	520017034	Wakefield Hall (Whitby Road)	10 Whitby Rd, Wakefield
Community Centre	19550-21500	520017085	Community House, Decks Reserve, Motueka	Greenwood St, Motueka
Community Centre	18740-20601	520025013	Golden Bay Community Centre	88 Commercial St, Tākaka
Museum	18620-08400	520017122	Collingwood Museum	Tasman St, Collingwood
Museum	18740-18301	520029002	Golden Bay Museum	73 Commercial St, Tākaka
Museum	19560-26801	520029001	Motueka District Museum	140 High St, Motueka
Non-commercial campground	19280-84700	520017098	Kina Beach Recreation Reserve	Cliff Road, Tasman
Non-commercial campground	19280-78200	520017044	McKee Memorial Recreation Reserve	Coastal Highway, Ruby Bay
Non-commercial campground	19180-10600	520017007	Owen River Recreation Reserve	Junction Buller/Owen Rivers
Swimming Pool	19580-501	520017121	Richmond Aquatic Centre	141 Salisbury Road, Richmond
Swimming pool	18620-24500	520017023	Rockville Pool	Collingwood-Bainham Rd
Swimming pool	19280-48000	520017016	Saltwater Baths, Motueka	North St, Port Motueka
Swimming pool	18700-34200	520017022	Upper Tākaka Pool	Aaron Creek Rd, Upper Tākaka
Other community building	19390-37000	520017035	Brightwater Recreation Reserve ex Plunket Rooms,	Lord Rutherford Rd, Brightwater
Other community building	19360-29000	520017097	Former Dovedale Church	Dovedale Road, Woodstock-Wakefield
Other community building	19570-05000	520017019	Jubilee Park - Ex- Richmond Information Centre building	Gladstone Rd, Richmond
Other community building	19380-38700	520017046	Māpua library building (on Moutere Hills RSA site)	cnr Aranui Rd and Toru St, Māpua
Other community building	19560-15200	520044001	Memorial Park, Motueka - ex Library Building	Pah St, Motueka
Other community building	19560-14900	520017018	Memorial Park, Motueka - Rubber bowls buildings	Pah St, Motueka
Other community building	19280-48000	520017016	Motueka Beach Rec. Reserve - former camp amenities building	10 Everett St, Motueka
Other community building	19550-31713	520017025	Motueka Recreation Centre - Band & cadets buildings	Old Wharf Rd, Motueka
Other community building	19150-49200	520017050	Murchison Plunket and community rooms	5 Hampden St, Murchison

Category	Valuation No.	Asset ID	Building Name	Address
Other community building	19280-52502	520017196	Ngatimoti Recreation Reserve - fire station & community room	1425 Motueka Valley Highway
Other community building	19580-48400	520017048	Richmond Senior Citizens Building	62 Oxford St, Richmond
Other community building	19330-23200	520017068	Riwaka Memorial Rec Reserve -tennis pavilion & pottery shed	526 Main Rd Riwaka
Other community building	19550-29000	520017086	Thorps Bush - Imagine Theatre and Storeroom	Woodland Ave, Motueka
Other Community building	19370-32800	520017001	Wakefield Toy Library Building, Edward Street.	61 Edward St, Wakefield
Other Community building	19600-60700	520017092	Washbourn Gardens - Grounds Shed, Nursery Shade house, Orchid house, old gaol	15 Oxford St, Richmond
Community housing complex	19610-75000	520015001	Aotea Flats, Richmond (24 units)	Hill St/Aotea Place, Richmond
Community housing complex	18740-15317	520015009	Galley Court, Tākaka (4 units)	189 Commercial St, Tākaka
Community housing complex	19390-35224	520015004	Hollis Hills Flats, Brightwater (7 units)	18 Starveall St, Brightwater
Community housing complex	19580-16000	520015008	Maling Flats, Richmond (10 units)	67 Croucher St, Richmond
Community housing complex	19550-25300	520015007	Mears Haven Flats, Motueka (18 units)	47 Greenwood St, Motueka
Community housing complex	19150-38800	520015002	Murchison Flats (4 units)	101 Fairfax St, Murchison
Community housing complex	19370-32311	520015003	Pearless Flats, Wakefield (7 units)	Pearless Place, Wakefield
Community housing complex	19550-9003	520015006	Vosper Street Flats, Motueka (27 units)	30-32 Vosper St, Motueka

## D.2 Condition of Community Facilities

The Council needs to understand the current condition of its assets. Monitoring programmes should be tailored to consider how critical the asset is and how quickly it is likely to deteriorate. The Council engages an independent contractor to undertake building condition assessments and to undertake condition assessments for critical park and reserve assets (see Section 7.1.9 for more details about the latter).

A condition assessment of all community facility assets is being undertaken in 2023/2024. The results from this condition survey are being incorporated into this plan where available.

Asset condition typically deteriorates over time and is a key indicator of the amount of renewal expenditure required. Each building element is assessed on a 1 to 5 condition rating scale with: 1 = Excellent; 2 = Very good; 3 = Satisfactory; 4 = Poor; and 5 = Very Poor.

An improvement action for this Activity Management Plan is to document the data collection processes, the process for updating information and the capture of information for those assets within this plan that data is currently not available for other community facilities.

### D.3 Seismic Rating Capacity of Community Facilities

The Council commissioned Aurecon Group to undertake seismic assessments of community facilities that may potentially be classified as an earthquake-prone building, as defined by Section 122 of the Building Act (2004). The Building (Earthquake-prone Buildings) Amendment Act 2016 required that non-residential buildings be assessed by May 2021 for priority buildings or 10 years for other buildings. Seismic strengthening works, or demolition, of all earthquake-prone buildings need to be completed by various dates, depending on the building's location, seismic risk, and priority category.

Initial seismic assessments of several community halls were completed between 2012 and 2016. A further detailed seismic assessment of buildings with an estimated seismic rating capacity of less than 34% was undertaken. The results of these seismic assessments are included in Appendix D. Most of the Council's buildings on our parks and reserves identified as being below 34% of new building standard have been upgraded over the last few years. There are two earthquake buildings that have not been upgraded, the Wakefield Hall and the rubber bowls building. The results of the seismic assessments are included in Table D3.

### D.4 Multi-use Community Recreation Centres and Sports Facilities

#### D.4.1 Overview and Asset Description

Multi-use community recreation centres are provided in Murchison, St Arnaud, Motueka, Upper Moutere and Tākaka. With the exception of the Motueka Recreation Centre, all of these facilities have been built within the previous 15 years. A range of other sports facilities are provided across the district, including grandstands, pavilions, club rooms and changing rooms. An inventory and description of multi-use community recreation centres and sports facilities is presented in Table D2:.

#### D.4.2 Asset Condition

Many of the multi-use facilities are newer and in excellent condition. No major upgrades are planned for the other older buildings. During 2020/2021 we have undertaken work on the older part of the Motueka Recreation Centre to replace the roof, insulate and replace the lighting. This work has extended the life of the building and made it more fit for purpose. We received a contribution from the Government to assist with this work.

#### D.4.3 Current and Future Demand

At present, there is a medium to high demand for most community recreation centres and sports facilities. Changing demographic patterns and community expectations affect use of community facilities. The trend towards an ageing population is likely to increase demand for these higher quality indoor meeting and recreational spaces. The change from formal Saturday sports to more pay-for-play evening twilight sports is likely to result in an increasing demand for this type of facility.

#### D.4.4 Strategic Management Approach

The Council will attempt to meet these demands by continuing to work with the community in the planning and management of these facilities. The Council's intention is to continue to provide, fund and maintain these facilities to a high standard over the term of the Activity Management Plan.

Table D2: Asset Inventory and Description of Multi-Use Community Recreation Centres and Sports Facilities

Building Name	Description	Management	Condition	Demand Issues	Maintenance/ Op Issues	Strategic Objectives
Golden Bay Rec Park Centre	Constructed in 2017, on Golden Bay Recreation Park (near Tākaka). Multi-use: indoor gymnasium, squash courts, meeting rooms/clubrooms, changing facilities/toilets.	Incorporated Society	Overall, the facility is in a good to very good condition	Steady use for a variety of sports and community recreation activities.	No significant renewals planned next 5 years.	Has been designed to cater for future growth if required
Lake Rotoiti Hall	Built in 2004 to replace the old Council Hall on the school ground. It is located on the Main Rd (SH63), St Arnaud, directly opposite the school. The building has a sports hall, meeting room, commercial kitchen, toilets, storage facilities and large entrance foyer. The sports hall is a multipurpose facility, which provides a venue for a wide range of social activities including weddings and school concerts.	Local Hall Management Committee	Overall, the facility is in a good condition	Steady use with a number of regular bookings. Higher winter use.	Minimal  Maintenance required next 5 years includes : 2028 - Internal Floor Polyurethane Finish; 2029 - Internal Wall Paint Finish.	Continue to maintain the hall
Motueka Recreation Centre	A multipurpose facility providing for a wide range of activities, including: office space, fitness lounge, cinema, stadium, games room, skating rink, netball courts and climbing wall.  This was a former packing shed and over the years the Council has provided funds for the upgrading the roof, insulation, and lighting in the older part of the building. Council received a	Operated under annual lease by Tasman Regional Sports Trust  The cinema is operated by a business under a separate lease.	Overall this property is in a good to very good condition. The components in poor and very poor condition of note include the metal water tank and the external wall paint finish.  The building has a	Netball, gym, aerobics, martial arts, cinema, skating rink, sports hall, basketball.	Works required in the next 5 years include 2028 - Asphalt /Sealed Areas; 2029 - Internal Wall Paint Finish.	Continue to operate under lease to Trust with Cinema to continue under separate lease arrangement.

Building Name	Description	Management	Condition	Demand Issues	Maintenance/ Op Issues	Strategic Objectives
	contribution from the Government towards this work, which was undertaken in late 2020 and early 2021.		seismic rating of 100% NBS.			
Moutere Hills Community Centre	Built in 2005 to replace the old Upper Moutere Hall and to provide better facilities for the Upper Moutere sports fields. The 970m2 facility comprises a 150-seat function centre including a commercial kitchen, a 40 seat meeting room, changing facilities and a general purpose sports hall with a stage. There is also a room for the local playgroup. A gymnasium was added in 2014 from community fundraising.	Moutere Hills Community Centre Incorporated manage the facility under contract to Council	Overall this property is in a good condition. The components in poor and very poor condition of note include the external timber fascia.	Good ongoing use	<p>Project to upgrade undersized wastewater system in progress.</p> <p>Water supply is an issue for the centre. Extra water tanks will ease the situation but long term a water right for the complex needs to be investigated.</p> <p>Works required over the next 5 years include: 2028 - Asphalt /Sealed Areas; 2029 - External Roof Paint Finish.</p>	Continue to maintain the facility
Murchison Sport Recreation and Cultural Centre	<p>Situated on the Murchison Recreation Reserve near the Hampden Street entrance.</p> <p>The facility opened in 2008.</p>	Murchison Sport Recreation Cultural Incorporated manage the facility under contract to Council	Overall this property is in a good to very good condition. The components in poor and very poor condition of note include the external timber weatherboard wall, internal gib-board ceiling, and the internal ceiling paint finish.	Steady use since it opened with regular bookings.	Works required over the next 5 years include: 2025 - Loose Metal; 2028- Asphalt; 2029 - Ceiling Paint in the Courts	Maintain the centre. The community would like to add additional facilities to the centre including squash courts and a playground.



Building Name	Description	Management	Condition	Demand Issues	Maintenance/ Op Issues	Strategic Objectives
Brightwater Recreation Reserve - various buildings	Several buildings are located on the reserve in addition to the Brightwater Hall and public toilets, storage sheds.	The Brightwater Recreation Reserve Management Committee assists with the management of the reserve.	Fair	Low - medium use	Ongoing maintenance of buildings not fully utilised.	Continue to maintain the buildings.
Dovedale Recreation Reserve cricket pavilion and tennis pavilion	Dovedale Road, Woodstock-Wakefield two small pavilions for cricket and tennis club use. The cricket pavilion is approximately 100m2 and in fair condition the tennis 35m2 and similar.	Management Committee	Fair	Low use	Maintenance required, painting, minor repairs to building etc.	Continue to maintain.
Golden Bay Rec Park - Brownies Inn	Building adjacent to the St John's Building currently leased to Toy Library	Leased to Toy Library	Fair	Low	None	Continue to maintain the building.
Golden Bay Rec Park - grandstand & courts	The grandstand is located on Golden Bay Recreation Park, close to Tākaka township. The original part of this building was constructed in 1899, which makes it a historic building.	Council	Excellent Restoration of the building was completed in 2022.		Grandstand for public use during events. Lower area used for equipment storage by clubs	Continue to maintain
Jubilee Park - pavilions & sheds	The groundsman's shed is utilised by the maintenance contractor for storage of plant & equipment used for sports field maintenance	Council	Good		Maintenance by grounds contractor	Continue to maintain
Lord Rutherford Park Amenities	Lord Rutherford Park, Brightwater Recreation Reserve.	Management Committee	Excellent	High winter use and increasing summer use	Minimal required as buildings are new.	Continue to maintain



Building Name	Description	Management	Condition	Demand Issues	Maintenance/ Op Issues	Strategic Objectives
building and changing rooms/toilet block						
Lower Moutere Recreation Reserve pavilion	40 Ching Road, Lower Moutere a small pavilion building with approximately 55m2 with a small gathering area/kitchen and a single toilet.	Management Committee	Fair	Low use	Minimal required Does currently require some minor maintenance and painting	Continue to maintain
Saxton Field - Pavilion and carpark	Pavilion with change rooms and toilets and carpark	Council	Very Good	Average use	Shared operating and maintenance with NCC.	Continue to maintain
Saxton Field - Velodrome	Asphalt velodrome	Council	Excellent	High	Shared operating and maintenance with NCC.  Moderate levels of vandalism damage	Continue to maintain
Sportspark Motueka Grandstand -	These facilities are located on the Sportspark Motueka grounds. Concrete & Steel structure constructed in 2008	Managed by Sportspark Motueka Committee and Council staff	Velodrome	High winter use.	Due to recent construction, minimal maintenance required	Continue to maintain
Wakefield Recreation Reserve Soccer Clubrooms and Rifle Range building	Wakefield Recreation Reserve.	Local Reserves Management Committee	Fair	Used as club rooms for local sports clubs	Older building, requires ongoing maintenance	Continue to Maintain until replacement facility built

## D.5 Community halls and Community Centres

### D.5.1 Overview and Asset Description

Community halls are provided in most small settlements throughout the district. This is a result of historic development and past community needs. In most cases the halls are well used, performing an important community function and are a valued asset in the community. The Council currently provides a community hall within a 20 km drive for 99.8% of the district's population. Small community centres are also provided in Tākaka and Motueka. An inventory and description of community halls and community centres is presented in Table D3.

### D.5.2 Asset Condition

The quality of the community halls varies dependent on their age and past maintenance and improvement history. In many cases they are maintained to a good standard with the assistance of Hall Management Committees. The Council engaged consultants to undertake a seismic assessment of most of the halls between 2013 and 2016. Following those assessments, the Council undertook seismic strengthening work on the Motueka Memorial Hall, Riwaka Hall, Bainham Hall, Hope Hall, and Richmond Town Hall. Wakefield Hall has had the capacity reduced and is managed as an earthquake prone building.

### D.5.3 Current and Future Demand

Data on community hall usage was last collected in 2013. This data indicated that some halls were underutilised. Use rates are expected to stay similar over time, with little increased demand. Although usage is generally low, these halls particularly those outside the urban centres are highly valued by their community.

The Council is currently reliant on the Hall Committees ad-hoc reporting on usage issues. This may be through informal feedback or formal requests for additional funding to cover reducing revenue as a result of declining use or to improve facilities in an effort to attract more usage. Alternatively, high demand may be reflected by requests for building extension or other improvements/changes to cater for changing demands.

### D.5.4 Strategic Management Approach

The future development and demand for community facility assets is linked to changing preferences for leisure and recreational activities, population growth and changes to the district's demographics. It is likely that the demand for indoor meeting spaces and recreational activities will increase. Existing facilities which meet current demands may not be able to satisfy future demands. It is likely that some existing halls, particularly those in remote areas, will not be well located to cater for growth. This Activity Management Plan recognises the need for an on-going review of provision of community facilities across the district (see Section 11 Improvement Planning).

Both community centres (in Motueka and Tākaka) are highly valued and well used by their communities, the Motueka Centre has been significantly upgraded over the past 3-4 years and some significant work will be required on the Tākaka over the next 3-5 years.

Table D3: Asset Inventory and Description of Community Halls and Community Centres

Building Name	Description	Management	Condition	Seismic assessment	Demand Issues	Maint./Op Issues	Strategic Objectives	Date of condition assessment
Bainham Hall	Built 1932 it has considerable historic significance to the local community, particularly because Bainham is named after two of the original owners of the allotment on which the hall is built. The hall is a multi-purpose facility, which has good supporting facilities within the building: domestic kitchen, raised stage, ladies rest room, and storage room and toilet facilities. The hall has a rated capacity of up to 100 persons. The hall area within the building measures about 12. 2m long x 7. 6m wide. In addition, at the North end of the hall there is a raised stage area about 4. 9m wide x 2. 75m deep.	Local Hall Management Committee.	The Hall was upgraded in 1997/98 so that it was in excellent condition for the Bainham Centennial Celebrations.  Currently in good condition. Wiring replaced 2023.	Upgrade works undertaken in 2016, current strength is 40% NBS.	The Bainham Hall is in the centre of a very small remote rural community. Although minimal use is made of the hall it is a very important facility in the community.	No current issues.	Continue to maintain the hall but without any further development of the asset.	2023
Brightwater Public Hall	Built 1968, located in Brightwater Recreation Reserve, off Lord Rutherford Road in Brightwater. A multi-purpose facility, which provides for a wide range of sporting and social activities. A rated capacity for up to 590 persons. The hall has very good supporting facilities including a large domestic kitchen, supper/meeting room, large stage with changing rooms, a mezzanine viewing gallery, storage, and toilet facilities. The hall area is 19.3m long and 14.3m wide.	Local Hall Management Committee	Hall is well maintained and in very good condition.	This building has a seismic rating 60% NBS, IL 2.	Plunket rooms, drama, church group, meetings, courses, flower shows, weddings, school	No current issues.	Continue to maintain the hall	2023
Collingwood Memorial Hall	Built in 1972 it is the third public hall to be built in this locality in Collingwood, the previous two both having burned down. As a memorial hall the building has considerable significance to the local community, in addition to its functional uses. The Collingwood Memorial Hall is located on the Southwest side of Tasman Street in the centre of Collingwood township. The hall has good supporting facilities including a portable stage (stored on site), storeroom, foyer, kitchen, and toilet facilities. The Collingwood Squash Club clubrooms and squash court were constructed in 1996 as an addition to the southwest end of the memorial hall building. The hall area is 26. 2m long and 18. 8m wide . The public memorial hall is a multi-purpose facility, which is frequently used and provides a venue for a wide range of social activities.	Local Hall Management Committee	Hall is in very good condition.  Maitai Lodge had significant exterior renovation including replacement of some cladding and repainting in 2023.	Seismic rating of 72% NBS.	Badminton, bowls, basketball, library, wedding, funerals. More winter use than summer.	No current issues.	Continue to maintain the hall	2023
Hope Recreation Hall	Built in 1963, extended in 1970 with further alterations in 2005. Located on Main Road, Hope, this multi-purpose facility provides for a wide range of sporting and social activities and has a rated capacity for 360 persons. The hall has substantial supporting facilities including two separate kitchen areas, a supper/meeting room, two storerooms and toilet facilities. The hall area is large enough to accommodate four badminton courts.  The Maitai Lodge Building is over 100 years old and was relocated to Hope Reserve over 30 years ago from Ranzau School for use by the Scouts, Cubs, Guides and Brownies. Scouts surrendered their lease, the lodge became available to other users, the Maitai Lodge group use the building on a regular basis. The Lodge was relocated to its present site in 2010.	Local Hall Management Committee.	Excellent	Seismic rating of 67% NBS.	Dancing. Many regular users with indoor bowls being exceptionally strong.	No current issues.	Continue to maintain the hall without any further development of the asset.	2023

Building Name	Description	Management	Condition	Seismic assessment	Demand Issues	Maint./Op Issues	Strategic Objectives	Date of condition assessment
Kotinga Hall	The building is a single storey, timber construction situated in Long Plain Road, Kotinga on Local Purpose Reserve.	Local Hall Management Committee	The hall is in good condition.	Seismic rating 50% NBS, IL 2.	Good use for a variety of activities	No current issues.	Continue to maintain the hall	2023
Lower Moutere Memorial Hall	The Hall is a large rural community hall located on the Moutere highway 5km from Motueka and has great historic significance to the local community. The hall is a multi-purpose facility, which provides for a wide range of sporting and social activities and has a rated capacity for up to 360 persons under the New Zealand Building Code. The hall has good supporting facilities, including a domestic kitchen, small supper/meeting room, large stage, storage, and toilet facilities.	Local Hall Management Committee	Hall is well maintained and in very good condition.	Seismic rating of 67% NBS.	Limited use but an important facility in the community.	No current issues.	Continue to maintain the hall without any further development of the asset	2023
Matakitaki Hall	Murchison	Council staff	Condemned. Closed to the public Due for removal	NA	None identified	No longer serviceable	Hall to be demolished or removed from reserve.	Nil
Motueka Memorial Hall	Built in 1953 with an extension providing dressing room facilities in 1962. Seismic upgrade works were undertaken in 2015 with major redevelopment of the hall in 2002.  The hall is located on the North Western side of the Motueka township at 12 Pah Street, within easy walking distance from the central shopping area. The Memorial Hall is located on Memorial Park which the Council jointly owns with Wakatu Incorporation along with other public buildings including the Library, Senior Citizens, Tennis Pavilion and Laura Ingram Kindergarten. The Plunket rooms are attached to the facility. The hall had a rated capacity for up to 450 persons under the New Zealand Building Code in 1996.  It is a multipurpose facility, which provides for a wide range of activities.	Council staff	Hall is well maintained and in a moderate condition.  Carpark resurfaced in 2023.	Seismic rating of 34% NBS.	The hall has been and is still today a good facility and asset to the community and is well used by the community including church groups, bowls, schools, and drama.	No current issues.  Work planned in next 5 years includes 2029 - External Roof Paint Finish.	Continue to maintain the hall	2023
Ngatimoti Memorial Hall	Built in 1952 to commemorate the men and women from the district who served in WWII. The hall is located on the corner of the Motueka Valley Highway and Orinoco Road.  It is a small rural community hall and has a rated capacity for up to 250 persons under the New Zealand Building Code. It has a large kitchen and supper room and good toilet facilities. There is limited storage space under the stage, which is difficult to access.  The hall has the potential to cater for a wide range of sporting and social activities.	Local Hall Management Committee	The hall is well maintained.  A complete repaint of both interior and exterior was undertaken in 2022.	Seismic rating of 55% NBS, IL 2.	The hall is underutilised but is an important facility in this isolated rural community.	No current issues.	Continue to maintain the hall but without any further development of the asset.	2023
Onekaka Hall	The existing single storey timber hall building was originally built in Lower Rockville in 1911 for the Education Board and was relocated to Onekaka in 1924. The building was used as a schoolroom at Onekaka until 1947 when the school was closed. It was later taken over by the Golden Bay County Council and used as a community hall.	Local Hall/Reserve Management Committee	The hall is in good condition and is well maintained by the Management Committee.	Seismic rating of 80% NBS, IL 2.	Frequently used	No current issues.	Continue to maintain the hall but without any further	2023

Building Name	Description	Management	Condition	Seismic assessment	Demand Issues	Maint./Op Issues	Strategic Objectives	Date of condition assessment
	<p>The Onekaka Hall is located on the Northeast side of State Highway 60 between Tākaka and Collingwood, towards the Northwest end of Onekaka settlement.</p> <p>The hall is a multi-purpose facility, which provides a venue for a wide range of social activities. The hall area itself has supporting facilities including a small domestic kitchen, entry porch with storage cupboard, plus accessory toilet facilities and an accessory stage structure (roofed over). The hall area is 6.6m long and 5.9m wide and has a rated capacity for up to 50 persons under the New Zealand Building Code.</p> <p>A small accessory toilet block was built on the property near the hall in 1983. A deck was built onto two sides of the hall building in 1992, part of the deck being roofed to form a veranda and another part being partially closed-in to form a woodshed. An accessory stage structure was built on the property a short distance to the Northeast of the hall in 1993, and in 1997 was partially upgraded.</p>						development of the asset.	
Pakawau Memorial Hall	<p>Built on part of land owned, and donated by Charles (Charlie) Flowers and was opened on the 11th of October, 1935. The more recently constructed men's toilet has been built partly on neighbouring private land.</p> <p>The Pakawau Memorial Hall is a single storey timber framed building located on the Northwest corner of the junction of Pakawau Bush Road and Collingwood-Puponga Main Road.</p> <p>The hall is a multi-purpose facility, which provides a venue for a wide range of social activities. The hall area itself has good supporting facilities within the building including a domestic kitchen, utility room for pool, darts, meetings, etc., a raised stage, library, storage room and toilet facilities. The hall area is 15.1m long and 8.9m wide and has a rated capacity for up to 235 persons under the New Zealand Building Code. In addition, the raised stage is 5.0m wide and 3.0m deep.</p>	Local Hall Management Committee	<p>The hall is in good condition and is well maintained by the Management Committee.</p> <p>Full interior and exterior repaint over period 2021-2023. The kitchen will be replaced in 2024.</p>	Seismic rating of 40% NBS, IL 2.	Minimal use is made of the hall. However, it is another hall that is valued by the local rural community.	No current issues.	Continue to maintain the hall but without any further development of the asset.	2023
Pōhara Hall	<p>Built 1971 for the Golden Bay Cement Company and is the second hall to be built on the site. The land, the hall and other buildings on the property were exchanged with the Tasman District Council in return for property development of the Pōhara Valley settlement.</p> <p>The Pōhara Hall is located on the Southeast side of Abel Tasman Drive, to the East of the Pōhara store and campground.</p> <p>It is a multi-purpose facility, which provides a venue for a wide range of social activities. The hall area itself has good supporting facilities within the building including a large, raised stage, domestic kitchen, storeroom, bar, toilet facilities, men's, and women's dressing rooms. The hall area is 21.6m long and 11.1m wide and has a rated capacity</p>	Local Hall Management Committee	Overall, the building is the good condition. It was re-roofed in 2007 with further work in 2023 and it has recently been painted outside.	Seismic rating of 36% NBS, IL 3.	Moderate use is made of the hall, and it is valued by the community.	<p>No current issues</p> <p>Work required over the next 5 years includes: 2025 - external metal roof; 2027 - external</p>	Continue to maintain the hall but without any further development of the asset.	2023



Building Name	Description	Management	Condition	Seismic assessment	Demand Issues	Maint./Op Issues	Strategic Objectives	Date of condition assessment
	for up to 495 persons under the New Zealand Building Code. In addition, the raised stage is 11.1m wide and 6.9m deep.					roof paint finish; 2028 - metal framed windows; 2029 - internal Formica kitchen bench.		
Richmond Town Hall	<p>The original brick building was erected in 1922 to commemorate the men and women who lost their lives during the First World War and are now the offices used by Sport Tasman. This building was known as the YMCA War Memorial building. Additional offices were added to the southern end in 1967.</p> <p>The current Town Hall was built on the rear of the YMCA building in 1936. Extensions to house a new kitchen, toilets and meeting room were completed in 1975. Substantial alterations and additions were carried out to the hall in 1983 including refurbishment of the hall, a new front entrance, and addition of a combined backstage work room/dressing room.</p> <p>The Town Hall is designed to accommodate up to 300 persons and has a large stage with a good, combined work room/dressing-room to the rear. A major renovation of the interior was undertaken for the recreation centre. A meeting room, toilets and foyer were added, and the interior of the building has been renovated.</p>	<p>The hall is leased to the Tasman Regional Sports Trust (known as Sport Tasman).</p> <p>Seven offices within the building are leased to other parties.</p>	Overall this property is in a good to very good condition. 0) have been evaluated as being in moderate condition. The components in poor and very poor condition of note include the internal carpet flooring and a shower slide and handset.	Seismic rating of 34% NBS.	Good regular use is made of the hall and meeting room.	<p>The hall lacks a second dressing room to provide single sex change facilities for mixed gender groups.</p> <p>Maintenance work required over the next 5 years includes: 2028 - Internal Carpet Flooring; 2029 - External Roof Paint Finish.</p>	Due for interior upgrade	2023
Riwaka Memorial Hall	<p>Built in the 1950s with seismic strengthening in 2017. The hall is located on State Highway 60 on the Southern side of Riwaka township.</p> <p>The hall is an average sized multi-purpose hall facility, which provides for a wide range of sporting and social activities and has a rated capacity for up to 290 persons under the New Zealand Building Code. It has good supporting facilities including a large domestic kitchen, a raised stage area, storage, and toilets.</p>	Local Hall Management Committee	<p>The hall is in good condition and is well maintained by the Management Committee.</p> <p>Facility has in the period 2021-2023 had a new kitchen, toilets upgrades, and both the interior and</p>	Seismic rating of 34% NBS.	Well utilised dancing group and gymnastics.	No current issues.	Continue to maintain the hall but without any further development of the asset.	2023

Building Name	Description	Management	Condition	Seismic assessment	Demand Issues	Maint./Op Issues	Strategic Objectives	Date of condition assessment
	It is a large rural community hall that has the potential to cater for a wide range of sporting and social activities.		exterior have been repainted.					
Spring Grove Drill Hall	Henry Baigent built the Spring Grove Drill Hall in 1900. The hall is located on Lord Rutherford Road (South), 4km from Brightwater.  The large hall area has the potential to cater for sporting and social activities. The hall has good toilet facilities, a meeting room and kitchen.	Local Hall Management Committee	The hall is in good condition and is well maintained by the Management Committee.  Roof replaced in 2021 and kitchen replaced in 2022	Seismic rating of 50% NBS, IL 2.	High demand in summer months for weddings	No current issues.	Continue to maintain the hall but without any further development of the asset.	2023
Stanley Brook Hall	The hall located on the corner of Sunday Creek Road and the Motueka Valley Highway is a single storey, timber framed building built in the early 1900s as a school building, it is small but well-loved in the community. Is on the reserve with a war memorial.	Local Hall Management Committee	Is in good condition and maintained by the Management Committee	Seismic rating of 60% NBS, IL2.	Low use	No current issues.	Continue to maintain the hall but without any further development of the asset	2023
Tapawera Memorial Hall	Situated on the main road Tapawera is this 1960s single storey, timber-framed building (formerly a dwelling). Nelson Playcentre Association Inc. hire space in the facility from the Hall Management Committee for a Playcentre.	Local Hall Management Committee	Parking area was resurfaced in 2023.	Seismic rating of 100% NBS.	Regular users, occupancy not high	No current issues.	Continue to maintain the hall but without any further development of the asset.	2023
Waimea West Hall	Originally constructed in 1884 as the local school and served this purpose until 1938. The hall is located on Waimea West Road, 3km from Brightwater and 13 km from Richmond. The hall has important heritage significance and is listed in the District Plan.  The hall has a separate small kitchen, unisex toilet, and library room. Under the New Zealand Building Code, it is rated to accommodate up to 95 persons.	Local Hall Management Committee	Ian Bowman (architectural conservator) 2020 condition and remedial action report by and recommend on whether the hall should be listed in the District Plan.  Building structure is generally in reasonable condition considering its age but has significant damage from borer.	Seismic rating of 68% NBS, IL2.	1996 report indicated that the hall is generally underutilised but adequate for the current needs of the community	Hall needs repiling	Continue to maintain the hall in accordance with heritage conservation requirements identified in the Bowman Report but without any further development of the asset	2023
Wakefield Village Hall	Built in 1971 to replace the earlier hall destroyed by fire. The hall is located on Whitby Road in Wakefield.  The Wakefield Village Hall is a multipurpose facility, which provides for a wide range of sporting and social activities. The hall has the following supporting facilities: large supper/meeting room, self-	Local Hall Management Committee	The hall is classified as earthquake prone, is in a moderate condition and while still in use is well maintained by the	Seismic rating of 33% NBS, IL 3.  Notices	Regularly used .	Facility will be replaced with new Brightwater /Wakefield	Dispose of hall and site following commissioning of new Wakefield Community Facility.	2023

Building Name	Description	Management	Condition	Seismic assessment	Demand Issues	Maint./Op Issues	Strategic Objectives	Date of condition assessment
	contained domestic kitchen, dressing room, small storage room, Public Conveniences, and stage. The kitchen, storage and stage facilities however are not adequate and will require improving. The present hall floor area is relatively small measuring 14m x 12m. In the main hall there is a mezzanine viewing gallery, which accommodates approximately 55 persons. The hall has a restricted capacity. The narrow permanent stage can be temporarily extended or retracted as required and can double its size but when this is done it reduces the effective usable hall floor area and thus restricts some activities and the number of people the hall can accommodate. The loose laid flooring panels on the extended section of the stage are noisy to walk over which is unsatisfactory during performances.		Management Committee.	erected to indicate earthquake prone building		Community Facility		
Golden Bay Community Centre	A single storey timber-framed building situated off the main street in Tākaka. Leases of areas to Golden Kids preschool and Mohua Social Services. Hall common area with Mohua SS managing hireage for Hall Committee.	Local Hall Management Committee	<p>The hall is in good condition to very good and is well maintained by the Management Committee.</p> <p>Components in a poor to very poor condition include roof paint finish and internal floor coverings.</p>	Seismic rating of 85% NBS, IL3.	Frequently used	<p>No current issues.</p> <p>Roof repaint due 2034 and carpet in offices a tenant responsibility.</p>	Continue to maintain the centre but without any further development of the asset.	2023
Motueka Community House	This single storey timber-framed building built in 1910 is situated on Decks Reserve at the Northern side of the carpark near Greenwood Street. It was the old courthouse moved onto Decks Reserve. It houses up to 10 community workers in offices, a meeting room, and Red Cross shop.	Local Hall Management Committee	Roof replaced 2020-2021, kitchen upgraded 2022.	Seismic rating of 85% NBS, IL 3.	Well used		Continue to maintain the house but without any further development of the asset.	2023



## D.6 Museums

The major focus for museum services is the regional facility, which is located in central Nelson. The Council supports the operation of the Nelson Provincial Museum through an annual grant of approximately \$1,054,000 and contributes approximately \$65,600 per year to pay for a storage facility for the Museum at Elm Street. The Provincial Museum was opened in October 2005 and is managed by Tasman Bays Heritage Trust. A new storage facility is planned to replace the existing substandard facility at Isel Park. The Council's contribution to this facility is \$1.0 Million in the 2023/2024 Annual Plan with a further \$2.0 Million in the LTP 2024-2034.

Smaller local museums are provided in Collingwood, Tākaka and Motueka, operated by local societies. Museums are provided to deliver a high-quality preservation, educational and research facility emphasising the history of the region.

An inventory, description and overall assessment of museums is presented in Table D4. The quality of most buildings is generally considered to be adequate for their purpose. Seismic strengthening works on the Motueka Museum were recently carried out, after an audit identified that the building did not meet building standards for earthquakes.

Provision of museums is based on a historic provision and no further museums in the district are planned. The museums are popular and well used facilities. The Golden Bay Museum is particularly well used during the summer holiday period. The Council will continue to maintain these facilities in the medium term.

Table D4: Asset Inventory and Description of Museums

Building Name	Size (m²)	Description	Management	Condition	Demand Issues	Maintenance/operation Issues	Strategic Objectives
Collingwood Museum	65 45	Collingwood Museum is housed in the former 1910 Council office in Collingwood (2 Tasman St) and was established as a museum in 1969. A second building (Aorere Centre) was built in 1980. The buildings are owned by the Council on land it leases from the Fire & Emergency NZ, the Council then sub leases it to the Museum.	Lease to Incorporated Society Funded by a grant from the Council plus other income sources.	Constructed in 1910, the buildings overall are in good to very good condition. Components requiring attention are replacement of a handrail and some timber on fascia with an external repaint on the old Council building.  The building has a seismic rating of 60% NBS.	Minimal usage information as only record is a visitor book.	No major issues	Continue to operate under lease to Incorporated Society.  No further development of the asset planned.
Golden Bay Museum	570	The Golden Bay Museum is located in the centre of the Tākaka Township on Commercial Street and the building consists of a museum, office staff facilities, archive room and other storage rooms as well as a local craft shop that is leased out by the Museum Society. The Golden Bay Museum provides cultural, historical, educational, and archival information to tourists, residents, and students. A centrepiece exhibit is Abel Tasman's encounter at Wainui Bay in 1642. Other exhibits include Golden Bay's natural history, Māori Taonga, settler history, war history, industrial history as well as recent history of the area.	Leased to Incorporated Society.  Funded by a grant from the Council plus other income sources.	The building is well maintained both internally and externally. Part of the building has recently been re-roofed.  The seismic rating of the original part of the building (built in 1899) is 60% NBS and the 1990 extension is 100% NBS.	The Museum keeps records of usage.	No major issues. Repainting of roof required 2026.	Continue to operate under lease to Incorporated Society.  No further development of the asset planned.
Motueka District Museum	420	The Motueka Museum is located in the centre of the Motueka Township on High Street and the building consists of a museum, office staff facilities and archive room as well as a café that is leased out by the Museum Society. The building, an old school building was built in 1913 and is clad in concrete and brick block. The museum holds and displays a collection of artefacts relating to local history. In terms of its function in providing wide community benefits and outcomes, the Motueka District Museum aims to provide efficient preservation, research, and display of collections, in order to share the region's unique history with visitors and community.	Incorporated Society Funded by a grant from the Council plus other income sources.	The overall condition of the building is good. The components in poor and very poor condition of note include the external roof paint finish and the internal wall paint finish.  The seismic rating is 40% NBS.	The Museum keeps records of usage.	No major issues	Continue to operate under lease to Incorporated Society.  No further development of the asset planned.

## D.7 Swimming pools and Remote Campgrounds

### D.7.1 Swimming Pools

#### Overview and Asset Description

Swimming pools are provided to deliver a range of public good benefits including:

- Good quality aquatic-based recreation and sport opportunities
- Health (resulting from physical activity); and
- Learn to swim (safety).

The Council operates one major aquatic facility at Richmond. Two small ex-primary school pools are operated by the local reserve committees at Rockville and Upper Tākaka. Another outdoor pool is provided at Motueka (Saltwater Baths). Funding is also provided to local groups to operate twenty school pools outside school hours for community use.

Informal camping is permitted at three sites on the Council reserve land: at Tasman Recreation Reserve, McKee Memorial Recreation Reserve and Owen River Recreation Reserve. Campground caretakers are present at each of these sites. Basic camping facilities are provided for the public to use for a small fee.

An inventory and description of swimming pools is presented in Table D5.

#### Asset Condition

The Richmond Aquatic Centre has been operating constantly for approximately 15 hours a day for 360 days per annum since opening. Plant and equipment has been renewed as required and before there is any disruption to the operation of the facility. The planned renewals for the term of this Activity Management Plan have been determined by the maintenance contractor in conjunction with the facility manager and the Council's property officer for maintenance and facilities. There is ongoing assessment of all plant and equipment during routine maintenance activities to ensure that the planned renewals are undertaken at the most appropriate time. Given the age of the facility, it is expected that the level of maintenance and renewals will increase in the future.

The swimming pools are older, school-style outdoor pools. Their condition is deteriorating over time and the Council is unlikely to replace these assets if they fail. The plan would be to fill in these pools at the end of their useful life.

#### Current and Future Demand

Existing demand for the outdoor community pools and Owen River campground is relatively low, and likely to remain so in future. The other two campgrounds have high summer use and medium use year-round.

#### Strategic Management Approach

Due to the high cost of constructing and operating pools, the strategy for provision is based on providing indoor/all year facilities only in the major population centres.

The current Aquatic Centre is located in Richmond, and this serves as the main regional facility. The Council's strategy is to maintain the Centre to provide aquatic and fitness facilities to the community in an efficient and cost-effective manner. The programme and priority for work is based on condition inspections and reporting to monitor asset condition, identify emerging risks, and identify the need for maintenance and repair work, both current and predicted future failure. The priority of work is based on the consequences of asset failure on levels of service, costs, safety or corporate image.

The Council has worked with a community group to complete a feasibility study for provision of a second indoor facility in Motueka to serve current and future needs of the Motueka community and residents in the surrounding areas. The feasibility study confirmed the need for a six lane pool.

Provision has been made in this plan for the construction of the pool from 2026/2027, at a cost of \$18 Million. A community contribution to this facility is required.

The Council provides grants to schools and to local organisations to operate school pools outside school hours for public use, where the demand and local community support warrants this input.

The Council owns two ex-school pools, as a result of the schools' closure. Local committees operate these pools with some financial support from the Council to assist with maintenance costs. As the pools and the plant ages, considerable capital renewal expenditure will be needed and the justification for undertaking this will be debateable. As such their long-term viability is questionable. No financial provision for any capital renewal works have been included within the twenty-year period of this Activity Management Plan.

#### D.7.2 Remote Campgrounds

##### Overview and Asset Description

Informal camping is permitted at three sites on the Council reserve land: at Tasman Recreation Reserve, McKee Memorial Recreation Reserve and Owen River Recreation Reserve. Campground caretakers are present at each of these sites. Basic camping facilities are provided for the public to use for a small fee.

An inventory and description of campgrounds is presented in Table D5.

##### Asset Condition

Campground ablution blocks are older type facilities, although a new toilet facility has recently been installed at the McKee Memorial Reserve campground and new toilets were installed at Kina Reserve in 2019. All ablution blocks will require maintenance during the term of this AMP. The campgrounds are maintained in low key style, suitable for remote/coastal and riverside reserve areas.

##### Current and Future Demand

Existing demand for the Owen River campground is relatively low, and likely to remain so in future. The other two campgrounds have high summer use and medium use year-round.

##### Strategic Management Approach

Continue to operate in the same manner as done currently.

Table D5: Asset Inventory and Description of Swimming Pools and Campgrounds

Building Name	Size	Description	Management	Condition	Demand Issues	Maintenance/operation Issues	Strategic Objectives
Richmond Aquatic Centre	3,800m <sup>2</sup>	The Centre is located at 161 Salisbury Road, Richmond. The Centre's facilities provide a modern aquatic facility in Richmond. The Centre services Richmond and surrounding areas including Nelson South. The pool is open year-round offering supervised swimming, aquatic fitness classes, gym classes, recreation and leisure uses. The facilities include a 25 m eight-lane competition pool, 20m five lane teaching pool, wave pool, lazy river, hydrotherapy pool, toddler's pool, family and adult spas, sauna, gym, fitness centre, fitness classroom, café, and shop.	Managed and operated under a contract with Community Leisure Management.	Overall this property is in a good to very good condition. The components in poor and very poor condition of note include the internal vinyl floor, internal carpet flooring and an internal solid door.	Utilisation of the facility is very high and nearing capacity.	Building maintenance required over the next 5 years includes: 2028 - Asphalt /Sealed Areas; 2029 - External Roof Paint Finish.	Continue to maintain for the life of the asset
Rockville Pool	350m <sup>2</sup>	An old primary school pool that was purchased by the Council when the school closed.  A 20m x 5m heated outdoor pool.	Operated by local committee which manages the school reserve.	Good condition but showing its age.	Meeting current demand of the small local community.	Future maintenance/ renewal costs will be an issue.  Use is by key access - no lifeguards could be a potential liability to the Council.	Continue to maintain for the reasonable life of the asset i.e. no major expenditure will be incurred.
Saltwater Baths	485m <sup>2</sup>	The pool was installed when sharks were regularly present in the Bay. The original pool was built in 1938 with three concrete walls and a fourth wall built in 1950. The concrete floor was added to the baths in 1992, with steps at both ends and a paddling pool was included. A floodgate, childproof gates in the fence around the pool, decking on the shore side and a walkway to the beach were also added at this time. The changing rooms and toilets in the adjacent reserve were replaced in 2022.	Operated by the Council. Local volunteers and the Council contractor continue to maintain pool, change water once per week etc.	Good condition. Boardwalk replaced in 2021 and main deck replaced in 2023. Two lower decks to be replaced in 2024.	Seasonal use by local community and visitors	Future maintenance/ renewal costs will be an issue.  No lifeguards are present – could be a potential liability to the Council.	Review future of facility, including an analysis of risks and liabilities associated with continued operation.
Upper Tākaka Pool	250m <sup>2</sup>	An old primary school pool that was purchased by the Council when the school closed.  A 20m x 5m unheated outdoor pool.	Operated by local committee that manages the reserve.	Reasonable condition but showing its age.	Limited use by very small local community.	Future maintenance/ renewal costs will be an issue.  Use is by key access – no lifeguards could be a potential liability to the Council.	Continue to maintain for the reasonable life of the asset i.e. no major expenditure will be incurred.
Kina Beach Recreation Reserve	2.43 ha	Basic self-contained toilets are provided at this campground.	Operated by the Council with caretaker on site.	Good	High use by locals and visitors.	Toilets require ongoing maintenance, toilets replaced in 2019.	Continue to provide a low-cost, authentic kiwi camping experience.
McKee Memorial Recreation Reserve	6.11 ha	Several toilets and shower facilities are provided, along with a playground.	Operated by the Council with caretaker on site.	Good	High use by locals and visitors.	Toilets and ablution block require ongoing maintenance.  Sewerage system was repaired after cyclone Fehi with number of campers restricted.  Toilet/Shower blocks need replacement.	Continue to provide a low-cost, authentic kiwi camping experience until the site is no longer fit for this use.
Owen River Recreation Reserve	2.41 ha	Basic showers and self-contained toilets are provided at this campground.	Operated by the Council with caretaker at the adjacent Owen River Tavern.	Good	Limited use by kayakers, families, and tourists.	Toilet/shower require ongoing maintenance. Toilet/Shower need replacement and maintenance required on shelter building.	Continue to provide a low-cost, authentic kiwi camping experience.

## D.8 Other Community Buildings

The Council owns a number of other community buildings that are used for various purposes that do not fall within the other categories of community facilities. These buildings have been classified as 'other community buildings' for Activity Management Plan purposes. An inventory, description and overall assessment of other community buildings is presented in Table D6. The quality of most buildings is generally considered to be adequate for their purpose. Provision of other community buildings is based on a historic provision and no further buildings in the district are planned. The Council will continue to maintain these facilities in the medium term.

Table D6: Asset Inventory and Description of Other Community Buildings

Building Name	Size (m²)	Description	Management	Condition	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Brightwater Recreation Reserve ex Plunket Rooms,	113	Old Plunket rooms, now being managed by Hall Committee	Brightwater Hall Committee	Good	Low	None	Continue to maintain the building.
Dovedale Recreation Reserve – Former Dovedale Church	110 approx	This Church was constructed in 1911 to replace a simple weatherboard chapel that was the original church constructed in 1878. The current church is built of weatherboard with a corrugated iron roof. All the windows are gothic topped and of gold glass. The interior is lined with tongue and groove native timber.	Dovedale Recreation Reserve Management Committee.	Good  This building has a seismic rating of 75% NBS IL2.	Low	Need to keep the building weather tight and maintained.	Continue to maintain the building.
Jubilee Park, Ex Richmond Information Centre	65	The former Information Centre is located at Jubilee Park, Richmond.	Utilised by Rotary for Days for Girls project	Fair	Medium	Need to keep the building weather tight and maintained.	Continue to maintain the building.
Māpua community library building (on Moutere Hills RSA site)	80	A permanent, purpose-built shared facility was constructed in 2002 on Council land occupied by Moutere Hills RSA, on the corner of Toru Street and Aranui Road, Māpua.	Māpua Community Library volunteers.	Very good	High	None	Continue to maintain the building.
Memorial Park, Motueka – Ex Library Building	455	The property located at 12 Pah Street, Motueka is a single storey structure with a lightweight metal roof supported on timber trusses and was originally constructed around 1958 with two stages of extensions in 1986 and 2001-2003.	Council	Seismic rating <30% NBS IL2	Not in current use		Continue to confirm future use of the building
Memorial Park, Motueka - Rubber bowls buildings	120	The building was constructed in the mid 1970's as the clubrooms for the Rubber Bowling Club. This club went defunct in the mid 1990's. The clubrooms are used as a first aid training room.	Leased	Fair Seismic rating of 19% NBS IL2. The building will be upgraded by the lessee or demolished.	Used for community first aid training.		If the building becomes surplus with no tenants remove the building from the park to allow for extra parking spaces.
Motueka Beach Rec. Reserve – former camp amenities building	135	The building is an old amenities building that contained showers, toilets, storage and kitchen facilities.	Council	Fair	Current use storage for saltwater baths equipment	Need to keep the building weather tight and maintained.	Continue to maintain the building.
Motueka Recreation Centre – Band & cadets buildings	290 70		Leased	Good	Medium	None	Continue to maintain the building.
Murchison Community Rooms	100	The building was constructed in 1935 for use as public restrooms. The interior has been reconfigured, with the building now leased by Plunket and the Murchison Toy Library.	Managed by Plunket and Women's Division of Federated Farmers.	Overall the building is in a good to very good condition. Components in a poor to very poor condition include the external roof paint finish, external metal roofing and the external window & door paint. This building has a seismic rating of 67% NBS IL2.	High	Need to keep the building weather tight and maintained.	Continue to maintain the building.



Building Name	Size (m²)	Description	Management	Condition	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Ngatimoti Recreation Reserve – fire station & community room	245	Fire station building with community room. Used by FENZ as fire station.	Managed by FENZ	Good	High	None identified.	Divest building to FENZ with continued community access.
Richmond Senior Citizens Building	290		Leased	Good	High	None identified.	Continue to maintain the building.
Riwaka Memorial Rec Reserve -tennis pavilion & pottery shed	50 120	Building old and have been build by others. In Council maintenance by default.	Council	Average	Low	None identified.	Continue to maintain the building.
Thorps Bush – Imagine Theatre and Storeroom	65 35	This former Scout building is now leased to Imagine Theatre for drama productions. The Skyline garage is used for storage of props.	Leased	Good  This building has a seismic rating of 56% NBS IL2 .	High	None identified.	Continue to maintain the building.
Wakefield Toy Library Building, Edward Street.	160	This building is located on Edward Street in Wakefield. It is a historic building with a C rating and was gifted to Waimea County Council in 1955 by the Wakefield Library Trustees for the purposes of a public library and currently houses the Wakefield Toy Library.	Leased	The building had a significant upgrade including replacement of piles and some framing in 2023.  This building has a seismic rating of 45% NBS, IL2.	Low	None identified.	Continue to maintain the hall in accordance with heritage conservation requirements.
Washbourn Gardens – Grounds Shed, Nursery shade house, Orchid house, old gaol, pavilion	98	These buildings within Washbourn Gardens have mixed origin, some built by community groups.	Council	Average	Average	Work currently being undertaken on orchid house.	Continue to maintain these buildings



## D.9 Community Housing for Older Adults

### D.9.1 Overview and Asset Description

Local authorities have had a long-standing role in providing community housing for older people which enables older people on low incomes to 'age in place' in a safe, secure and well-maintained environment.

The Council provides housing predominantly for older people in need of publicly provided rental housing. A total of 101 community housing units are provided: 34 in Richmond, seven each in Brightwater and Wakefield, 45 in Motueka and four each in Tākaka and Murchison. An inventory and description of community housing assets is presented in Table D7.

Central Government previously granted the Council subsidies and low-cost loans to meet a specific need for low-cost, community-based housing for people on low incomes. Although Government support ended in 1992, the Council has continued to provide community housing to meet this need.

### D.9.2 Asset Condition

A visual external inspection of all units was undertaken in 2019 as part of the Council's Community Housing Review, this confirmed that all units were in good condition. The upgrading of units to meet the requirements of the Healthy Homes legislation was completed in 2022, all units are fully compliant. A comprehensive condition assessment is being carried out in the 2023/2024 financial year. An overall assessment of each of the community housing complexes is included in Table D7.

### D.9.3 Current and Future Demand

Our District is seeing increasing numbers of older people living longer than ever before. At the same time and largely as a consequence of population growth, there has been a decline in the affordability of housing across our District. As a result we are likely to see an increased demand for housing for older people on low incomes.

There is currently a long waiting list for people wanting to access a unit, but without the Government subsidy or low-cost loans, the Council is not able to fund significant development of new units to meet this demand.

### D.9.4 Strategic Management Approach

Central government's recent social housing reform includes a new income-related rent subsidies (IRRS) scheme. Under the IRRS scheme, housing providers can set rents at market levels and the Government pays them the difference between what a tenant is able to pay and the market rent. Although Councils are not directly eligible for the IRRS scheme, the Council is investigating how it could work with housing providers to tap into the benefits of this scheme (options include partnering with a registered community housing provider or creating a stand-alone entity). Tasman District Council intends to consider such options during a review of this activity. The review commenced in 2019 and was put on hold in late 2020 due to workload and other pressures. A revised programme for completion of the review will be considered by the Council in 2024.

Table D7: Asset Inventory and Description of Housing for Older Adults

Community housing complex	Location	Number of units	Condition	Maintenance/Operation Issues
Aotea Flats	Richmond	24	Very good overall, with four units built in 2011.	Older units harder to maintain due to age.
Hollis Hills Flats	Brightwater	7	Very Good	Minimal maintenance required
Maling Flats	Richmond	10	Very Good	Minimal maintenance required
Mears Haven Flats	Motueka	18	Very Good	Minimal maintenance required
Murchison Flats	Murchison	4	Moderate	Older units harder to maintain due to age. Issues with getting trades people to Murchison. Roof repaint required year 3.
Pearless Flats	Wakefield	7	Very Good.	Minimal maintenance required
Galley Court Flats	Tākaka	4	Excellent – all built in 2000	Minimal maintenance required
Vosper Street Flats	Motueka	27	"22 units very good	

## D9.5 Public Toilets

### Overview and Asset Description

The Council provides public toilets throughout the District to meet community, traveller and tourist needs. This delivers a range of public good benefits including:

- Compliance with the Health Act 1956, to provide sanitary conveniences for use by the public.
- Convenience to users of parks and reserves.
- Convenience to visitors to shopping/business areas and the travelling public, and
- Support of tourist operations.

The Council provides and maintains 106 public toilet facilities throughout the District, including 21 in the Golden Bay Ward, 23 in the Motueka Ward, 42 in the Moutere/Waimea Ward, seven in the Lakes/Murchison Ward, and 13 facilities in the Richmond Ward. An inventory of these public toilet facilities is presented in Table D8.

## D9.6 Asset Condition

Most of the public toilet facilities have modern sanitary systems with a mix of reticulation, septic tank or containment systems. Existing facilities appear to be meeting current demand and most are in good to excellent condition. Ad-hoc condition assessments are carried out by the Council staff from time to time, as an interim assessment. A general assessment of the overall condition of each public toilet facility is provided in Table D8. A regular programme of upgrading interior surfaces and serviceability has improved both the condition and performance. A number of the higher profile toilets are included in a long-term painting maintenance programme contract.

## D9.7 Performance

Quality of public toilets is driven by three factors. One is the quality of the building, which is determined by its age, design, and level of maintenance. The overall quality of public toilets is generally considered to be adequate by staff. The second and probably major factor is cleanliness. The frequency of toilet cleaning is matched to the level of use of the toilet and balanced against the cost of cleaning more than necessary. The effectiveness of the toilet cleaning service can also be a factor. The third factor is vandalism and graffiti, which is a particular problem for public toilets. Combating vandalism occurring or reducing its impact is a combination of good design, location and rapid responsiveness to any incidents. Quality or performance from a customer perspective is measured via the annual residents' survey. The overall satisfaction of residents with public toilets appears to be increasing over time (see Section 5, Figure 7).

## D9.8 Current and Future Demand

The provision of public toilets has been divided into three categories in the Sanitary Services Assessment 2005. These are:

1. Toilet facilities in townships, predominantly to serve local shoppers;
2. Toilet facilities in parks and reserves, predominantly to serve local users of the sport and recreational facilities; and
3. Toilet facilities on main tourist routes or at tourist attractions, predominantly to serve tourist groups.

Existing toilets appear to be meeting demand in the main townships. New public toilets will be required to meet future needs arising from development of new parks and reserves and increasing population and/or tourism activity.

## D9.9 Strategic Management Approach

The Council's strategy is to:

- Provide toilet facilities only where a real need can be demonstrated.
- Locate toilets strategically to give adequate coverage without undue overlap.
- Consider non-asset solutions, such as portable toilets by others to meet peak demand; and
- Minimise the risk of vandalism.

Table D8: Asset Inventory and Description of Public Toilets

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Golden Bay Ward							
Anatori	Crown Road Mangarakau	Good		Containment	Average use year-round	High cost of clearing tank	No change required
Awaroa Beach	Next to walkway to Lodge at coast	Average		Containment	High summer use	High cost of clearing tank	No change required
Awaroa Carpark	Awaroa Road, Awaroa	Average		Containment	High summer use	Cleaning by DoC	No change required
Bainham Hall	Cooks Road, Bainham, Golden Bay	Fair		Septic Tank	Low		No change required
Collingwood Memorial Hall	Tasman Street, Collingwood	Good	Fully Accessible	Reticulated	High		No change required
Golden Bay Information Centre toilets & showers	Willow Street, Tākaka	Good	Fully Accessible	Reticulated	High	Showers new in 2019. Programme maintenance painting contract	No change required
Golden Bay Recreation Park	Main Road, Tākaka	Fair/Good		Reticulated	Average	Older block due for upgrade. The Council constructed new toilets in the Rec Park Centre on this site in 2017	Review
Golden Bay Recreation Park	Main Road, Tākaka	Excellent	Fully Accessible	Reticulated	High	Older block due for upgrade. The Council constructed new toilets in the Rec Park Centre on this site in 2017	Review

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Ligar Bay Reserve	Ligar Beach, Golden Bay	Good		Reticulated	High summer use		No change required
Miles Reserve	Parapara Road, Golden Bay	Fair		Containment	Average summer use	Review within 3 years	No change required
Milnthorpe	Kendall Street, Milnthorpe	Good	Fully Accessible	Containment	Average		No change required
Patons Rock Reserve	Patons Rock, Golden Bay	Good		Septic Tank	High summer use		No change required
Pōhara Recreation Reserve	Abel Tasman Drive, Golden Bay	Good		Reticulated	Average		No change required
Rockville School Reserve	Collingwood Bainham Main Road, Collingwood	Fair		Containment	Low		No change required
Rototai Cemetery	Rototai Road, Golden Bay	Fair		Containment	Low		No change required
Rototai Reserve	Nees Road, Golden Bay	Good		Containment	High Summer use	New in 2014	No change required
Salisbury Bridge Picnic area	Quartz Range Road, Bainham	Average		Containment	High summer use	Possible infiltration, needs inspection	Review
Tākaka Memorial Reserve	Commercial Street, Tākaka	Good	Fully Accessible	Reticulated	High	Programme maintenance painting contract	No change required
Tata Beach Reserve	Tata Beach, Golden Bay	Very Good		Reticulated	High summer use	Renovated 2005	No change required

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Tomatea Point Reserve	Pakawau, Golden Bay	Good		Containment	Average summer use		No change required
Uruwhenua Reserve	SH60, Golden Bay	Average		Containment	High summer use	Needs further consideration for replacement	Review
<b>Lakes/Murchison Ward</b>							
Gowan Bridge	Gowan Bridge	Fair		Long Drop	Low	Requires upgrading	No change required
Lake Rotoiti Hall – public toilets	St Arnaud	Good	Fully Accessible	Reticulated	Average	New in 2019	No change required
Mangles River	Mangles River	Fair		Containment	Average		No change required
Murchison Public Toilets	Fairfax Street, Murchison	Very good	Fully Accessible	Reticulated	High	A New 2005. Programme maintenance continuing	No change required
Murchison Recreation Reserve Public Toilets	Waller Street, Murchison	Good		Reticulated	High	Require upgrade	Review
Owen River Recreation Reserve	SH 6, Owen River	Fair		Septic Tank	Low	Require upgrading/replacement	Review
Tapawera Public Toilets	Main Road, Tapawera	Good	Fully Accessible	Reticulated	High	Programme maintenance continuing	No change required
<b>Motueka Ward</b>							
Alexander Bluff	Motueka Valley Highway	Good	Fully Accessible	Containment	High summer use	New in 2019, double Norski	No change required

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Alex Ryder Memorial Reserve	Rowling Road, Little Kaiteriteri	Good	Fully Accessible	Reticulated	High summer use		No change required
Breaker Bay	Breaker Bay	Good		Reticulated	Average summer use		No change required
Brooklyn Rec Reserve	Brooklyn Valley, Brooklyn	Good		Containment	Low		No change required
Decks Reserve	Wallace Street, Motueka	Excellent	Fully Accessible	Reticulated	High demand, next to info centre	Due to be upgraded or replaced 2025	Upgrade/replace
Goodman Recreation Reserve	Old Wharf Road, Motueka	Excellent	Fully Accessible	Containment		New in 2023	No change required
Motueka Cemetery	Old Wharf Road, Motueka	Fair			Low		No change required
Motueka Skate Park	Old Wharf Road, Motueka	Good		Containment	Average		No change required
Mārahau	Main Road, Mārahau	Poor	Fully Accessible	Containment	High, use has increased	Replacement in 2021 abandoned due to lack of alternate site	No change required
Mārahau	Otūwhero Spit	Average		Containment	High summer use	Issues with coastal erosion future relocation required	No change required
Memorial Hall	Pah Street, Motueka	Good	Fully Accessible	Reticulated	High		No change required

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Richards Reserve	Wildmans Road, Motueka	Good		Containment	Average		No change required
Riwaka Memorial Reserve	Main Road, Riwaka	Good		Reticulated	High		No change required
Riwaka Recreation Reserve	Main Road, Riwaka	Good		Containment	Average		No change required
Saltwater Baths	North Street, Motueka	Excellent	Fully Accessible	Reticulated	Average	New in 2022 with outdoor showers	No change required
Split Apple Rock	Split Apple Rock	Good		Containment	Average		No change required
Kumaras Car Park	Off Staples Street, Motueka	Good		Containment	Average	Due for replacement	Review
Stephens Bay	Anarewa Crescent	Good		Reticulated	High summer	Programme maintenance painting contract	No change required
Tapu Bay Reserve	Tapu Place, Stephens Bay	Excellent	Fully Accessible	Reticulated	High summer use	New in 2021	No change required
Tasman Recreation Reserve	Rush Lane, Tasman	Good		Containment	Low		No change required
Thorps Bush	Woodland Avenue, Motueka	Good	Fully Accessible	Reticulated	Average		No change required
Torrent Bay	Camping Ground	Good		Containment	High summer use	High cost of clearing tanks	No change required



Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Torrent Bay	Wharf area	Good	Fully Accessible	Septic Tank	High summer use	New in 2022	No change required
<b>Moutere/Waimea Ward</b>							
Appleby Recreation Reserve	SH 60, Appleby	Good	Standard	Septic Tank	Low	Requires maintenance and bird proofing	No change required
Brightwater Ex-a-loo	Ellis Street, Brightwater	Good	Fully Accessible	Reticulated	Average	High maintenance required	No change required
Brightwater Hall	Lord Rutherford Road, Brightwater	Good		Reticulated	Low use		No change required
Dovedale Recreation Reserve	Dovedale Road Woodstock Wakefield	Good		Septic Tank	Low use		No change required
Edward Baigent Memorial Scenic Reserve	SH6 Wakefield	Good		Containment	Average		No change required
Edward Baigent Memorial Scenic Reserve	SH6 Wakefield	Good		Containment	Average		No change required
Faulkner Bush Scenic Reserve	SH6 Wakefield	Good	Fully Accessible	Reticulated	High		No change required
Firestone Reserve	Lee Valley	Good		Containment	High summer use		No change required
Grossi Point	Tahi Street, Māpua	Good	Fully Accessible	Reticulated	Average		No change required

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Hoddy Memorial Estuary Park	SH 60, Appleby	Very good	Fully Accessible	Containment	Low use		No change required
Kina Beach Recreation Reserve	Cliff Road, Tasman	Excellent	Fully Accessible	Containment	High summer use	New in 2018	No change required
Kina Beach Recreation Reserve	Cliff Road, Tasman	Excellent	Fully Accessible	Containment	High summer use	New in 2019	No change required
Lee Valley Recreation Reserve (ex DoC)	Lee Valley	Good		Septic tank	High in summer		No change required
LEH Baigent Memorial Recreation Reserve	Kina Peninsula Road, Kina	Good	Fully Accessible	Containment	High summer use	New 2018	No change required
LEH Baigent Memorial Recreation Reserve	Kina Peninsula Road, Kina	Fair		Containment	Average		No change required
Māpua Recreation Reserve	Aranui Road, Māpua	Good	Fully Accessible	Reticulated	Average	Programme maintenance painting contract	No change required
McKee Memorial Recreation Reserve	Stafford Drive, Ruby Bay	Fair		Reticulated	High summer	Monitoring of sewer pumps in place and camper numbers are limited to a maximum of 250 people due to the system capacity constraints. Older units with showers require	Review

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
						upgrade/replacement	
McKee Memorial Recreation Reserve	Stafford Drive, Ruby Bay	Fair		Reticulated	High summer	Monitoring of sewer pumps in place and camper numbers are limited to a maximum of 250 people due to the system capacity constraints. Older units with showers require upgrade/replacement	Review
McKee Memorial Recreation Reserve	Stafford Drive, Ruby Bay	Good		Reticulated	High summer	Monitoring of sewer pumps in place and camper numbers are limited to a maximum of 250 people due to the system capacity constraints	No change required
McKee Memorial Recreation Reserve	Stafford Drive, Ruby Bay	Good		Reticulated	High summer	Monitoring of sewer pumps in place and camper numbers are limited to a maximum of 250 people due to the system capacity constraints	No change required
McKee Memorial Recreation Reserve	Stafford Drive, Ruby Bay	Very good	Fully Accessible	Reticulated	High summer	Monitoring of sewer pumps in place and camper numbers are limited to a maximum of 250 people due to the system capacity constraints	No change required
McLeans Beach	Motueka Valley Highway, Woodstock	Excellent	Fully Accessible	Containment		New in 2022	No change required
Meads Reserve	Lee Valley	Good		Containment	Average summer use		No change required

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Moturoa / Rabbit Island - Boat Ramp	Ken Beck Drive, Appleby	Good	Open daytime only	Containment	High weekend use		No change required
Moturoa / Rabbit Island - Eastern End of Equestrian Park	Ken Beck Drive, Appleby	Good	Open daytime only	Containment	High use all year		No change required
Moturoa / Rabbit Island - Eastern End Toilets	Ken Beck Drive, Appleby	Good	Open daytime only	Septic Tank	High summer use	Disposal fields upgraded 2010	No change required
Moturoa / Rabbit Island - Equestrian Park Dressage No 1	Ken Beck Drive, Appleby	Very good	Fully Accessible	Containment	High weekend use		No change required
Moturoa / Rabbit Island - Equestrian Dressage No2	Ken Beck Drive, Appleby	Fair	Fully Accessible	Containment	High weekend use	To be replaced 2024 with two cubicle, fully accessible unit	No change required
Moturoa / Rabbit Island - Greenslade Park Longdrop	Ken Beck Drive, Appleby	Good	Fully Accessible	Containment	High use all year	Replaced 2022, two cubicles	No change required
Moturoa / Rabbit Island - Hunter Brown	Ken Beck Drive, Appleby	Good		Containment	High weekend use		No change required
Moturoa / Rabbit Island - Main Toilet Block	Ken Beck Drive, Appleby	Good	Open daytime only	Septic Tank	High summer use	Disposal fields upgraded 2010. Painted 2020 Programme Maintenance	No change required

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Moturoa / Rabbit Island - Rough Island Traverse	Ken Beck Drive, Appleby	Excellent	Fully Accessible	Containment	High use all year	New in 2023, two cubicles	No change required
Moturoa /Rabbit Island – Tic Toc Road cycle trail area	Ken Beck Drive, Appleby	Very Good	Fully Accessible	Containment	High use all year	Installed 2019	No change required
Moturoa / Rabbit Island - Taj Toilet Block	Ken Beck Drive, Appleby	Good	Open daytime only	Septic Tank	High summer use		No change required
Moturoa / Rabbit Island - Western End Block	Ken Beck Drive, Appleby	Good	Open daytime only	Septic Tank	High summer use	Disposal fields upgraded 2010	No change required
Ngatimoti Recreation Reserve	Motueka Valley Highway	Good		Septic Tank	Average	Located on side of Fire Service building	No change required
Pinehill Reserve	Stafford Drive, Ruby Bay	Good	Fully Accessible	Reticulated	High		No change required
Upper Moutere Recreation Reserve	Moutere Highway	Good		Septic Tank	Average	Management committee cleans etc	No change required
Wai-iti Recreation Reserve	Main Road South, Wai-iti	Good		Containment	Low		No change required
Wai-iti Recreation Reserve	Main Road South, Wai-iti	Good		Containment	Low		No change required
Wakefield Recreation	Whitby Road,	Fair		Reticulated	Average		No change

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Reserve	Wakefield						required
Whitby Green	Whitby Road, Wakefield	Excellent	Fully Accessible	Reticulated	High	New in 2023	No change required
<b>Richmond Ward</b>							
Busch Reserve	Aniseed Valley	Good	Fully Accessible	Septic Tank	High summer use		No change required
Easby Park	Marlborough Crescent, Richmond	Excellent	Fully Accessible	Reticulated		New in 2023	No change required
Estuary Place Reserve	Estuary Place Richmond	Excellent	Fully Accessible	Reticulated		New in 2022	No change required
Fittal Street Toilets	Richmond	Good	Fully Accessible	Reticulated	High summer use	New 2018	No change required
Hope Hall	Hope Recreation Reserve	Good		Reticulated	High summer use	Cleaned by Nelmac	No change required
Jubilee Park	Gladstone Road, Richmond	Good	Fully Accessible	Reticulated	High use all year	Programme maintenance painting contract. Floor resprayed 2021	No change required
Jubilee Park (Soccer Grounds)	Gladstone Road, Richmond	Good		Reticulated	Average	Upgraded 2020 spray flooring/ new cisterns and lights etc	No change required
Twin Bridges Reserve	Aniseed Valley	Good		Septic Tank	High summer use		No change required
Richmond Public	Warring Car	Good	Fully	Reticulated	High use all	Programme maintenance painting contract. Floors	No change

Location	Address	Condition	Accessibility	Sewer System	Demand Issues	Maintenance/ operation Issues	Strategic Objectives
Toilets	Park, Richmond		Accessible		year	resprayed 2020/21	required
Sandeman Reserve	Sandeman Road	Excellent	Fully Accessible	Reticulated	High use all year	New in 2023	No change required
Saxton Field – Avery Toilet/Changing Block	Champion Road	Very Good	Fully Accessible	Reticulated	Average use all year	New in 2017	No change required
Washbourn Gardens	Oxford Street, Richmond	Very good	Fully Accessible	Reticulated	High use all year	Floors resprayed 2020	No change required
White Gate Reserve	Aniseed Valley	Good		Containment	High summer use		No change required

## Appendix E Detailed Asset Inventory – Parks and Reserves



## E.1 Detailed Inventory of Parks and Reserves

### E.1.1 An Overview of the District's Parks and Reserves

The Council-owned parks and reserves provide a range of open spaces for sports, recreation, play and leisure activities and social opportunities for both residents and visitors. Parks and reserves have been grouped into 8 categories for budget and management effectiveness (see Table 9: Proportion of land held in each park Table 7). These groupings each reflect a different level of service and purpose. Reserve locations can be viewed on the Top of the South Maps website: [www.topofthesouthmaps.co.nz](http://www.topofthesouthmaps.co.nz).

While a number of reserves are actively managed for organised sport and recreational activity, many others are 'passive reserves' – i.e. reserves that help make our District attractive and provide places for informal or impromptu recreation activities. Esplanade reserves (land located along primary waterways) help reduce risk to private property from natural hazards (such as flooding) and protect conservation values. They can also promote or improve recreational opportunities by providing access to waterways for recreational purposes (such as kayaking or fishing). A few reserves are leased for grazing, while others provide a 'land bank' that we can use for future recreation spaces if required.

The Council provides a total of 868 hectares of reserve land within the District (including 239 ha of Recreation Reserve at Moturoa/Rabbit Island), for a district population of 59,400 (2023 estimated resident population). This equates to 14.61 ha per 1,000 residents, a reduction of 0.07 ha per 1,000 since 2021.

A number of strategies and reserve management plans have been produced to guide the management and operation of parks and reserves. These include Council's Reserves General Policies (2015), Reserve Management Plans and the Open Space Strategy 2015-2025. The latter document has identified that we have currently have a good amount of space for our communities to use as reserves. The Council works to implement the recommendations from these documents to benefit our community. An inventory of Council-administered parks and reserves is contained in Appendix 1 of Council's Reserves General Policies document.

### E.1.2 Condition of Park and Reserve Assets

The Council needs to understand the current condition of its assets. Monitoring programmes consider how critical the asset is, how quickly it is likely to deteriorate and the cost of data collection.

Table E1: Frequency of condition assessments for the Council's Park and reserve assets

Asset type	Frequency of condition assessments
Park and reserve land	Ad-hoc condition assessments are carried out by Council staff from time to time. A programme of inspection and reporting of built assets is undertaken on an annual basis by the maintenance contractor.
Sports fields	Seasonal condition assessments are carried out by Council staff and the maintenance contractor at the change of seasons (autumn & spring) including inspection of goal posts and irrigation systems. A programme of sports field renovation and maintenance is based on this information and ensures the asset is kept in a safe and serviceable condition.

Asset type	Frequency of condition assessments
Playgrounds	Condition assessments are carried out by a certified playground auditor on a three yearly basis. A full structural condition assessment of Council's playgrounds was undertaken in 2022. Annual inspections are carried out by a Parks and Facilities staff member qualified to carry out Playground Equipment Operational Audits and weekly maintenance checks are carried out by the Parks Contractor.
Cemeteries	Ad hoc condition assessments are carried out by Council staff from time to time, as an interim assessment.

This section deals with the specific assets located on parks and reserves, rather than the overall reserve condition. A formal asset condition survey was last completed in 2014. Where condition rating is done, a 1-5 scale is used, as per the NZ Parks and Recreation Asset Condition Grading Standards Manual, as shown in Table E2. Condition of the assets is generally very good with only a small percentage recording poor or very poor grading. The breakdown of the results is as follows:

Table E2: Condition ratings of Council's Park and reserve assets

Grade	Condition	General Meaning	Result 2014
0	Non-existent	Asset absent or no longer exists	0
1	Excellent	Sound physical condition. No work required	27%
2	Good	Sound physical condition; minimal short-term failure risk but potential for deterioration. Only minor work required (if any)	39%
3	Average	Significant deterioration evident; failure unlikely in near future but further deterioration likely. Work required but asset is still serviceable	23%
4	Poor	Failure likely in short term. Substantial work required in short term, asset barely serviceable	7%
5	Very Poor	Failed or failure imminent/safety risk. Major work or replacement required urgently.	4%

The general objective is to have no assets being in poor or very poor condition. Those identified as such will be replaced or repaired as part of the coming year's renewal programmes.

A brief description of the general understanding of the condition of each group of Parks and Reserves assets is presented below.

**Furniture:** Furniture is considered to be in reasonable condition with considerable renewal having been undertaken over recent years.

**Signage:** A consistent sign design is used across the District and their condition is considered reasonable. The need for additional signage, particularly information signs has been identified and steady progress is being made.

**Gardens:** The condition of gardens is variable as a result of no formal renewal programme being implemented. Some gardens have gaps, the contractor is required to annually submit a schedule of plant requirements which is then undertaken where budget is available.

**Trees:** Trees in all areas are considered to be in reasonable condition. Work is carried out on an ad-hoc basis rather than in a cyclic programme and with the exception of Protected Trees, no formal assessment has been undertaken. Tree maintenance work is managed by staff assisted as necessary by an arboriculture consultant. All tree work is undertaken by contractors using qualified arborists.

**Tracks/Walkways:** These are considered to be in reasonable condition, a programme of regular inspection to identify maintenance and upgrade works will assist Council to make progress towards meeting Track Standards (SNZ HB 8630: 2004).

**Playgrounds:** An assessment of the playgrounds was undertaken by an external specialist consultant in 2022.

- The playgrounds were generally in good condition, with evidence of moderate to high levels of use.
- The playgrounds provided good facilities for local residents and visitors.
- Twenty three items of play equipment, particularly some equipment in rural areas, will need to be considered for replacement in the next 3 years.
- A good inspection and maintenance programme is essential to ensuring equipment is compliant with standards.

An assessment of remaining life of individual asset components of the playgrounds is included in Table E3.

**Table E3: Expected Remaining Life of Council's playground assets**

Playground Equipment Items		
Remaining Life	Number of Items	Percentage
>10 years	146	39%
5-10 years	192	51%
3-5 years	13	3%
1-3 years	23	6%
Total	374	

**Compliance with Safety Standards:** The playgrounds were measured against the standard NZ5828 if installed prior to 1996. If installed after this date, but prior to April 2005 the playgrounds were measured against ASNZ4486 and 4422. Equipment and surfacing installed after April 2015 was measured against NZS5828: 2015.

Each individual item of equipment was measured and results shown in Table 21 Of the 380 items of equipment inspected at the 47 reserves, 380 items were identified including issues that required monitoring but no immediate action. The required maintenance and vandalism items have been addressed as have most compliance issues.

**Table E4: Playground Audit results 2022**

Type/Responsibility	Council	Contractor	Monitor	Total Items
Maintenance	60	82	22	164
Compliance	214			214

Vandalism		1		1
Not Inspected	1			1
Total	275	83	22	380

Replacement of older equipment occurs required following assessment on an annual basis.

Painting is undertaken as part of the maintenance contract on an as required basis.

When condition rating is done, a 1-5 scale is used, as per the IPWEA PN 10.1 Parks Management: Inventories, Condition and Performance Grading Guidelines.

### E.1.3 Performance

The quality of development of the new reserves is considered to be achieving a high standard. On older reserves and even newer reserves over five or more years old, the quality is considered to be of a lower standard.

As a result of the growth of reserve land and the resultant demand to develop new land, the majority of resource has been committed to these areas. There has been lower resource allocation to renew assets and redevelop existing reserves to the standards being achieved in the newer reserves.

### E.1.4 Strategic Management Approach

Key issues for reserve provision in Tasman District include:

- Continuing population growth and increases in demand for additional urban reserve land and sports parks across the District and the need for this to be managed cost effectively.
- The number of retired people is forecast to increase significantly in the next 20 years and this will increase demand for some types of Council services. By contrast, the proportion of young people as a percentage of the total population is predicted to decline significantly over time.
- The demand for both walking and cycling tracks is expected to continue to grow as Tasman's population ages.
- Coastal erosion and the impact of projected sea level rise may impact on the Council's walkways and reserves.
- There is likely to be increased expectation that the Council will undertake coastal protection works on its reserves to protect adjacent private land and to retain public access to coastal areas, which needs to be balanced against the protection of wildlife habitats, retention of natural process, and the affordability of coastal protection works.
- Damage to park and reserve assets from storm and heavy rainfall events.
- The focus on catering for growth and on development of new reserves has resulted in a decline in quality of older reserves, with some variance in service levels between new and older reserves.
- Renewal of existing park facilities e.g. play equipment to maintain level of service targets.
- Long-term provision and management of cemetery reserves.
- Management of public toilets throughout the District; and

The 'Reserves General Policies (2013)' document and Parks and Reserves Management Plans (Table E5) set out the objectives and policies for all reserves administered by the Tasman District Council.

The Reserves General Policies document has been prepared to consolidate policies that apply to all reserves. This allows a consistent approach to reserve management and removes the need for policies to be repeated in omnibus or site-specific management plans. This policy document is a 'living document' setting out the policies which shall direct the use and management of the District's reserves for the next 10 years.

The purpose of the reserve management plans is to ensure that both the management and development of reserves in the District are compatible with the purposes of their reservation. The plans identify the appropriate uses for each reserve, state how conflicting uses are to be managed and outline any development proposals. Reserve management plans are reviewed on a rolling basis, as summarised in the following table.

Table E5: Reserve management plan development and review schedule

Reserve Management Plan (RMP)	Development date	Proposed review year
Abel Tasman Foreshore Scenic Reserve (joint with Department of Conservation)	2012 (partially reviewed in 2015)	Yet to be decided
Motueka Ward Reserves	2019	-
Saxton Field (joint with Nelson City Council)	2021	-
Memorial Park Management Plan (joint with Wakatū Incorporation)	1997, updated 2003	Yet to be decided
Moutere/Waimea Ward Reserves	2022	-
Richmond Ward Reserves	1999, with later amendments for Hope Reserve	2024 – review in progress
Lakes/Murchison Ward Reserves	2005	2024 – review in progress
Golden Bay Ward Reserves	2003	2025
Tata Beach Reserves	1996, updated 2001 and 2007	2025
Waimea River Park	2010	2024 – review in progress
Moturoa / Rabbit Island	2016	2025/2026

A summary of strategic objectives for individual reserves is identified in a separate document on the Council's website (Reserve Management Plans section).

The Council has also prepared an Open Space Strategy (2014) to help improve the management and provision of parks, reserves, natural areas and other types of open space within the Tasman District. The Strategy is not a statutory document, but is used to advise other plans that the Council is required to develop, such as this Activity Management Plan and the LTP. The Strategy, along with the companion document *'Summary of Existing Provision - A background document for the development of a Tasman District Open Space Strategy'* (April 2014), collates all available information about the quality and quantity of Tasman's open spaces.

## E.1.5 Cemeteries

### Overview and Asset Description

The Council provides cemeteries that create an attractive, peaceful, and respectful environment for the memorial and remembrance of the deceased. Cemeteries are also provided for the following reasons:

- Public health
- To ensure compliance with the requirements of the Burial and Cremation Act 1964; and
- To provide a burial location within close proximity to communities.

The Council operates 12 cemeteries and maintains three closed cemeteries, covering a total land area of 29.44 hectares. An inventory of these cemeteries is presented in Table E6. The distribution of cemeteries is uniform across the District, with all townships within 20km of a cemetery and most within 10km.

### Asset Quality and Condition

There are three main cemeteries located in each of the main urban centres of Richmond, Motueka and Tākaka. The quality of these cemeteries is very good, with well-developed roading, parking and other infrastructure, together with attractively landscaped grounds. The Richmond Cemetery was extended in 2020 with additional roading, park and entrance to Otia Drive added in 2022. The quality of the minor cemeteries tends to be lower, but this is considered adequate for their location and use. Asset condition is generally very good, with facilities maintained to a high standard in the high-use cemeteries. The condition and capacity of individual cemeteries is outlined in Table E6.

### Current and Future Demand

Most interment activity occurs at the Richmond, Motueka and Tākaka cemeteries. All of the 12 cemeteries have a significant number of plots available with the exception of Richmond Cemetery which has an estimated remaining life of 6-10 years. There is significant cemetery capacity within the other three wards in the Tasman District that will provide capacity for at least 50 years.

A Cemetery Strategy developed jointly with Nelson City Council in 2020 confirmed that Richmond Cemetery is likely to reach capacity within 10 years and that Nelson Cemeteries would reach capacity in less than 20 years. The Strategy was undertaken jointly so that the option of developing a regional cemetery could be considered.

Following completion of the strategy, provision was made in the LTP 2021-2031 for the purchase of land for a regional cemetery. A Joint Cemetery Working Group was established with a mandate to oversee the development of a Business Case for a Joint Regional Cemetery. The Business Case is currently being finalised and is likely to be presented to the Councils in early 2024. Budgets for land purchase are included in the 2023-2024 Annual Plans for both Councils and budgetary provision for the development of a joint regional cemetery is included in the LTP 2023-2034.

### Strategic Management Approach

Council's intention is to continue to operate cemeteries in the most part without significant change except for the development of a Joint Regional Cemetery with Nelson City Council to serve the burial needs of Nelson City and the Richmond and Moutere/Waimea Ward of Tasman District.

Table E6: Cemetery Inventory

Cemetery Name	Size (ha)	Location	Interments Jan-Dec 2023		Condition	Estimated remaining life	Maintenance & operation issues	Strategic Objectives
			Burials	Ashes				
Golden Bay Ward								
Bainham Cemetery	2.3136	Bainham Rd, Collingwood	0	1	Good	50 years +	None	Continue to operate without significant change
Clifton Cemetery	0.8853	Closed	0	0	Good	Nil		
Collingwood Cemetery	6.074	Bainham Rd, Collingwood	1	5	Good	50 years +	None	Continue to operate without significant change
Kotinga Cemetery	0.4059	Cemetery Rd, Kotinga	0	0	Good	50 years +	None	Continue to operate without significant change
Rototai Cemetery	2.0234	Rototai Rd, Tākaka	7	3	Good	50 years +	None	Continue to operate without significant change
Motueka Ward								
Flett Rd Cemetery	0.2016	Flett Rd, Lower Moutere	1	1	Good	50 years +	None	Continue to operate without significant change
Motueka Cemetery	5.9685	Memorial Drive, Motueka	20	35	Good	50 years +	None	Continue to operate without significant change
Pioneer Park Historic Cemetery	0.2929	Closed	0	0	Good	Nil	None	
Sandy Bay Cemetery	0.2182	Closed	0	0	Good	Nil	None	
Moutere/Waimea Ward								
Foxhill Cemetery	1.1446	SH6 Foxhill	3	3	Good	50 years +	None	Continue to operate without significant change
Spring Grove Cemetery	2.0234	Mt Heslington Rd	2	1	Good	10 years +	None	Steep capacity 10 years

Cemetery Name	Size (ha)	Location	Interments Jan-Dec 2023		Condition	Estimated remaining life	Maintenance & operation issues	Strategic Objectives
			Burials	Ashes				
Waimea West Cemetery	0.8006	Waimea West, Brightwater	0	0	Good	50 years +	None	Continue to operate without significant change
<b>Lakes/Murchison Ward</b>								
Murchison Cemetery	1.295	Chalgrave St, Murchison	0	2	Good	50 years +	None	Continue to operate without significant change
Mararewa Cemetery	0.8041	Main Rd, Tapawera	1	1	Good	50 years +	None	Continue to operate without significant change
<b>Richmond Ward</b>								
Richmond Cemetery	4.9902	Wensley Rd, Richmond.	27	52	Very good	6-10 years	None	Continue to operate without significant change.  Now burying at single depth due to high water table
Total	29.4413		62	104				